MEMORANDUM

August 31, 2016

VIA EMAIL

TO: NCAA Division II Conference Commissioners, Directors of Athletics, Senior Woman Administrators and Head Coaches of Conferences and Institutions that Sponsor Men’s and Women’s Swimming and Diving.

FROM: Marie Scovron
Assistant Director, Championships and Alliances.

SUBJECT: Diving Results Reporting Process and Championships Entries for the 2016-17 Season.

Swimming coaches, please pass this information on to your diving coaches.

For your convenience, the NCAA Division II Men’s and Women’s Swimming and Diving Committee is providing this memorandum to outline for diving coaches information specific to submission of regular-season diving results and championships entries for the 2015-16 season.

The results reporting process for diving during the 2016-17 season will be as follows: Each diving coach will be required to complete and email the official diving results form along with dive sheets within 72 hours after conclusion of each diving competition to Kerstin Hunter, NCAA assistant coordinator, at khunter@ncaa.org. The official diving results form may be accessed on the Division II swimming and diving page of the NCAA website. On review of the diving results form and corresponding dive sheets, Ms. Hunter will acknowledge receipt by return email.

Ms. Hunter’s contact information:
Email: khunter@ncaa.org
Phone: 317-917-6645

In order to participate in the qualifying meet and the national championships on one-meter and/or three-meter boards, a diver must have achieved the minimum point total along with the established minimum degrees of difficulty in the prescribed format within the qualifying period in bona fide competition, per the 2016-17 qualifying standards. The acceptable methods for qualifying are limited to the 11-dive and 6-optional-dive formats for both boards. In addition, there is a minimum degree of difficulty on the 6 optional dives for each board and each gender. This requirement holds true for both 11- and 6-optional-dive formats.
Fines/Penalties. Failure to follow the roster and/or the meet results reporting procedures could jeopardize a team’s or individual’s eligibility for championships selection. Institutions that do not adhere to the procedures outlined above for the submission of an institution's roster information and/or regular-season results may be assessed a financial penalty of $200 per team/individual, up to a maximum penalty of $600. An institution assessed such a financial penalty must make payment to the NCAA national office before the institution’s team or individual(s) will be allowed to compete in the national championships.

Diving Prequalifying Meet. In order to advance to the national championships, a diver must participate in a qualifying meet, which will be conducted Tuesday, March 7, 2017, the day before the start of the national championships.

The www.divemeets.com diving management system will again be used for the prequalification and championships meets. Each qualifying diver must register online with divemeets.com by the entry deadline which is 11:59 pm, Eastern time, Monday, February 20, 2017. More information will be provided to diving head coaches in January regarding the DiveMeets registration process.

Please contact a member of the Division II committee or Marie Scovron, NCAA Division II swimming and diving championships administrator, if you have any questions.

RK:kh

cc: Mr. Bret Beecher
    Mr. Larry Herr
    Ms. Kerstin Hunter
    Ms. Jamie Lewis
    NCAA Division II Men’s and Women’s Swimming and Diving Committee