

MEMORANDUM

August 5, 2016



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TO: Head Coaches of NCAA Institutions that Sponsor Division I, II and III
Women's Golf.

FROM: Carol A. Reep
Associate Director, Championships & Alliances (Division I)

Nancy O'Hara
Coordinator, Championships & Alliances (Division III)

Ali Teopas
Coordinator, Championships & Alliances (Division II).

SUBJECT: Registration of 2016-17 Tournaments.

Golfstat will continue to serve as the computer service used by the NCAA Division I, II and III Women's Golf Committees to process regular-season results for selection purposes for the 2017 NCAA Division I, II and III Women's Golf Championships. It is important that the enclosed registration and roster forms be completed accurately and **returned no later than October 1**. Additions to your roster can be made by contacting Mark Laesch, Golfstat, P.O. Box 129, Noblesville, Indiana 46061-0129 (fax: 309-829-4792; email: mail@golfstat.com). Institutions that fail to register with Golfstat will be assessed a **\$200** fine. In addition to the roster information, when hosting a tournament, you must report scores using one of the online options (Windows Console Based, Web Based or Live Scoring). When registering a tournament and reporting scores, please provide the name and email of the scoring contact. Tournaments must be registered in order to be used for selection purposes. It is important to note that the host institution of a regular season event is required to submit results from their tournament into Golfstat by no later than 5:00 p.m. (Eastern time), two days following the conclusion of the event. *For example, if a tournament ends on Tuesday, the host institution will be required to submit its results into Golfstat by no later than 5:00 p.m. (Eastern time), on Thursday.* Host institutions that fail to submit tournament results within the established timeframe will be assessed a financial penalty of \$200 per occurrence, up to a maximum penalty of \$600. If a registered tournament is canceled, please contact Golfstat.

All tournaments must meet the following minimum standards:

1. A golf course used for a tournament must have a **minimum length of 5,800 yards** to be considered for selection purposes.

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2. The USGA's Rules of Golf must be followed. Note that all scores must be actual; no stroke limits are allowed.
3. The low four scores per round from the designated five-player teams shall be used in Division I, II and III tournaments. Individuals may participate. If a play six, count four format is used, the coach must designate the top five players. If this is not done, the first five players listed on the lineup sheet will be used for scoring purposes.
4. Disqualification for breach of the rules of golf applies to only that round.
5. If, due to injury or illness, a player is unable to start or finish a round, that player is eligible to play in subsequent rounds with the approval of the rules committee.
6. Players must carry their own bags or use nonmotorized pull carts. The only exception to this policy will be if the participant is permanently disabled.
7. **FOR DIVISION I and III ONLY:** Match play is an approved format for regular season events and the results will be used for selections. Coaches should refer to the 2016 Pre-Championships Manual for procedures specific to match play competition.

Registering your student-athletes, registering your tournaments and the Non-Live scoring software are all provided by the NCAA. If you wish to receive Customized Ranking Analysis Reports, Live Scoring software, or any of the other Golfstat services you may order those directly through Golfstat. Golfstat's first public ranking will be October 12th. If you want ranking information earlier, that information will be available on your Golfstat report.

CAR/NDO/AT

Enclosures

cc (memo only): Mr. Mark Laesch
NCAA Division I, II and III Women's Golf Committees