

Division II – ISSG

OVERVIEW

- ISSG stands for Institutional Self-Study Guide.
- Purpose: Provide institutions with an opportunity to conduct a comprehensive self-study of their athletics programs.
- All Division II institutions are required to complete the ISSG every five years.
 - Institutions in membership process must complete the ISSG in year one of the process.

DEADLINES AND PENALTIES

- Active institutions split into five classes.
- Approximately 60 institutions in each class.
- Deadline for institutions in Class 1: 5 p.m. Eastern time, June 1, 2016.
- Extension requests (beyond the June 1 deadline) due by March 1, 2016.
- Failure to submit the ISSG by the deadline will result in the following penalties:
 - Probation for one year.
 - Not eligible to receive Division II Enhancement Funds.

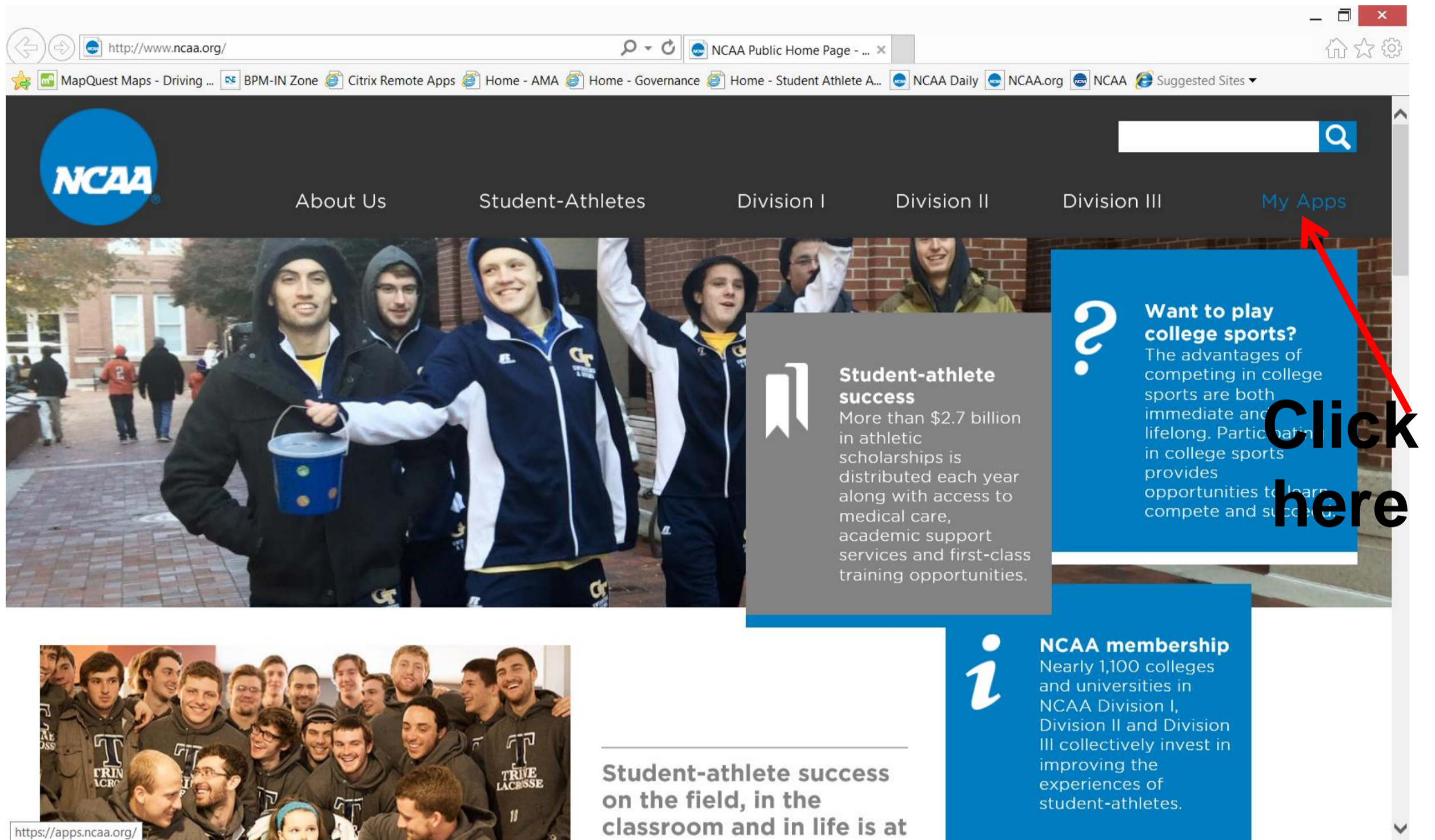
AUDITS

- NCAA Division II Membership Committee will complete an annual review of select institutions' ISSG.
 - Random: Up to 10 percent of institutions in a given ISSG class; and
 - For cause: No limit on the number of institutions (e.g., late submission; probationary status).

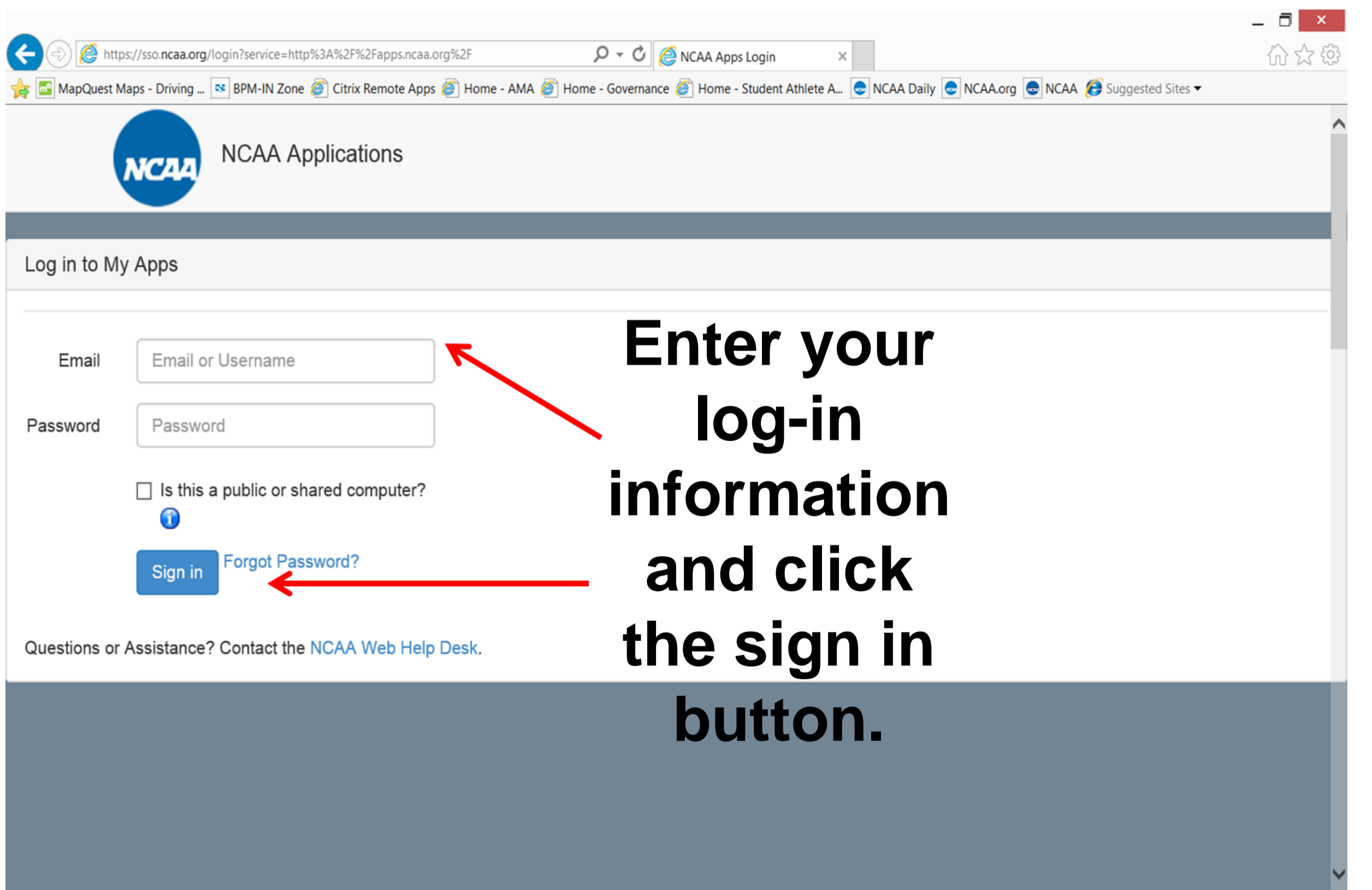
FINDING THE ISSG

- Available on [NCAA.org](https://www.ncaa.org) as an application under "My Apps."
 - May provide access to those on campus taking part in the completion of the ISSG.

Accessing the ISSG



The screenshot shows the NCAA Public Home Page. The navigation menu includes "About Us", "Student-Athletes", "Division I", "Division II", "Division III", and "My Apps". A red arrow points to the "My Apps" link. Below the navigation, there are several promotional cards. One card titled "Student-athlete success" features a photo of athletes and text about \$2.7 billion in scholarships. Another card titled "Want to play college sports?" includes a question mark icon and text about the advantages of college sports. A third card titled "NCAA membership" features an information icon and text about nearly 1,100 colleges and universities. A fourth card titled "Student-athlete success on the field, in the classroom and in life is at" features a photo of a group of athletes. A large black text overlay "Click here" with a red arrow points to the "My Apps" link.



The screenshot shows the NCAA Apps Login page. The URL in the browser is <https://sso.ncaa.org/login?service=http%3A%2F%2Fapps.ncaa.org%2F>. The page title is "NCAA Applications". Below the title, there is a "Log in to My Apps" section. This section contains a form with the following fields and elements: "Email" with a text input field labeled "Email or Username"; "Password" with a text input field labeled "Password"; a checkbox labeled "Is this a public or shared computer?"; a "Sign in" button; and a link labeled "Forgot Password?". A red arrow points to the "Email or Username" input field, and another red arrow points to the "Sign in" button. A large black text overlay "Enter your log-in information and click the sign in button." is positioned to the right of the form. Below the form, there is a link: "Questions or Assistance? Contact the [NCAA Web Help Desk](#)."

Accessing the ISSG

https://apps.ncaa.org/?ticket=ST-1420731463rD0D372BFF12EDEE9D8

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NCAA Applications Account Maintenance Tool

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My Account | Logout

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[Requests/Self-Reports Online](#)
[Self-Study Guide](#)
[SuccessFactors](#)
[Training](#)
[Ultiproc](#)

Click on the application listed as "Self Study Guide"

Do you need access to more NCAA Applications?
Contact one of your NCAA Application Administrators:

[Don Baber](#)
[Damon Banks](#)
[Kevin Barnett](#)
[David Beery](#)
[Linda Boyd](#)
[Nicole Bracken](#)
[Debra Brown](#)
[Kelly Brummelt](#)
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NCAA Self-Study Guide

Welcome, Todd Caughlin
Academy of Art University
Manage Users | Log Out | Comments/Suggestions

Home Switch User

Academy of Art University will need to complete its next self-study guide in 2014-15.
Date Completed

[Institutional Self-Study Guide](#) [Submitted Responses](#) [Preview All Questions](#)

[User Guide - Benefits and Purpose of the ISSG](#)
[Instructions for Completing the Online ISSG](#)

User Guide and Instructions