Division II Membership Process

Effective Date: August 1, 2014, for institutions making application to enter the membership process on February 1, 2015, and thereafter.

Provisional Year

**One**

*Institution must be in compliance with Division II rules on full-time enrollment, good academic standing, sports sponsorship, and health and safety.*

- Orientation (Fall)*
- DII Active Member Campus Visit
- NCAA Convention (January)*
- Membership Committee Visit (Spring)
- Regional Rules/Compliance Seminar^*
- ISSG (due June 1)
- Annual Report (due June 1)
- Strategic Plan (due June 1)

Provisional Year

**Two**

*Institution must be in full compliance with Division II rules.*

- NCAA Convention (January)*
- Compliance Blueprint
- Regional Rules/Compliance Seminar^*
- ISSG Updates (due June 1)
- Annual Report (due June 1)
- Strategic Plan (due June 1)

Provisional Year

**Three**

*Institution must be in full compliance with Division II rules.*

- Pay membership fee and NCAA dues (September 1)
- Vendor Visit
- NCAA Convention (January)*
- ISSG Updates (due June 1)
- Annual Report (due June 1)
- Strategic Plan (due June 1)

**Additional Requirements:** An institution must satisfy the following requirements at least once during the three year membership process:

1. Attendance by the SWA and a senior-level administrator outside of athletics at the NCAA Inclusion Forum;
2. Attendance by the FAR at the FARA National Convention; and
3. Attendance by the SWA at a professional development event (e.g. NACWAA).

*Institutional representatives required to attend:* chancellor/president, director of athletics, SWA, FAR and a compliance administrator.

^Institutional representative required to attend:* director of athletics, SWA, FAR, a compliance administrator and a liaison from financial aid and the registrar’s office.