



A G E N D A

National Collegiate Athletic Association
Division III Men's and Women's Swimming and Division Committee Annual Meeting

NCAA National Office
Indianapolis, Indiana

April 11-13, 2016

1. Welcome.
2. Review agenda.
3. Announcements.
4. Review/approve minutes from previous meeting. [Supplement No. 1]
5. Review of Division III Championships Committee actions from past year. [Supplement No. 2]
6. Diving.
 - a. 2016 regional review.
 - (1) Judges selection process.
 - (2) Funding for hosts.
 - b. Diving scores submission process (prelims/finals acceptable?).
 - c. Procedure for last-minute scratches.
 - d. Hosts/facilities – upcoming bid process.
 - e. DiveMeets operational procedures.
 - f. Host Operations Manual revisions. [Supplement No. 3]
 - g. Regional diving information revisions.
 - h. Diving subcommittee discussions.
7. Review of 2016 championships.
 - a. Committee overview/feedback.

N a t i o n a l C o l l e g i a t e A t h l e t i c A s s o c i a t i o n

Supporting student-athlete success on the field, in the classroom and for life

Equal Opportunity/Affirmative Action Employer

- b. Facility.
 - c. Banquet.
 - (1) Speaker.
 - (2) Food.
 - d. Hospitality.
 - e. Heat sheets.
 - f. Results for coaches.
 - g. Awards presentation.
 - h. Results on-line/webcasting.
 - i. Officials evaluations. [Supplement No. 4]
 - Ratio of officials (swimming versus diving).
 - j. Additional personnel.
 - k. Media.
 - l. Evaluation results. [Supplement No. 5]
8. Discussion of action plan for 2017 (Shenandoah, Texas).
- a. Site visit necessary?
 - b. Schedule of events. [Supplement No. 6]
 - Gender-specific warm-up lanes.
 - c. Assignment of officials/diving judges.
 - d. Student-athlete hospitality and banquet.
 - e. Allocation of deck passes.

- f. Coaches meeting.
 - g. Conference call with host.
 - h. Announcer.
 - i. Facility.
 - j. Timers/volunteers (numbers).
 - k. Backstroke ledges.
9. Review selection process.
- a. Online regular-season entry procedures and reporting of times.
 - b. Championships entry (OME) process and entry limits.
 - (1) Relay FAQ document.
 - (2) Relay time ownership. [Supplement No. 7]
 - (3) Tutorial for committee and Michelle.
 - c. Standards and selections.
 - (1) Number of individuals/relays.
 - (2) Tie-breaking process for selections.
 - (3) Scratch process for selected student-athletes.
 - (4) Process for handling teams with more than 18 swimmers selected.
 - (5) Alternate notifications.
 - d. Qualifying standards. [Supplement No. 8]
 - e. Entry process for diving.
 - f. Review fines.

10. Site review/future sites.
 - a. 2017 – Shenandoah, Texas, March 15-18.
 - b. 2018 – Indianapolis, March 21-24.
11. Committee.
 - a. Policies and Procedures Manual. [Supplement No. 9]
 - b. 2016-17 committee timeline. [Supplement No. 10]
 - c. Selection of 2016-17 committee chair.
12. Governance update.
13. NCAA access ratio.
14. Rules.
 - a. Discussion of proposals.
 - b. 100 IM at championships.
 - c. SCM conversion factors.
15. Media.
16. CSCAA representation.
17. Meet coordinator job description and succession plan.
18. Pre-Championships Manual revisions. [Supplement No. 11]
 - a. Clarification of OME language.
 - b. Selection criteria language.
 - c. Travel party ratio.
 - d. Diving selection language.

19. Participant Manual revisions. [Supplement No. 12]
20. Host Operations Manual revisions. [Supplement No. 13]
21. Sponsorship lists. [Supplement No. 14]
22. Other business.
23. Adjournment.