Contents

Section 1 • Introduction ................................................................................................................................................... 2
Section 1•1  Definitions .................................................................................................................................................... 2
Section 2 • Championship Core Statement ..................................................................................................................... 2
Section 3 • Concussion Management ............................................................................................................................. 3
Section 4 • Conduct .......................................................................................................................................................... 3
Section 4•1  Certification of Eligibility/Availability ......................................................................................................... 3
Section 4•2  Drug Testing .................................................................................................................................................. 4
Section 4•3  Honesty and Sportsmanship .......................................................................................................................... 4
Section 4•4  Misconduct/Failure to Adhere to Policies ..................................................................................................... 4
Section 4•5  Sports Wagering Policy ................................................................................................................................ 4
Section 4•6  Student-Athlete Experience Survey ........................................................................................................... 5
Section 5 • Elite 90 Award ................................................................................................................................................. 5
Section 6 • Fan Travel ....................................................................................................................................................... 5
Section 7 • Logo Policy ..................................................................................................................................................... 5
Section 8 • Research ......................................................................................................................................................... 6
Section 9 • Religious Conflicts ......................................................................................................................................... 6

THE NATIONAL COLLEGIATE ATHLETIC ASSOCIATION
P.O. Box 6222
Indianapolis, Indiana 46206-6222
317-917-6222
www.ncaa.org
October 2016

NCAA, NCAA logo and NATIONAL COLLEGIATE ATHLETIC ASSOCIATION are registered marks of the Association and use in any manner is prohibited unless prior approval is obtained from the Association.
Section 1 • Introduction

During the 2016-17 academic year, the Association will sponsor 90 national championships – 42 for men, 45 for women, and three for both men and women. Among the men's championships, three are National Collegiate Championships, 13 are Division I championships, 12 are Division II championships and 14 are Division III championships. Among the women's championships, six are National Collegiate Championships, 12 are Division I championships, 13 are Division II championships and 14 are Division III championships. The combined men's and women's championships are National Collegiate Championships.

The Pre-Championship Manual will serve as a resource for institutions to prepare for the championship. This manual is divided into three sections: General Administrative Guidelines, Sport-Specific Information, and Appendixes.

The first section applies to policies applicable to all 90 championships, while the other two sections are sport-specific.

Section 1•1 Definitions

Pre-Championship Manual. Resource for institutions to prepare for the championship.
Administrative Meeting. Pre-championship meeting for coaches and administrators.
Appendixes. Any supplemental documents to be provided and distributed through the various resources.
Championship Administrator. The NCAA staff member responsible for the operational oversight of the championship.
Games Committee. The committee assigned to supervise the conduct of each championship session at a specific site. For finals sites, the games committee is typically the NCAA National Committee.
NCAA National Committee. The sport committee with direct oversight responsibilities for the championship.
Playing Rules. The rules under which the competition will be conducted.
Predetermined Sites. Those sites that are selected to host before the participant/team selections announcement.
Preliminary Rounds. The rounds of the championship before the final or championship round.
Regional Alignment. The geographic location of institutions or regional advisory committees.
Schedule of Events. Official event schedule – includes all required activities (e.g., practices, banquets, etc.).
Selection Criteria. Policies and procedures in place to guide the selection process.
Site Selection. Policies and procedures in place to guide the site selection process.
Squad Size. Number of student-athletes per team allowed to dress in uniform and participate at the championship.
Tournament Physician. The physician designated by the host institution/conference to serve as the chief medical advisor for the championship.

Section 2 • Championship Core Statement

The championships and alliances staff strives to administer competition in a fair, safe, equitable and sportsmanlike manner so that the experience of the student-athlete is paramount.

This is attained by:
Ensuring student-athletes’ optimal experience.
Executing championship events reflecting appropriate quality and values to/for stakeholders – student-athletes, coaches, administrators, member institutions, sport committees, fans, broadcast partners and corporate champions/partners.
Coordinating all aspects of the championship in an efficient, effective manner through common operating policies and practices, using internal and external resources.
Integrating championships with broadcast and corporate relationships in a manner that maintains the integrity of the championship.
Assuring effective management of the business aspects of the operation.

Enhancing the assets of the NCAA and their value by collaborating with internal and external expertise to achieve heightened exposure (e.g., community programs, fan events, banquets, anniversaries, etc.).

---

**Section 3 • Concussion Management**

[Reference: Concussion Management in Constitution 3.2.4.18 in the NCAA Division I Manual, Constitution 3.3.4.16 in the NCAA Division II Manual, and Constitution 3.2.4.16 in the NCAA Division III Manual.]

The NCAA has adopted legislation that requires all active member institutions to have a concussion management plan for their student-athletes. Traveling institutions shall follow their concussion management plan while participating in NCAA championships. If a participating team lacks appropriate medical staff to activate its concussion management plan, the host championship concussion management plan will be activated.

The legislation notes, in part, that a student-athlete who exhibits signs, symptoms or behaviors consistent with a concussion shall be removed from athletics activities (e.g., competition, practice, conditioning sessions) and evaluated by a medical staff member (e.g., sports medicine staff, team physician) with experience in the evaluation and management of concussions; a student-athlete diagnosed with a concussion is precluded from returning to athletics activity for at least the remainder of that calendar day; and medical clearance for return to athletics activity shall be determined by the team physician or the physician’s designee from the student-athlete’s institution. In the absence of a team physician or their designee, the NCAA tournament physician will examine the student-athlete and will determine medical clearance. Within the rules of the sport and policies established for the championship, medical staff should have access to the injured student-athlete without interference (e.g., coach).

A concussion is a brain injury that may be caused by a blow to the head, face, neck or elsewhere on the body with an “impulsive” force transmitted to the head. Concussions can occur without loss of consciousness or other obvious signs. A repeat concussion that occurs before the brain recovers from the previous one (hours, days or weeks) can slow recovery or increase the likelihood of having more severe and/or long-term problems. In rare cases, repeat concussions can result in brain swelling, permanent brain damage and even death.


---

**Section 4 • Conduct**

**Section 4•1 Certification of Eligibility/Availability**

[Reference: Certification of Eligibility/Availability in Constitution 3.2.4 and Bylaws 12, 13, 14, 15, 16, 31.2.1.7.1, 31.2.1.7.1.2 and 31.2.2 in the NCAA Division I, Manuals Constitution 3.3.4 in the NCAA Division II Manual and Bylaws 31.2.2 and 31.2.1.5 in the NCAA Division III Manual.]

Only student-athletes eligible under Bylaws 12, 13, 14, 15 and 16 may compete in NCAA championships. Member institutions are required to certify the eligibility of their student-athletes before the beginning of each academic year and to withhold ineligible student-athletes from all intercollegiate competition.

Member institutions are reminded to notify the NCAA national office before the selection date for each championship of any student-athlete who may have participated in regular-season competition but subsequently is determined to be ineligible or unavailable for NCAA championship competition.

**DISCOVERY OF INELIGIBILITY OF A STUDENT-ATHLETE AFTER SELECTION**

If an institution fails to report an ineligible student-athlete and the omission is not discovered until after the institution is selected to participate in the championship, necessitating the institution’s withdrawal from the championship, that withdrawal
shall be considered as one of the years of ineligibility, provided another institution participates in the championship in place of the disqualified institution. If the discovery of the ineligible student-athlete occurs so near the beginning of the championship that the governing sports committee does not have a reasonable period of time to replace the disqualified institution in the bracket, that fact shall be taken into consideration in determining the number of years the disqualified institution shall be ineligible to participate.

**Section 4.2 Drug Testing**

[Reference: Bylaws 18.4.1.4 and 31.2.3 in the NCAA Division I Manual and Bylaws 18.4.1.5 and 31.2.3 in the NCAA Division II, and III Manuals.]

Student-athletes who compete in NCAA championships may be subjected to drug tests in accordance with Bylaws 18.4.1.4 (Division I); 18.4.1.5 (Divisions II and III) and 31.2.3, and may be determined to be ineligible as a result thereof. Only student-athletes who have consented in writing to such testing are initially eligible for these championships; and thereafter, student-athletes who are tested shall remain eligible only if they test negative.

**Section 4.3 Honesty and Sportsmanship**

Individuals employed by (or associated with) a member institution to administer, conduct or coach intercollegiate athletics and all participating student-athletes shall act with honesty and sportsmanship at all times so that intercollegiate athletics as a whole, their institutions and they, as individuals, shall represent the honor and dignity of fair play and the generally recognized high standards associated with wholesome competitive sports.

**Section 4.4 Misconduct/Failure to Adhere to Policies**

**MISCONDUCT**

Misconduct in an NCAA championship is any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach of law, occurring from the time the championship field is announced through the end of the championship, that discredits the event or intercollegiate athletics. Each games committee shall hold an administrative meeting with the representatives of participating institutions to review and explain the policies related to misconduct.

**FAILURE TO ADHERE TO POLICIES AND PROCEDURES**

A governing sport committee may assess a financial penalty against an institution for failure of any of its representatives to adhere to the policies and procedures governing the administration of the competition. This includes, but is not limited to, failure to comply with the procedures and deadlines for submitting scores, score sheets, schedules, rosters and entry/march-in forms for qualification and other materials necessary for the efficient administration of the competition. Click here to see the full misconduct/failure to adhere policy and procedure and fines.

**Section 4.5 Sports Wagering Policy**

Sports wagering includes placing, accepting or soliciting a wager (on a staff member’s or student-athlete’s own behalf or on the behalf of others) of any type with any individual or organization on any intercollegiate, amateur or professional team or contest. Examples of sports wagering include, but are not limited to, the use of a bookmaker or parlay card; internet sports wagering; auctions in which bids are placed on teams, individuals or contests; and pools or fantasy leagues in which an entry fee is required and there is an opportunity to win a prize.

The prohibition against sports wagering applies to any institutional practice or any competition (intercollegiate, amateur or professional) in a sport in which the Association conducts championship competition, in bowl subdivision football and in emerging sports for women.

A wager is any agreement in which an individual or entity agrees to give up an item of value (e.g., cash, shirt, dinner, etc.) in exchange for the possibility of gaining another item of value.
STUDENT-ATHLETES

A student-athlete involved in sports wagering on the student-athlete’s institution permanently loses all remaining regular-season and postseason eligibility in all sports. A student-athlete who is involved in any sports wagering activity that involves college sports or professional athletics, through internet gambling, a bookmaker, a parlay card or any other method employed by organized gambling, will be ineligible for all regular-season and postseason competition for at least one year.

POSTSEASON

In championships in which a bracket format is used, student-athletes, coaches and administrators may not participate in bracket competitions where there is both a required entry fee and an opportunity to win a prize. Student-athletes and administrators may participate under current NCAA rules in bracket contests where there is no entry fee but a possibility of winning a prize. Some NCAA member schools, however, have chosen to ban student-athletes from participating in these types of bracket contests.

HOSTING OPPORTUNITIES

No predetermined or non-predetermined session of an NCAA championship may be conducted in a state with legal wagering that is based on single-game betting on the outcome of any event (i.e., high school, college or professional) in a sport in which the NCAA conducts a championship.

Section 4•6 Student-Athlete Experience Survey

After each championship, student-athletes will be asked to participate in a post-event survey intended to capture feedback on their recent championship experience. Institutional administrators will be copied on the email and asked to ensure participation from all student-athletes and coaches.

Section 5 • Elite 90 Award

The Elite 90 award was created to recognize the true essence of the student-athlete by honoring the individual who has reached the pinnacle of competition at the national championship level in his or her sport, while also achieving the highest academic standard among his or her peers. The award is presented in every sport, every division, and goes to the student-athlete who has the highest cumulative GPA of all student-athletes on all teams competing at the finals site. Each institution that has at least one student-athlete qualify for the final round/site is eligible to nominate a student-athlete for the award. One student-athlete per championship will receive the award, and the announcement of the winner will be made at the finals site.

Institutions that wish to nominate a student-athlete must do so through an online nomination process. To receive more information or access the online form and submit a nomination, go to NCAA.org.

Section 6 • Fan Travel

NCAA Travel provides an easy and affordable way for family and fans to follow their favorite student-athletes and team(s) as they participate in NCAA championships competition. Travel arrangements completed through NCAA Travel help support NCAA student-athletes. Please direct your fans to NCAA.com/travel to search and book online hotel, car and air travel, all in one easy transaction.

Section 7 • Logo Policy

[Reference: Bylaws 12.5.4, 31.1.7 and 31.1.8 in the NCAA Division I Manual, Bylaw 12.5.4 in the NCAA Division II Manual and Bylaw 12.5.3 in the NCAA Division III Manual.]

A student-athlete may use athletics equipment or wear athletics apparel that bears the trademark or logo of an athletics
equipment or apparel manufacturer or distributor in athletics competition and pre- and postgame activities (e.g., celebrations on the court, pre- or postgame press conferences), provided the following criteria are met:

1. Athletics equipment (e.g., shoes, helmets, baseball bats and gloves, batting or golf gloves, hockey and lacrosse sticks, goggles and skis) shall bear only the manufacturer’s normal label or trademark, as it is used on all such items for sale to the general public; and

2. The student-athlete’s institution’s official uniform (including numbered racing bibs and warm-ups) and all other items of apparel (e.g., socks, headbands, T-shirts, wristbands, visors or hats, swim caps and towels) shall bear only a single manufacturer’s or distributor’s normal label or trademark (regardless of the visibility of the label or trademark), not to exceed 2½ square inches in area (rectangle, square, parallelogram) including any additional material (e.g., patch) surrounding the normal trademark or logo. The student-athlete’s institution’s official uniform and all other items of apparel shall not bear a design element similar to the manufacturer’s trademark/logo that is in addition to another trademark/logo that is contrary to the size restriction.

Section 8 • Research

It is essential that all research efforts be coordinated by a single entity within the national office structure in order to ensure maximum efficiency and quality, avoid unnecessary duplication of effort on the part of staff and membership, allow the NCAA to prioritize research efforts given the limited time and resources of our members and adhere to federal guidelines on the responsibilities of researchers to properly protect research participants from harm.

For the purpose of this policy, “research” is defined as any systematic collection of data for the purpose of drawing generalized conclusions.

Any proposal to conduct research must be submitted to the NCAA research staff for review at least six weeks before the project begins. Research to be conducted during NCAA championships or related events, and which involves competing student-athletes or attendees, is also subject to review. This includes all research, including that conducted by or under the direction of any employee, contractor or paid consultant of the NCAA. It also includes any research conducted by other persons, but funded totally or in part by the NCAA. Any research that detracts from the student-athlete experience or requires physical activity may not be permitted at the championships (preliminary and finals sites). The NCAA retains sole discretion as to whether to allow such research.

Examples of activities considered research include: Conducting surveys of athletics administrators, college presidents, faculty, coaches and student-athletes; leading an organized focus group; funding an outside study under the auspices of the NCAA; conducting market research at championship events; secondary analysis of data originally collected by the NCAA from people for other purposes; any systematic collection of data from the membership or other entities; etc.

Section 9 • Religious Conflicts

[Reference: Bylaws 31.1.4.1 and 31.1.4.2 in the NCAA Division I Manual.]

Institutional Policy. If a participating institution has a written policy against competition on a particular day for religious reasons, it shall inform the NCAA national office on or before September 1 of each academic year in order for it or one of its student-athletes to be excused from competing on that day. The championship schedule shall be adjusted to accommodate that institution. (Adopted: 4/22/98, Revised: 8/11/98, 10/28/99, 5/2/13)

Individual Championships. In individual championships, an athlete must compete according to the institution’s policy regarding Sunday competition (if the institution has no policy against Sunday competition, the athlete shall compete on Sunday if required by the schedule).
# Contents

Section 1 • General Administration ................................................. 8
  Section 1•1  NCAA Tournament Operations Staff Contact Information ......................................................... 8
  Section 1•2  National Committee ..................................................... 8
  Section 1•3  Regional Advisory Committees .......................... 8
  Section 1•4  Important Dates ............................................................... 9
  Section 1•5  Equipment ................................................................. 10
  Section 1•6  Rules ................................................................. 10
  Section 1•7  Uniforms ................................................................. 10

Section 2 • Determination of Championship Participation .................. 11
  Section 2•1  Championship Format .................................................. 11
  Section 2•2  Results ................................................................. 11
  Section 2•3  Selection Information .................................................. 12
  Section 2•4  Selection Criteria ........................................................ 12
  Section 2•5  Site Selection .............................................................. 13

Appendix A • Bracket .......................................................... 16

Appendix B • Sport Sponsorship ................................................... 17

Appendix C • Field Hockey Diagram ............................................ 22
Section 1 • General Administration

Section 1•1  NCAA Tournament Operations
Staff Contact Information

Liz Turner Suscha
Director, Championships and Alliances
P.O. Box 6222 / Indianapolis, Indiana 46206-6222
317-917-6189 / lsuscha@ncaa.org

Laura Peterson-Mlynski
Coordinator, Championships and Alliances
P.O. Box 6222 / Indianapolis, Indiana 46206-6222
317-917-6477 / lpeterson@ncaa.org

Section 1•2  National Committee

Current members of the committee are as follows:

<table>
<thead>
<tr>
<th>REGION</th>
<th>NAME</th>
<th>INSTITUTION</th>
<th>CONFERENCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>MID-ATLANTIC REGION</td>
<td>Carli Figlio, co-chair</td>
<td>Monmouth</td>
<td>Metro Atlantic</td>
</tr>
<tr>
<td></td>
<td>Carla Tagliente, co-chair</td>
<td>Princeton</td>
<td>Ivy League</td>
</tr>
<tr>
<td></td>
<td>Laura Baker</td>
<td>VCU</td>
<td>Atlantic 10</td>
</tr>
<tr>
<td></td>
<td>Meredith Long</td>
<td>Rutgers</td>
<td>Big Ten</td>
</tr>
<tr>
<td></td>
<td>Denise Zelenak</td>
<td>Drexel</td>
<td>Colonial</td>
</tr>
<tr>
<td>MID-ATLANTIC REGION</td>
<td>TBD</td>
<td>TBD</td>
<td>TBD</td>
</tr>
<tr>
<td>NORTHEAST REGION</td>
<td>Chad Dwyer, chair</td>
<td>TBD</td>
<td>TBD</td>
</tr>
<tr>
<td></td>
<td>Cathy Foto</td>
<td>Colgate</td>
<td>Patriot</td>
</tr>
<tr>
<td></td>
<td>James Greene</td>
<td></td>
<td>Big East</td>
</tr>
<tr>
<td></td>
<td>Pam Stuper</td>
<td>Yale</td>
<td>Ivy League</td>
</tr>
<tr>
<td>SOUTH REGION</td>
<td>Jason Simms, chair</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Assistant Director</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>of Athletics for</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>William and Mary</td>
<td></td>
<td></td>
</tr>
<tr>
<td>WEST REGION</td>
<td>Helen Knull</td>
<td>Michigan State University</td>
<td></td>
</tr>
</tbody>
</table>

Section 1•3  Regional Advisory Committees

<table>
<thead>
<tr>
<th>NAME</th>
<th>INSTITUTION</th>
<th>CONFERENCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>MID-ATLANTIC REGION</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Carli Figlio, co-chair</td>
<td>Monmouth</td>
<td>Metro Atlantic</td>
</tr>
<tr>
<td>Carla Tagliente, co-chair</td>
<td>Princeton</td>
<td>Ivy League</td>
</tr>
<tr>
<td>Laura Baker</td>
<td>VCU</td>
<td>Atlantic 10</td>
</tr>
<tr>
<td>Meredith Long</td>
<td>Rutgers</td>
<td>Big Ten</td>
</tr>
<tr>
<td>Denise Zelenak</td>
<td>Drexel</td>
<td>Colonial</td>
</tr>
<tr>
<td>MIDEAST REGION</td>
<td>TBD</td>
<td>TBD</td>
</tr>
<tr>
<td>TBD</td>
<td>TBD</td>
<td>TBD</td>
</tr>
<tr>
<td>Cathy Foto</td>
<td>Colgate</td>
<td>Patriot</td>
</tr>
<tr>
<td>James Greene</td>
<td></td>
<td>Big East</td>
</tr>
<tr>
<td>Pam Stuper</td>
<td>Yale</td>
<td>Ivy League</td>
</tr>
<tr>
<td>NORTHEAST REGION</td>
<td>Chad Dwyer, chair</td>
<td>America East</td>
</tr>
<tr>
<td>Tjerk van Herwaarden</td>
<td>Harvard</td>
<td>Ivy League</td>
</tr>
<tr>
<td>Jill Reeve</td>
<td>Brown</td>
<td>Ivy League</td>
</tr>
<tr>
<td>Sally Starr</td>
<td>Boston U.</td>
<td>Patriot</td>
</tr>
</tbody>
</table>
Section 1.4 Important Dates

**Tuesday, Sept. 20**  
First release of rating percentage index (RPI).

**Sept. 26**  
NCAA begins accepting proposed budgets to host play-in and preliminary-round games.

**Sept. 27**  
Second release of RPI.

**Late October**  
Memo to conferences regarding 2017-18 automatic qualification forms available online.

**Tuesday, Oct. 4**  
Third release of RPI.

**Tuesday, Oct. 11**  
Fourth release of RPI.

**Tuesday, Oct. 18**  
Deadline for institutions to submit proposed budgets to host play-in games and first- and second-round games of the championship.

**Tuesday, Oct. 18**  
Fifth release of RPI.

**Tuesday, Oct. 25**  
Sixth release of RPI.

**Tuesday, Nov. 1**  
Seventh release of RPI.

**Saturday, Nov. 5**  
Deadline for notifying the NCAA championship manager of any student-athlete(s) who may be ineligible or unavailable for championship play.

**Sunday, Nov. 6**  
Selection and notification of teams that will be participating in the championship.

**Monday, Nov. 14**  
Coaches and administrators of semifinal teams will meet via conference call at 11 a.m. Eastern time.

**Feb. 1, 2017**  
Deadline for online automatic qualification forms to be submitted for 2017-18 academic year.

CHAMPIONSHIP DATES

**Wednesday, Nov. 9**  
Play-in games.

**Saturday/Sunday, Nov. 12-13**  
First and second rounds.

**Friday/Sunday, Nov. 18 and 20**  
Semifinals and finals, Old Dominion University, host.

DATE FORMULA

**Play-in games**  
Wednesday before first/second rounds.

**First/second rounds**  
Saturday/Sunday one week before finals.

**Semifinals-finals**  
Friday/Sunday before Thanksgiving.
Section 1•5 Equipment

The Kookaburra Standard Dimple (white) field hockey ball is the official ball on "non-filled" watered artificial surfaces for the NCAA Division I Field Hockey Championship. The orange ball will be used at the discretion of the games committee.

Penn Monto is the official supplier and will provide Kookaburra game balls to each first-/second-round and final site host institution. Those quantities will be communicated after selections.

Each first- and second-round host institution shall provide 100 practice balls.

Section 1•6 Rules

[Reference: Bylaw 31.1.6 in the NCAA Manual.]

The NCAA Rule Modifications are available on the NCAA website at http://www.ncaa.org/championships/division-i-field-hockey.

Per NCAA Bylaw 17.30, member institutions shall conduct all of their intercollegiate competition in accordance with the playing rules of the Association in all sports for which the NCAA develops playing rules. For those sports in which the Association follows rules that are developed by other governing bodies and modified by the governing sports committee, the adopted playing rules shall be used. The governing sports committee will not consider any results for selection purposes that are not played in accordance with NCAA rules or those adopted by an outside organization.

The field hockey championship will be conducted according to International Field Hockey rules and the NCAA rules modifications.

Section 1•7 Uniforms

LOGOS

Refer to General Administrative Guidelines, Section 7.
Section 2 • Determination of Championship Participation

Section 2•1 Championship Format

The NCAA Division I Field Hockey Championship provides for a 16-team tournament. There will be five regions: Northeast, Mid-Atlantic, Mideast, South and West. A listing of the regions appears in Appendix B.

Inclement Weather. If a game is suspended or postponed, it will be the decision of the games committee and the game officials to determine if the game can be continued that day. If conditions dictate that the game cannot be completed, the NCAA site representative and tournament manager shall contact Liz Turner-Suscha (cellular: 317-270-3318). Only after contacting Ms. Turner-Suscha may a game be suspended until the next day or moved to an alternate site. Teams should be prepared with footwear for any playing surface.

Once all efforts have been exhausted and the game cannot be completed, the field hockey committee shall determine the advancing team as follows: If less than 35 minutes have been played, the team that advances is determined based on the selection process currently in place which states that the game must be completed within a reasonable time period, within 24 hours. If more than 35 minutes have been played, the leading team shall advance. If at least 35 minutes have been completed when play is suspended, and the score is tied, the team that advances is determined based on the selection process currently in place.

START TIMES

Whenever possible, teams should be given 24 hours of recovery time between games. Play-in games must begin by 2 p.m. Eastern time. For the first and second rounds, first-round games should begin at 11:30 a.m. and 2 p.m., and the second-round game should begin at 2 p.m. For the semifinals, game times are 2 p.m. and 4:45 p.m. The championship game starts at 1 p.m.

TRAVEL PARTY

Transportation and per diem expenses will be provided for an official traveling party of a maximum of 28. Please refer to the NCAA travel policies for all information regarding transportation and per diem expenses. Travel policies are located online at http://www.ncaa.org/championships/travel/championships-travel-information.

Section 2•2 Results

STAT CREW

All host sites should use Stat Crew programs to submit statistics for postseason contests. At the end of each game or day of competition, a packed file from each preliminary/championship contest must be sent to Jennifer Rodgers (jrogers@ncaa.org) and ncaastats@ncaa.org at the national office. These files should be sent immediately after each contest or day of competition.

Please contact Ms. Rodgers with any questions.

SCORE REPORTING

Schools will submit all schedule and results information to the NCAA statistics site (http://web1.ncaa.org/stats/StatsSrv/login), and this information is transferred into the score-reporting system for use by the sports committees. Specific instructions and reporting deadlines are communicated to sports information directors in a preseason memo distributed by the media coordination and statistics staff. For questions regarding the reporting process, please contact Ms. Rodgers at jrogers@ncaa.org or 317-917-6109.

RPI

Schools will submit all schedule and results information to the NCAA statistics site (http://web1.ncaa.org/stats/StatsSrv/login), and this information is transferred into the RPI system for use by the sports committees. Specific instructions and reporting deadlines are communicated to sports information directors in a preseason memo distributed by the media coordination and statistics staff. For questions regarding the reporting process, please contact Ms. Rodgers at jrogers@ncaa.org or 317-917-6109.
Section 2•3  Selection Information

AUTOMATIC QUALIFICATION

[Reference: Bylaws 31.3.4 and 31.3.5 in the NCAA Manual.]

The following conferences have been granted automatic qualification privileges for the 2016 championship:

- America East Conference
- Atlantic 10 Conference
- Atlantic Coast Conference
- Big East Conference
- Big Ten Conference
- Colonial Athletic Association
- The Ivy League
- Metro Atlantic Athletic Conference
- Mid-American Conference
- Patriot League

AT-LARGE SELECTION

To be considered during the at-large selection process, a team must have an overall won-lost record of .500 or better.

Bylaw 31.3.3.1 – Countable Competition. For NCAA team-championship selection purposes, competition is countable only when the teams played are varsity intercollegiate teams of four-year, degree-granting institutions that conduct a majority of their competition in that team sport against varsity intercollegiate teams (see Constitution 3.2.4.5) of the United States four-year, degree-granting institutions. Competition against service teams, professional teams, semiprofessional teams, amateur teams, two-year college and club teams shall be excluded.

PLAY-INS

Play-ins are contested among the four lowest automatic-qualification teams (regardless of conference RPI). The intent is to have play-in games hosted by the higher seeded team that submits a bid and meets hosting requirements; however, due to geographic proximity and missed class time, host sites may be determined at the committee’s discretion.

The NCAA will oversee the conduct of the play-in game competition. The games will be funded by the NCAA. Institutions will receive reimbursement of transportation and per diem costs. Potential hosts will need to submit a proposed budget for these games to the NCAA national office by Oct. 18. The Championship Bid and Profile website is located at championships.ncaa.org.

The host institution should conduct two on-site meetings: one with the umpires and one with the coaches and team personnel. There will be an NCAA site representative in attendance. A participant manual shall also be created and provided to the visiting team.

TRAVEL INFORMATION

Please refer to the NCAA travel policies for all information regarding transportation and per diem expenses. Travel policies are located online at http://www.ncaa.org/championships/travel/championships-travel-information.

Section 2•4  Selection Criteria

SELECTION CRITERIA

The following criteria shall be employed by a governing sports committee in selecting participants for NCAA championships competition [Bylaw 31.3.3; Criteria for Selection of Participants]:

- Won-lost record;
- Strength of schedule; and
- Eligibility and availability of student-athletes for NCAA championships.

In addition to Bylaw 31.3.3, the Division I Field Hockey Committee has received approval from the Division I Oversight Competition Committee to consider the following criteria in the selection of at-large teams for the field hockey championship (not necessarily in priority order):

Primary Criteria

- Rating Percentage Index (RPI). The RPI includes a team’s Division I winning percentage (25 percent), opponents’ average winning percentage (50 percent) and the opponents’ opponents’ average winning percentage (25 percent).
• Head-to-head competition.
• Results against common opponents.

Secondary Criteria
If the evaluation of the primary criteria does not result in a decision, the secondary criteria will be reviewed. The criteria listed will be evaluated.
• Late-season performance in last seven games, including conference tournament play (strength and results.)
• Significant wins and losses.

Additionally, input is provided by regional advisory committees for consideration by the field hockey committee. Coaches’ polls and/or any other outside polls or rankings are not used as a selection criterion by the field hockey committee.

A selection announcement will be broadcast Sunday night, Nov. 6, at 10 p.m. Eastern time.

COUNTABLE GAMES
For selection and/or ranking purposes, the field hockey committee will only consider games that include two periods of 35 minutes each, with ties played off by using the entire championships tiebreaker procedure, including shootouts. Games terminated because of the misconduct provision also are countable games (see rules modifications at the following link: http://www.ncaa.org/championships/division-i-field-hockey). Games played against mixed teams and club teams will not be counted for rankings and selections. Non-Division I games will not be counted.

PAIRINGS
For non-revenue generating championships that seed a quarter of the bracket, sites will be awarded to the seeded teams that submit a bid that meets the requirements for hosting. In the event that a seeded team does not submit a bid that meets the requirements, the sports committee will maintain the current policy of geographic consideration when assigning those host sites. The committees will use the geographic considerations to help maintain the balance and integrity of the bracket. The committees will also separate first-round conference opponents when assigning teams to sites.

The other 12 teams will be placed in the bracket based on geography and using the minimum number of flights. The committee will use the distance of 400 miles to determine when a flight would be necessary. The NCAA will use https://web1.ncaa.org/TES/exec/TES/exec/miles for the official mileage.

Section 2.5 Site Selection
Any institution interested in hosting preliminary-round competition of the 2016 championship, including play-in games, must submit a proposed budget, respond to sport-specific questions and ensure that the institution’s key contacts and facility information are complete and current in the Championships Bid and Profile System. Please note that in order to submit a bid, you must first locate the desired championship in the “Championships Available for Bidding” section and select “Start Bid.”

Please note that all member institutions have regular and easy access to their profiles by visiting championships.ncaa.org. For profile issues, user access or to reset a password, please email championshipbid@ncaa.org or contact the respective championship manager.

CHAMPIONSHIPS BID AND HOST PROFILE PORTAL
The Championships Bid and Profile System can be accessed at championships.ncaa.org. The deadline to submit all bid materials for this championship is Tuesday, Oct. 18.

In addition to projected ticket sales and game expenses, prospective hosts should include the following when completing a proposed budget:
• Committee/site representative lodging.
• Game officials lodging.
• State and city taxes/fees
• Ticket and facility fees
Committees/site representative’s per diem, mileage and luggage fees will be paid by the NCAA, not the host institution. Game officials will be reimbursed via the ArbiterPay system for their game fees, per diem, mileage and luggage fees.

**FACILITY PROFILE**
Institutions interested in hosting championship preliminary-round competition must add (or ensure accuracy of) facility information for the applicable competition venue. This information is located at championships.ncaa.org. Any supporting information, e.g., facility diagram, pictures, may be uploaded and attached to that facility’s profile. This information will be made available to the sport committee to aid in their deliberations of prospective host sites.

**KEY CONTACTS**
Each institution should list and then maintain its key contacts associated with each sport and the institution. Individuals can be added via the Championships Bid and Host Profile portal at championships.ncaa.org.

**SAFETY AND SECURITY PLAN**
Each facility profile should include the safety and security plan for that facility. This information can be uploaded and attached to the profile by visiting championships.ncaa.org.

**FINAL FINANCIAL REPORT**
A final financial report from each championship site must be submitted via the Championships Bid and Host Profile portal under the “budget” tab not later than 60 days after the event.

**CONTACT INFORMATION**
Please contact Ms. Turner-Suscha at 317-917-6189 or lsuscha@ncaa.org, or email championshipbid@ncaa.org, if you have any questions regarding the bid process.
Appendixes

Contents

Appendix A • Bracket .......................................................... 16
Appendix B • Sport Sponsorship ........................................ 17
Appendix C • Field Hockey Diagram ................................. 22
Appendix A • Bracket

2016 NCAA Division I Field Hockey Championship

First Round
November 12

Second Round
November 13

Semifinals
November 18

Championship
November 20

1

2

3

4

ODU - LR Hill Complex
Norfolk, Virginia
2 p.m. or 4:45 p.m.
Live on NCAA.com

ODU - LR Hill Complex
Norfolk, Virginia
2 p.m. or 4:45 p.m.
Live on NCAA.com

ODU - LR Hill Complex
Norfolk, Virginia
1 p.m.
Live on NCAA.com

NATIONAL CHAMPION

* Host Institution for first- and second-round games
Home team is the seeded team in the seeded game
# Home team in the non-seeded game

Game times for first-round games:
11:30 a.m. for seeded games
2 p.m. for non-seeded games

All times are Eastern time.
Information subject to change.

© 2016 National Collegiate Athletic Association. No commercial use without the NCAA's written permission.
The NCAA opposes all forms of sports wagering.
## Appendix B • Sport Sponsorship

### MID-ATLANTIC REGION

**Atlantic 10 Conference (3)**
- La Salle University
- Saint Francis University (Pennsylvania)
- Saint Joseph’s University

**Big East Conference (2)**
- Temple University
- Villanova University

**Big Ten Conference (2)**
- University of Maryland, College Park
- Rutgers, The State University of New Jersey, New Brunswick

**Colonial Athletic Association (3)**
- University of Delaware
- Drexel University
- Towson University

**The Ivy League (2)**
- University of Pennsylvania
- Princeton University

**Metro Atlantic Athletic Conference (2)**
- Monmouth University
- Rider University

**Patriot League (1)**
- American University
## MIDEAST REGION

<table>
<thead>
<tr>
<th>Conference</th>
<th>AQ – Regular-Season Conference Champion</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Atlantic 10 Conference (1)</strong></td>
<td></td>
</tr>
<tr>
<td>Lock Haven University of Pennsylvania</td>
<td></td>
</tr>
<tr>
<td>AQ – Postseason Tournament</td>
<td></td>
</tr>
<tr>
<td><strong>Atlantic Coast Conference (1)</strong></td>
<td></td>
</tr>
<tr>
<td>Syracuse University</td>
<td></td>
</tr>
<tr>
<td>AQ – Postseason Tournament</td>
<td></td>
</tr>
<tr>
<td><strong>Big East Conference (2)</strong></td>
<td></td>
</tr>
<tr>
<td>University of Connecticut</td>
<td>Quinnipiac University</td>
</tr>
<tr>
<td>AQ – Postseason Tournament</td>
<td></td>
</tr>
<tr>
<td><strong>Big Ten Conference (1)</strong></td>
<td></td>
</tr>
<tr>
<td>Pennsylvania State University</td>
<td></td>
</tr>
<tr>
<td>AQ – Postseason Tournament</td>
<td></td>
</tr>
<tr>
<td><strong>Colonial Athletic Association (1)</strong></td>
<td></td>
</tr>
<tr>
<td>Hofstra University</td>
<td></td>
</tr>
<tr>
<td>AQ – Postseason Tournament</td>
<td></td>
</tr>
<tr>
<td><strong>The Ivy League (3)</strong></td>
<td></td>
</tr>
<tr>
<td>Columbia University-Barnard College</td>
<td></td>
</tr>
<tr>
<td>Cornell University</td>
<td>Yale University</td>
</tr>
<tr>
<td>AQ – Postseason Tournament</td>
<td></td>
</tr>
<tr>
<td><strong>Metro Atlantic Athletic Conference (3)</strong></td>
<td></td>
</tr>
<tr>
<td>Fairfield University</td>
<td>Sacred Heart University</td>
</tr>
<tr>
<td>Long Island University-Brooklyn</td>
<td></td>
</tr>
<tr>
<td>AQ – Postseason Tournament</td>
<td></td>
</tr>
<tr>
<td><strong>Patriot League (4)</strong></td>
<td></td>
</tr>
<tr>
<td>Bucknell University</td>
<td>Lafayette College</td>
</tr>
<tr>
<td>Colgate University</td>
<td>Lehigh University</td>
</tr>
<tr>
<td>AQ – Postseason Tournament</td>
<td></td>
</tr>
<tr>
<td>Region</td>
<td>Conference</td>
</tr>
<tr>
<td>--------</td>
<td>------------</td>
</tr>
<tr>
<td>NORTHEAST REGION</td>
<td>America East Conference (5)</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>University of Massachusetts Lowell</td>
</tr>
<tr>
<td></td>
<td>Atlantic 10 Conference (1)</td>
</tr>
<tr>
<td></td>
<td>Atlantic Coast Conference (1)</td>
</tr>
<tr>
<td></td>
<td>Big East Conference (1)</td>
</tr>
<tr>
<td></td>
<td>Colonial Athletic Association (1)</td>
</tr>
<tr>
<td></td>
<td>The Ivy League (3)</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Metro Atlantic Athletic Conference (2)</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Patriot League (2)</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>
SOUTH REGION

Atlantic 10 Conference (3)
Davidson College
University of Richmond
Virginia Commonwealth University

Atlantic Coast Conference (4)
Duke University
University of North Carolina, Chapel Hill
University of Virginia
Wake Forest University

Big East Conference (3)
Georgetown University
Liberty University
Old Dominion University

Colonial Athletic Association (2)
James Madison University
College of William and Mary

Mid-American Conference (1)
Longwood University

Independent (1)
Appalachian State University

AQ – Postseason Tournament
### WEST REGION

**America East Conference (4)**
- University of California, Berkeley
- University of California, Davis
- University of the Pacific
- Stanford University

AQ – Postseason Tournament

**Atlantic 10 Conference (1)**
- Saint Louis University

AQ – Postseason Tournament

**Atlantic Coast Conference (1)**
- University of Louisville

AQ – Postseason Tournament

**Big Ten Conference (6)**
- Indiana University, Bloomington
- University of Iowa
- University of Michigan
- Michigan State University
- Northwestern University
- The Ohio State University

AQ – Postseason Tournament

**Mid-American Conference (6)**
- Ball State University
- Central Michigan University
- Kent State University
- Miami University (Ohio)
- Missouri State University
- Ohio University

AQ – Postseason Tournament
Appendix C • Field Hockey Diagram