

2016 NCAA Convention

# DIVISION III NOTICE

## Division III Official Notice

110th Annual Convention  
January 14-16, 2016  
San Antonio, Texas





THE NATIONAL COLLEGIATE ATHLETIC ASSOCIATION

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[www.ncaa.org](http://www.ncaa.org)

November 2015

**Legislation Prepared By:** Jeff Myers, *Director of Academic and Membership Affairs* and Sarah Otey, *Associate Director of Academic and Membership Affairs*.

Distributed to directors of athletics, faculty athletics representatives, senior woman administrators, compliance coordinators, presidents or chancellors and conference commissioners.

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# Official Notice

## 110th Annual Convention

On behalf of the NCAA Board of Governors, the Division I Board of Directors, the Divisions II and III Presidents Councils and the Divisions II and III Management Councils, we extend a cordial invitation to each NCAA member to be represented at the Association's 110th annual Convention scheduled January 14-16, 2016, in San Antonio, Texas.

It is our pleasure to issue this Official Notice of the 2016 Convention. This publication is sent to the president or chancellor, faculty athletics representative, director of athletics and senior woman administrator at each active NCAA Division III member institution, as well as to the officers of member conferences and provisional member institutions.

This Official Notice contains a schedule of meetings and sessions that are a part of the 2016 Convention. **[Please note: The schedule is subject to change. Please refer to your Convention Program for the most up-to-date meeting sites and times.]** This Official Notice also contains legislation for consideration at the Division III business session of the 2016 Convention, including amendments-to-amendments. It also contains the necessary information concerning the accreditation of delegates, voting procedures and other Convention policies. We encourage each member to review the information related to the activities in which you will be involved before attending the Convention. **It is particularly important that each Division III delegate bring a copy of the Official Notice to the Convention. The Official Notice will be the only publication containing all Division III Convention legislation.**

In addition to the consideration of legislation, Division III delegates also may participate in educational and discussion sessions about topics of concern within the division.

We hope you will arrive in time to join delegates from all divisions at the opening general session Thursday afternoon. The NCAA Delegates reception will be held Thursday evening immediately following the opening business session.

We hope that each member of the Association will be in attendance at the 2016 Convention. We look forward to seeing you in San Antonio, Texas

*Kirk Schulz*  
*President, Kansas State University*  
*Chair, NCAA Board of Governors*

*Harris Pastides*  
*President, University of South*  
*Carolina, Columbia*  
*Chair, Division I Board of Directors*

*Judith Bense*  
*President, University of West*  
*Florida*  
*Chair, Division II Presidents Council*

*Alan Cureton*  
*President, University of*  
*Northwestern-St. Paul*  
*Chair, Division III Presidents Council*

November 15, 2015

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## Accrediting of Delegates

Association policy provides that the appointment of accredited and visiting delegates is the responsibility of the president or chancellor of each member institution or organization. In November 2015, a link to the appointment of delegate website was emailed to the president or chancellor of all member institutions and organizations. The link was also made available on the NCAA website at [www.ncaaconvention.com](http://www.ncaaconvention.com) under the Appointment of Delegate section.

*It is important that the voting delegate be properly accredited, and this is to urge appointing officers to submit the required information to the NCAA national office at their earliest convenience.*

Please note also that the governance legislation of each division urges member institutions to include women in their NCAA Convention delegations.

An institution or organization's president or chancellor shall appoint the voting and alternate delegates by completing the online delegate appointment form. The transfer of voting rights among the delegates is a matter of institutional discretion.

If an institution or organization's president or chancellor fails to submit the online delegate appointment form that institution's representatives will be registered as visitors until the president or chancellor certifies in writing the voting and alternate delegates. No other institutional representatives are permitted to complete a delegate appointment form.

Once the online delegate appointment form has been verified by the president or chancellor, no one may be added as a voting or alternate delegate without written instructions from that president or chancellor. Thus, no individual appointed as a visitor may become a voter or alternate without written authorization from the president or chancellor.

Visiting delegates, except in certain situations, do not have speaking privileges at the Convention.

At the Convention, each individual representing a member school or conference who registers will receive a brick Convention badge designating the individual as a delegate. Voting delegates receive red lanyards and alternate delegates receive blue lanyards. Delegates with speaking rights receive green lanyards, delegates without speaking rights and other observers receive white lanyards. Speakers and presenters for menu sessions will receive badges with a brown color designation. NCAA staff will receive badges with a blue color designation. Presidents and chancellors of member institutions will also have a purple color designation on their name badge signifying their professional title. [See Appendix J].

The Convention registration fee was \$200 for all delegates who registered on or before Tuesday, October 13 and \$375 for all delegates who register by Thursday, December 3. Member registration fees after December 3 are \$500.

Registration fee includes one ticket to the Delegates Reception and Delegates Breakfasts. In addition, attendees will have the opportunity to receive one complimentary ticket to the Keynote Luncheon on a first-come, first-served basis and to purchase one ticket to the Honors Cele-

bration for \$20 on a first-come, first-served basis. Available tickets can be reserved during the Convention registration process.

## Meetings and Reservations

A listing of Convention meetings of the NCAA and its affiliated organizations was made available to the membership in mid-September. An online registration process was also made available for event registration and hotel reservations. If there is anything further the NCAA can do to facilitate your attendance at the Association's 2016 Convention, please call upon us.

Please note that the Convention schedule of events is available on the NCAA website ([www.ncaa.org](http://www.ncaa.org)). In addition, the Convention Program (available through the Convention app and in print in limited quantities) contains the most up-to-date schedule of meetings held in conjunction with the Convention.

Please note the Convention officially begins when the opening business session convenes at 4:30 p.m. Thursday, January 14. Adjournment of the Convention has been scheduled for Sunday, January 17. The Division III business session will conclude Saturday, January 16.

## Proposed Amendments

The proposed amendments to be considered at the 110th annual Convention begin on Page 1. All amendments, if adopted, become effective as indicated in each proposal.

**It is important that each Division III delegate bring a copy of the Official Notice to the Convention, inasmuch as the Official Notice will be the only publication containing all Convention legislation for the 2016 Convention.**

In accordance with the provisions of Constitution 5.3, an amendment to the Association's legislation may be proposed by the Division III Presidents Council, the Division III Management Council, 20 active Division III member institutions eligible to vote on the matter or two member conferences. The source is indicated in each proposal. When the Presidents Council or Management Council proposes an amendment originally recommended by a committee, the committee is indicated as well.

Please note that the Presidents Council is authorized to distribute, during division or general business sessions, information detailing positions on key legislative proposals.

## Amendments-to-Amendments

In Division III, all amendments submitted by the membership in accordance with the July 15 deadline were printed in the Initial Publication of Proposed Legislation, which was provided to the membership August 15. Sponsors of those proposals were permitted to revise them in any manner until September 15. In the interim, the Division III Presidents Council and Management Council had until September 1 to submit legislative propos-

als. All properly sponsored proposals were provided to the membership September 23 in the Second Publication of Proposed Legislation.

The Division III Presidents and Management Councils, any 20 active Division III member institutions eligible to vote on a given issue or two member conferences had until November 1 to submit amendments to the original proposals, provided the amendment to the amendment did not increase the modification proposed by the original amendment. As a result of that deadline, all amendments-to-amendments are included in this Official Notice with the proposals they are intended to amend. Resolutions also were handled in accordance with those same deadlines and are included in this publication. No additional amendments-to-amendments or resolutions are permitted for the 2016 Convention unless they are sponsored by the Presidents or Management Councils and distributed before or during the business session.

## **Withdrawal of Proposal**

Sponsors who intend to withdraw a proposal are urged to notify the academic and membership affairs staff as soon as possible before the business session of the Convention at which the proposal is scheduled to be considered.

## **Review of Interpretations**

The Interpretations and Legislation Committee issues interpretations as to the scope, meaning or effect of the constitution and bylaws applicable to Division III. These rulings are subject to review by the membership upon the request of any member in accordance with NCAA Constitution 5.4.1.4. Any member to which an interpretation applies may request a review of the interpretation by making such a request in writing to the academic and membership affairs staff or the Association's Convention office before 1 p.m. on the day preceding the Division III business session of the Convention (Friday, January 15).

## **Interpretations to be Included in the NCAA Division III Manual**

The Interpretations and Legislation Committee is authorized to recommend interpretations to be incorporated in the next printing of the NCAA Division III Manual. Such incorporations are approved by the Division III Management Council and are printed in Appendix B.

## **Noncontroversial Amendments Adopted by the Presidents and Management Councils**

The Management Council is authorized to adopt, in the interim between annual Conventions, noncontroversial legislative amendments that are necessary to promote the normal and orderly administration of the Association's legislation, per Constitution 4.8.3-(d) and 5.3.1.1.1.

That authorization requires a three-fourths majority vote of the Management Council. The Management Council then submits to the next annual Division III business session the amendments that have been adopted under its authorization. The noncontroversial amendments adopted by the Management Council in 2015 appear in Appendix C. Approval of the Official Convention Notice during the Division III business session constitutes ratification of these amendments.

## **Modifications of Wording Adopted by the Presidents and Management Councils**

The Management Council is authorized to adopt, in the interim between annual Conventions, proposals that are consistent with the intent of the membership in adopting the original legislation if sufficient documentation and testimony exist to establish clearly that the original wording of the legislation was inconsistent with that intent, per Constitution 5.4.1.1.1. That authorization requires a two-thirds majority vote of the Management Council. The Management Council submits to the next annual Division III business session the amendments that have been adopted under its authorization. The modifications adopted in 2015 appear in Appendix D. Approval of the Official Convention Notice during the Division III business session constitutes ratification of these actions.

## **Order of Business**

The opening business session of the 110th annual Convention will begin at 4:30 p.m. Thursday, January 14. The “State of the Association” address by the NCAA president will be presented orally during that general session.

The various proposals will be taken up in their numerical order, unless that order is changed at the Convention. All proposals are designated for a roll-call vote and the schedule for consideration of the proposals is identified in Appendix A.

Amendments for the annual Convention will be presented as indicated on page xii. For convenience of reference, an index (Appendix E) lists the proposals in the order in which they would appear in the constitution and bylaws in the NCAA Division III Manual.

In each grouping of related items (either amendments or amendments-to-amendments), the Association’s established procedure will be followed. The membership will consider first the proposal that contemplates the greatest modification of the present circumstance, followed by other proposals in the order of decreasing modification. In some instances, when a proposal in such a grouping is adopted, those that follow in that grouping become moot.

## **Voting Procedures**

Methods of voting shall be in accordance with Constitution 5.1.4.4. Each voting delegate, when registering, receives a “voting paddle” for use

in indicating the institution's vote when the chair calls for a "paddle" vote. Voting delegates receive paddles of different colors to indicate their division status. Voting paddles for those with special voting circumstances are marked as set forth in Appendix J.

The Association uses an electronic voting system for roll-call and general votes. Upon registering for the Convention, each voting delegate receives a voting unit identification card that has been coded for that member institution or conference. The voting delegate must show the voting unit identification card contained in the registration envelope to obtain an electronic voting unit during the business session. The delegate will insert the voting unit identification card into the voting unit. The voting unit becomes active when the voting unit identification card is inserted. Voting unit identification cards are specifically coded for each member institution or conference; therefore it is important to confirm you are using the correct voting unit identification card.

To place a vote, the delegate will press (1) to support, (2) to oppose and (3) to abstain. The number the delegate chooses will appear on the screen of the voting unit until the vote is received by the system. The delegate may change his or her vote prior to the vote closing by pressing a second number. The voting results will be displayed on the screens following each vote.

After the roll-call and general voting has concluded, the results will be posted detailing each institution and conference vote to allow for time to review prior to opening the window of reconsideration. Any member that voted on the prevailing side can request reconsideration of the recorded vote on an issue at any time before the conclusion of voting during that session. The voting unit identification card and the voting unit should be left at the delegates chair at the conclusion of the business session or promptly returned to the convention registration desk.

Amendments to federated provisions are voted on by divisions, with a majority vote required for approval. In such instances (federated provisions), each division is committed to the result of its counted vote.

Each proposal includes a designation of the division(s) that votes on that item and the type of vote involved (federated or common).

*Delegates are urged to register and receive their voting materials before the opening business session begins at 4:30 p.m. Thursday, January 14. In addition, all voting in the division business sessions shall be by show of paddles or by electronic roll-call votes, rather than by voice or hand.*

## **Memorial Resolutions**

At the time of the annual Convention, members of the Association honor by memorial resolution those persons closely associated with intercollegiate athletics who passed away during the year. It is requested that the names of persons to be honored in this manner be submitted to [transactions@ncaa.org](mailto:transactions@ncaa.org) or the NCAA, P.O. Box 6222, Indianapolis, Indiana 46206-6222.

## **Administrative Structure**

Rosters of the NCAA Executive Committee, and Division III Presidents Council and Management Council, are listed in Appendix K.

## **Requests for Interpretations**

Division III member institutions and conferences are encouraged to request interpretations of the proposed legislation in this Official Notice in advance of the Convention. Information about requesting an interpretation appears in Appendix L.

All such requests must be received in the national office not later than Friday, December 4, 2015. Requests will be considered by the Interpretations and Legislation Committee, and the decisions will be reviewed by the Division III Management Council in its pre-Convention meeting Wednesday, January 13. The resulting interpretations will be duplicated and distributed to the conferences for their pre-Convention meetings before the beginning of the division business session Saturday, January 16.

# TOPICAL GROUPINGS OF PROPOSED AMENDMENTS 110th ANNUAL CONVENTION

*Proposal Number*

1 through 10

1 through 3

4 through 10

*General Topic*

Division III Legislative Proposals

Presidents Council Grouping

General Grouping



# 110th Annual Convention

## LEGISLATIVE PROPOSALS SUBMITTED BY THE MEMBERSHIP

[Note: In the following proposals:

- Those letters and words that appear in ~~italics and strikethrough~~ are to be deleted;
- Those letters and words that appear in **boldface and underlined** are to be added; and
- Those letters and words that appear in normal text are unchanged from the current Division III legislation.]

### DIVISION III LEGISLATIVE PROPOSALS

*The NCAA Division III Presidents Council has determined that it will deal primarily with those national issues in Division III athletics that prompt widespread concern among Division III presidents or chancellors.*

*Legislative proposals of a strategic nature developed by the Division III Management Council or by Division III committees reporting to it must be submitted to the Division III Presidents Council for review. They cannot be placed on the agenda for consideration at the Convention unless the Presidents Council agrees to sponsor them. Legislative proposals of an operational nature may be sponsored by the Management Council and placed on the agenda for consideration at the Convention.*

*The Division III Presidents Council has identified three proposals that it believes are of particular interest to Division III presidents or chancellors and has included them in the Presidents Council grouping. The Presidents Council identified all proposals in both the Presidents Council grouping and General grouping for roll-call vote.*

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## PRESIDENTS COUNCIL GROUPING

<b>NO: 2016-1 (2-1)</b>	<b>NCAA MEMBERSHIP – DUES OF MEMBERS – CURRENT ANNUAL DUES – MEMBERSHIP DUES INCREASE</b>
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**Intent:** To establish annual membership dues as \$2,000 for an active institution (\$1,100 increase) and \$1,000 for member conference offices (\$550 increase).

**Constitution:** Amend 3.7.2, as follows:  
[Roll Call]

### 3.7.2 Current Annual Dues.

The annual dues for various classes of membership shall be:

Active Members:\*                   \$ ~~900~~ **2,000**

Member Conferences:               \$ ~~450~~ **1,000**

Affiliated Members: As determined by the Board of Governors

\*See Constitution 3.6.3.1.1 for provisional membership

**Source:** NCAA Division III Presidents Council [Management Council (Strategic Planning and Finance Committee)].

**Effective Date:** September 1, 2017

**Rationale:** At the 2015 NCAA Convention Issues Forum, the Division III membership indicated significant support for a membership dues increase, provided Division III would retain all additional generated revenue. Membership dues have not increased since 1985. The proposed membership dues increase would be used to offset rising championships travel cost, which are anticipated to result in a budget deficit for the division in coming years.

**Budget Impact:** An increase in annual Division III revenue by approximately \$519,000.

<b>NO: 2016-2 (2-2)</b>	<b>RECRUITING – DEFINITIONS AND APPLICATIONS AND PUBLICITY – DEREGULATION OF ELECTRONIC TRANSMISSIONS</b>
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**Intent:** To specify that any form of electronically transmitted correspondence (e.g., electronic mail, instant messages, text messages or facsimiles), including public or private communication through a social networking site, may be sent to a prospective student-athlete (or the prospective student-athlete's parents or legal guardians). Additionally, to deregulate the publicity legislation, as specified.

A. **Bylaws:** Amend 13.02.5.1, as follows:

[Roll Call]

13.02.5.1 Permissible Recruitment Activities for Enrolled Student-Athletes. Permissible recruitment activities for enrolled student-athletes are limited to the following: [D]

(a) Telephone contact. It is permissible for an enrolled student-athlete to receive telephone calls made at the expense of a prospective student-athlete at any time. Telephone calls made by enrolled students in accordance with an institution's regular admissions program directed at all prospective students shall be permissible. In addition, an institution may permit an enrolled student-athlete to telephone a prospective student-athlete at the institution's expense, provided the call is only for the purpose of recruitment and is with the full knowledge of the athletics department.

(b) Electronic transmissions. It is permissible for an enrolled student-athlete to send electronic correspondence (*e.g., electronic mail, Instant Messenger, private communication through social networking site, text messages or facsimiles*) to a prospective student-athlete for the purpose of recruitment, ~~provided the correspondence is sent directly to the prospective student-athlete (or his or her parents or legal guardians) and is private between only the sender and recipient (e.g., no use of public chat rooms, message boards, public communication through a social networking site).~~

(c) Official visits. An enrolled student-athlete may participate as a student host during a prospective student-athlete's official visit to the institution's campus.

(d) Unofficial visits. A prospective student-athlete on an unofficial visit may stay in an enrolled student-athlete's dormitory room, provided the housing is available to all visiting prospective students.

B. **Bylaws:** Amend 13.02.11, as follows:

[Roll Call]

13.02.11 Electronic Transmissions. Any electronically transmitted correspondence (e.g., electronic mail, Instant Messenger, *private communication through social networking site, text messages or facsimiles* **public post on a social media site**) may be sent to a prospective student-athlete (or his or her parents or legal guardians). ~~provided the communication is may be private between only the sender and recipient (e.g., no use of public chat rooms, message boards, public communication through a social networking site).~~ An enrolled student-athlete may send *private* electronic correspondence (*e.g., electronic mail, Instant Messenger, private communication through social networking site, text messages or facsimiles*) to a prospective student-athlete for recruitment purposes. [D]

13.02.11.1 Timing of Electronic Transmissions. There are no restrictions on the timing for sending *private* electronic correspondence (e.g., electronic mail, Instant Messenger, text messages or *facsimiles* **public post on a social media site**) to prospective student-athletes.

*13.02.11.2 Exception — Electronic Transmissions by or to Individuals Diagnosed as Deaf or Hard of Hearing. Electronically transmitted correspondence in forms other than electronic mail, text messages and facsimiles may be sent to a prospective student-athlete if either the athletics department staff member sending the correspondence or the prospective student-athlete receiving the correspondence has been diagnosed as deaf or hard of hearing.*

*13.02.11.3 Exception — Public Release of General Athletics Information Sent Through Electronic Transmission. Electronically transmitted correspondence in forms other than electronic mail, text messages and facsimiles may be sent to a prospective student-athlete by an institution's athletics department, or a campus department acting on behalf of athletics, provided the following criteria are satisfied:*

*(a) Any member of the general public may become a member of the group to which the electronic transmission is sent;*

*(b) A prospective student-athlete who chooses to receive electronic transmissions through the electronic service must retain the ability to decline receipt of the communications at any time or may unsubscribe from the electronic service at any time; and*

*(c) The content of any electronic transmission that is sent to a public group that may include prospective student-athletes must be the same for all members of the group (e.g., news alerts, admissions and alumni information, scores) and of a general nature.*

*13.02.11.4 Exception — After Receipt of Financial Deposit. On or after May 1 of a prospective student-athlete's senior year in high school, there shall be no limit on the forms of electronically transmitted correspondence that may be sent by an institution to a prospective student-athlete, provided the institution has received a financial deposit in response to the institution's offer of admission.*

**C. Bylaws:** Amend 13.10, as follows:

[Roll Call]

13.10 Publicity.

[13.10.1, unchanged.]

*13.10.2 Comments before Acceptance. An institution may comment publicly only to the extent of confirming its recruitment of the prospective student-athlete. [D]*

[13.10.2.1 unchanged, renumbered as 13.10.2.]

[13.10.3, unchanged.]

*13.10.4 Prospective Student-Athlete's Visit. A member institution shall not publicize (or arrange for publicity of) a prospective student-athlete's visit to the institution's campus. [D]*

[13.10.4.1 renumbered as 13.10.4, unchanged.]

*13.10.4.2 Exception. A member institution's admissions office may publicize (or arrange for publicity of) a prospective student-athlete's visit to the institution's campus provided the same manner of publicity is done for prospective students generally.*

[13.10.5 through 13.10.6, unchanged.]

13.10.7 Announcement of Acceptance. *Publicity released by an institution concerning a prospective student-athletes commitment to attend the institution shall occur only after the paid acceptance of the institution's written offer of admission and/or financial aid. Such communications may be released to media outlets at the institution's discretion; however, aAn institution is prohibited from purchasing or receiving commercial advertising (e.g., print, media or billboard) to be used to identify a prospective student-athlete by name or picture. [D]*

**Source:** Minnesota Intercollegiate Athletic Conference and North Coast Athletic Conference.

**Effective Date:** Immediate

**Rationale:** This proposal seeks to deregulate the existing restrictions on electronic transmissions. There is a growing concern that current legislation regarding electronic transmissions is outdated and lagging behind prospective student-athletes' and coaches' use of technology. Current limitations are inhibiting the exchange of information in the most efficient, cost effective and least intrusive way. Developments in technology have made it easier and less expensive to communicate through the expanded availability and prevalence of mobile communication devices that are multifunctional and often provide options for the user to define his or her communication preferences. Institutions have been permitted to send an unlimited number of emails to prospective student-athletes for several years and no concerns have been raised regarding frequency or intrusion. The proposed deregulation brings athletics in line with campus admissions staff, decreasing burden on coaches and compliance administrators, without increasing burden on prospective student-athletes. Allowing the exchange of public electronic transmissions necessitates simultaneous deregulation of the publicity legislation, based on the reality that public discourse through social media has largely replaced traditional forms of publicity and news media.

**Governance Structure Position:** The NCAA Division III Presidents Council and Management Council oppose this proposal. The current electronic transmission restrictions appropriately regulate recruiting communication between coaches and prospective student-athletes from both a privacy and professionalism perspective. Recruiting communications should primarily occur in a private forum and in a medium that represents the appropriate relationship between a coach and a prospective student-athlete. Deregulating the existing restrictions places undue burden on prospective student-athletes and coaches to engage in public communication. Additionally, a deregulation would result in publicity of the prospective student-athlete's personal recruitment process and increased burden on prospective student-athletes to explain recruitment decisions to other collegiate coaches. Allowing this type of communication may

result in prospective student-athletes perceiving a more casual relationship with the coaching staff, which may result in inaccurate expectations.

**Budget Impact:** None.

NO. 2016-3 (2-6)	PLAYING AND PRACTICE SEASONS – FOOTBALL – NONTRADITIONAL SEGMENT
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**Intent:** To establish a 14 day nontraditional segment for football, which shall include the following: (1) an instruction period consisting of four days of limited activity such as classroom sessions, film study, fitness testing, and strength and conditioning sessions; (2) an acclimatization period consisting of three days of helmet only on-field practice; and (3) a general practice period consisting of seven days of full equipment, three of which may include live tackling.

**A. Bylaws:** Amend 17.1.1.2, as follows:

[Roll Call]

17.1.1.2 Segments of Playing Season. Segment limitations are applicable to all team sports that are listed under Bylaw 17.02.12.1, except for basketball, ~~football~~ and rowing, and all individual sports listed under Bylaw 17.02.12.2, except golf and tennis (see Bylaw 17.1.1.3.4). The segments shall be defined as follows:

[Remainder of 17.1.1.2 unchanged.]

**B. Bylaws:** Amend 17.1.4.4, as follows:

[Roll Call]

17.1.4.4 Nontraditional Segment.

**17.1.4.4.1** Limitations for Baseball, Field Hockey, Lacrosse, Soccer, Softball and Volleyball. The nontraditional segment shall be subject to the following limitations:

[17.1.4.4-(a) through 17.1.4.4-(e) renumbered as 17.1.4.4.1-(a) through 17.1.4.4.1-(e), unchanged.]

**17.1.4.4.2 Limitations for Football. The nontraditional segment in football shall be limited to a maximum 14 days of athletically related activity in five calendar weeks. The five calendar weeks do not need to be consecutive.**

**17.1.4.4.2.1 General Limitations. The football nontraditional segment shall be subject to the following limitations:**

**(a) Any athletically related activity by one or more students shall constitute the use of a day (see Bylaw 17.02.1.1);**

**(b) Athletically related activity in a week is limited to a maximum of four days, of which no more than three days may include on-field practices;**

**(c) Only one on-field practice session shall be held on any one day;**

(d) Nontraditional segment activities shall not be conducted during the institution's official vacation or examination periods or on days when the institution is officially closed due to inclement weather; and

(e) The institution may not participate against outside competition during the nontraditional segment.

17.1.4.4.2.2 Practice Limitations. The maximum 14 days of athletically-related activity are limited as follows:

(a) Non-Instruction Days. At least four days of limited activity such as classroom sessions, film study, fitness testing, and strength and conditioning sessions. These days shall not include on-field football skill instruction or the use of sport-related equipment, including footballs. Non-instruction days are permitted at any point during the nontraditional segment, including before or during the acclimatization period.

(b) Acclimatization Period. Prior to participating in the General Practice Period, each student-athlete shall complete three acclimatization days which shall be conducted as follows:

(1) Three days of on-field practice during which helmets shall be the only piece of protective equipment permitted.

(2) The general focus shall be on individual technique instruction and skill development, with practice activities limited to individual drills, 1-on-1 drills, and group passing drills.

(3) No team periods or simulated running plays in a group setting (e.g., 9-on-7 or inside run) shall be permitted.

(c) General Practice Period. No more than seven days of on-field practice which student-athletes may participate in full pads and involve contact, and is limited as follows:

(1) Contact shall not occur prior to the conclusion of the acclimatization period. Each student-athlete must complete all three acclimatization days prior to contact.

(2) Live tackling is permitted in three of the seven contact sessions and is defined as wrapping up a ball carrier and taking the ball carrier to the ground. In an effort to properly introduce safe tackling skills, form tackling and wrap and release will be permitted in all seven contact sessions.

(3) Two days may be devoted primarily (more than 50 percent), to 11 on 11 scrimmages.

C. Bylaws: Amend 17.10.6.1, as follows:

[Roll Call]

*17.10.6.1 Exception. An institution is permitted to conduct conditioning and strength training sessions and limited skill instruction during a consecutive five week period outside the playing season. During this five week period, the institution may conduct athletically related activity on a maximum of 16 days with not more than four days of athletically related activity in any one week. Any athletically related activity (per Bylaw*

*17.02.1.1) shall constitute the use of a day. Skill instruction during this period shall be limited to passing, catching and kicking-related drills. Such instruction may include offensive and defensive alignments, but may not involve contact. Except for footballs and hand shields, the use of helmets, pads, blocking sleds or any other form of sport-related equipment is prohibited. The use of hand shields shall be limited to one-on-one and two-on-two skill instruction. No missed class time is permitted for these sessions and the institution shall conclude all athletically related activities by the first date of final examinations for the regular academic year.*

**Source:** Morrisville State College, Randolph-Macon College, Gallaudet University, Trine University, Hardin-Simmons University, Howard Payne University, Buffalo State, State University of New York, Louisiana College, University of Mary Hardin-Baylor, Alfred University, East Texas Baptist University, University of Wisconsin-Whitewater, University of Wisconsin, Eau Claire, University of Wisconsin, Stout, Emory and Henry College, University of Wisconsin, LaCrosse, Rowan University, University of Wisconsin-River Falls, St. John Fisher College, State University of New York at Cortland and University of Wisconsin, Oshkosh.

**Effective Date:** Immediate

**Rationale:** Football student-athletes are not currently provided similar opportunities to those afforded other student-athletes with fall/spring championships to develop sport-specific skills during a nontraditional season. The existing provision for strength and conditioning sessions and limited skill instruction does not allow for comprehensive skill development for all players involved in the sport of football. Coaches interpret the current rule in various ways, potentially resulting in widely diverging experiences from campus to campus. As safety concerns related to the sport of football have increased, so has the need for instruction and practice on proper blocking and tackling, the effectiveness of which is minimized without equipment. Further, with the limitations placed on preseason practices during the traditional season, time for skill development and technique work is often marginalized in favor of scheme installation and game preparation. Finally, engaging in football-specific activities without the benefit of protective equipment, as permitted under current legislation, raises concerns about student-athlete safety. This proposal will provide football student-athletes with skill instruction and development opportunities equivalent to student-athletes participating in other sports, while maintaining the health and safety of the student-athletes as a top priority.

**Governance Structure Position:** The NCAA Division III Presidents Council and Management Council oppose this proposal for the following reasons: (1) the Bylaw 17 (playing and practice seasons) governance review is not yet complete and adopting a proposal that would amend the nontraditional segment legislation would be premature; (2) Many Division III schools may not be appropriately po-

sitioned to support a spring contact period in the sport of football from a facilities and personnel perspective; and (3) the Councils agreed with the Committee on Competitive Safeguards and Medical Aspects of Sport in its position that this type of spring participation may increase injury risk.

**Budget Impact:** Equipment is already available, though timing of reconditioning and purchasing may need to be adjusted. Athletic training coverage during the acclimatization period could remain staffed presently for the spring workout period while athletic training support for the seven full padded practices would likely match what is provided during the traditional segment in the fall. Facility usage will decrease from the current number of 16 training opportunities to 14.

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## GENERAL GROUPING

NO. 2016-4 (2-7)

### PLAYING AND PRACTICE SEASONS – ICE HOCKEY – OFF ICE TRAINING

**Intent:** To permit off ice/dry land training prior to the first permissible practice date while still keeping the 19 week length for the total ice hockey season.

**Bylaws:** Amend 17.13.2, as follows:

[Roll Call]

17.13.2 Preseason Practice. A member institution shall not commence on-ice practice sessions in ice hockey before the third Monday in October.

**17.13.2.1 Exception - Off-Ice Training. A member institution shall not commence off-ice practice sessions prior to the first Monday in October which must be included in the calculation of the 19-week playing season.**

**Source:** Plattsburgh State University of New York, Norwich University, Morrisville State College, Manhattanville College, University of Wisconsin-Superior, State University of New York at Geneseo, State University of New York at Cortland, Nazareth College, State University of New York at Oswego, University of New England, Curry College, Lebanon Valley College, Becker College, Wentworth Institute of Technology, College at Brockport, State University of New York, Buffalo State, State University of New York, Utica College, Elmira College, Becker College, State University of New York at Canton, Northland College, St. Norbert College, Hobart and William Smith Colleges and State University of New York at Potsdam.

**Effective Date:** August 1, 2016

**Rationale:** Allowing institutions to conduct dry-land (off-ice) training beginning after the first Monday in October and within the 19-week season will allow teams to use their entire 19-week season under the supervision of their coaching staff. This proposal will help ensure the safety of the student-athletes during pre-season, dry-land (off-ice) training sessions.

**Governance Structure Position:** The NCAA Division III Management Council supports this proposal. The proposal would allow institutions additional flexibility in structuring playing seasons by allowing institutions to begin the ice hockey season earlier while extending winter break. This scheduling flexibility may allow student-athletes additional time away from the sport during the winter holidays.

**Budget Impact:** None.

**Intent:** To permit student-athletes to access a student-athlete only weight room outside of the declared playing and practice season. Additionally, to permit certified strength and conditioning personnel to reserve an institution's athletic facilities during the institution's regular academic year to conduct voluntary workouts for all student-athletes.

**Bylaws:** Amend 17.02.1.1.1, as follows:  
[Roll Call]

17.02.1.1.1 Exceptions.

The following activities shall not be considered athletically related:

- (a) Administrative and academic activities that are nonathletics in nature (e.g., academic meetings and compliance meetings);
- (b) One team meeting conducted for an athletics purpose outside the declared playing and practice season (may be mandatory);
- (c) One individual meeting per student-athlete conducted for an athletics purpose outside the declared playing and practice season (may be mandatory);
- (d) Voluntary fundraising and community service activities not involving the use of athletics ability by student-athletes to obtain funds provided the activities receive approval from the institution's chancellor or president (or his or her designee) before the activity (see Bylaw 12.5.1.1 for restrictions on promotional activities);
- (e) Observation of an officiating clinic related to playing rules that is conducted by video conference and does not require student-athletes to miss any class time to observe the clinic;
- (f) Observation of enrolled student-athletes in organized competition (e.g., summer league), provided institutional athletics personnel do not direct or supervise the organized activity;
- (g) Voluntary individual workouts monitored for safety purposes by strength and conditioning personnel. If the strength and conditioning coach is also a coaching staff member for one of the institution's intercollegiate teams, the monitoring may occur only if that staff member performs monitoring duties for all student-athletes using the facility at that time;

**(h) Voluntary workouts by student-athletes in a strength and conditioning facility designated exclusively for use by student-athletes, provided the activity is not held at the direction of, or supervised by, any member of an institution's coaching staff;**

~~(h)~~ **(i)** Voluntary individual strength and conditioning activities conducted by strength and conditioning personnel who have received strength and conditioning certification from a nationally recognized certification program only during the institution's regular academic year (see Bylaw 11.1.6 for additional certification requirements), **even if an institutional facility is reserved for such activities**; and [17.02.1.1.1 (i) renumbered as 17.02.1.1.1 (j), unchanged.]

**Source:** State University of New York Athletic Conference, New England Women's and Men's Athletic Conference and University Athletic Association

**Effective Date:** Immediate

**Rationale:** As strength and conditioning techniques evolve, there is an increasing distinction between equipment used for the general student body/faculty/staff and equipment used for student-athletes. This has led to the creation of student-athlete weight rooms on many campuses that are separate from general fitness centers. Current legislation prohibits institutions from reserving athletic facilities for the exclusive use of student-athletes outside the declared playing and practice season. Existing legislation further restricts certified strength and conditioning coaches from reserving any institutional athletic facilities to conduct voluntary workouts. Proposal 2011-7-1, an amendment to Proposal 2011-7, permitted certified strength and conditioning personnel to conduct voluntary workouts during the regular academic year for student-athletes based in part on the rationale that "the weeks outside of the competitive season are the time to increase cardiovascular endurance, build strength and explosiveness, train for purposes of injury prevention, and become a better athlete so that students are prepared for the sport season." For this same reason, student-athletes should be permitted to access a designated student-athlete weight room and certified strength and conditioning coaches should be permitted to reserve an athletic facility during the regular academic year to conduct voluntary workouts.

**Governance Structure Position:** The NCAA Division III Management Council supports this proposal. This proposal would allow student-athletes better access to athletic facilities and would provide a healthier and safer environment for student-athletes to utilize appropriate equipment. Additionally, allowing student-athletes to use a student-athlete only weight room would decrease facility crowding in general-use fitness centers.

**Budget Impact:** This proposal should have no budget impact for institutions that already operate separate facilities for student-athletes. Budget impact for institutions that choose to add a facility will vary from one institution to the next.

**Intent:** To permit student-athletes to participate in out-of-season institutional fundraising activities involving athletics ability, provided participation in the activity is voluntary and the activity is open to any and all entrants.

**Bylaws:** Amend 17.02.1.1.1, as follows:  
[Roll Call]

17.02.1.1.1 Exceptions.

The following activities shall not be considered athletically related:

- (a) Administrative and academic activities that are nonathletics in nature (e.g., academic meetings and compliance meetings);
- (b) One team meeting conducted for an athletics purpose outside the declared playing and practice season (may be mandatory);
- (c) One individual meeting per student-athlete conducted for an athletics purpose outside the declared playing and practice season (may be mandatory);
- (d) Voluntary fundraising and community service activities not involving the use of athletics ability by student-athletes to obtain funds provided the activities receive approval from the institution's chancellor or president (or his or her designee) before the activity (see Bylaw 12.5.1.1 for restrictions on promotional activities);

**(e) Voluntary out-of-season fundraising events involving the use of athletics ability by student-athletes (either to obtain funds or to participate in the activity), provided participation in the event is open to any and all entrants and student-athletes receive prior approval from the institution's chancellor or president (or his or her designee) before participating in the activity (see Bylaw 12.5.1.1 for restrictions on promotional activities).**

[17.02.1.1.1 (e) through 17.02.1.1.1 (i), renumbered as 17.02.1.1.1 (f) through 17.02.1.1.1 (j), unchanged.]

**Source:** Iowa Intercollegiate Athletic Conference and University Athletic Association

**Effective Date:** Immediate

**Rationale:** The intent of the out-of-season athletically related activities legislation is to prevent coaches from engaging in practice activities with their own student-athletes outside of the playing season. Permitting student-athletes to participate voluntarily in athletically related fundraising activities while out of season does not undermine the purpose of that rule, because there is no intent to assess

or monitor the athletics ability of the out-of-season student-athlete. Often, an institution's team will conduct fundraisers that involve athletically related activity that is closely associated with its particular sport. In these cases, student-athletes are precluded from participating in their own institution's fundraiser. Furthermore, out-of-season student-athletes are denied opportunities to network with influential alumni and friends of the college who take part in these fundraising events, as well as to support their fellow classmates, simply because their sport season does not coincide with the scheduled institutional fundraiser.

**Governance Structure Position:** The NCAA Division III Management Council opposes this proposal. Allowing institutional fundraising events involving athletics ability outside of the declared playing and practice season could result in student-athletes feeling compelled to participate in athletically related activities outside of the season. Requiring that the fundraisers be open to the general public is not sufficient to guard against potential abuse. The Division III philosophy emphasizes a culture wherein student-athletes are encouraged to participate in non-athletics pursuits and the prohibition on athletically related activities outside of the playing season is essential to supporting that aspect of the Division III philosophy.

**Budget Impact:** None.

<b>NO. 2016-7 (2-3)</b>	<b>RECRUITING - CONTACTS AND EVALUATIONS – CONTACT RESTRICTIONS AT SPECIFIED SITES – PRACTICE OR COMPETITION SITE – EXCEPTION FOR ON-CAMPUS CONTACT</b>
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**Intent:** To permit institutional coaching staff members to have contact with a prospective student-athlete on a day of competition prior to the competition, provided that contact occurs on the institution's campus and the institution's campus is not the competition site.

**Bylaws:** Amend 13.1.4.2, as follows:

[Roll Call]

13.1.4.2 Practice or Competition Site. Recruiting contact may not be made with a prospective student-athlete before any athletics competition in which the prospective student-athlete is a participant on that day of competition until the prospective student-athlete is released for that day by the appropriate institutional authority (e.g., prospective student-athlete's coach or comparable authority) *even if the prospective student-athlete is on an official or unofficial visit*. Further, telephone calls or electronic communications may not be made with a prospective student-athlete at the site of organized competition involving the prospective student-athlete by athletics personnel who are attending the competition or who are aware of the competition. [D]

**13.1.4.2.1. Exception – Official/Unofficial Visit – Contact on Institution’s Campus on Day of Competition Prior to Competition. Athletics staff members are permitted to have on campus contact prior to competition with a prospective student-athlete, provided the prospective student-athlete is not scheduled to compete on that day on the institution’s campus.**

[13.1.4.2.1 renumbered as 13.1.4.2.2, unchanged.]

**Source:** Upper Midwest Athletic Conference, North Coast Athletic Conference, Minnesota Intercollegiate Athletic Conference and North Atlantic Conference.

**Effective Date:** Immediate

**Rationale:** Allowing contact on an institution’s campus on the day of competition prior to competition allows prospective student-athletes more flexibility when arranging campus visits in locations to which they may already be traveling for competition. Currently, prospective student-athletes are prohibited from making contact with institutional athletics staff members on a day of competition, prior to competition, even if they are visiting an institution’s campus on an official or unofficial visit on a day of competition. This restriction often requires prospective student-athletes to remain in the locale of the institution additional days following competition to visit the campus and meet with athletics staff members, resulting in additional cost and additional missed class time. This proposal would not only offer greater flexibility to prospective student-athletes who wish to meet with athletics staff members while visiting a campus in a locale of a site of competition or en route to a site of competition, but may also improve recruiting efficiency and potentially result in fewer days away from campus for coaches.

**Governance Structure Position:** The NCAA Division III Management Council supports this proposal. Allowing on-campus contact with prospective student-athletes prior to competition, provided the competition does not occur on the institution's campus, would reduce institutional monitoring without negatively impacting prospective student-athletes. Additionally, this proposal may alleviate the financial burden for prospective student-athletes by allowing them to more easily combine official or unofficial visits with travel for competition.

**Budget Impact:** None.

**NO. 2016-8 (2-8)**

**CHAMPIONSHIPS INELIGIBILITY  
FOR USE OF BANNED  
DRUGS – ELIMINATION OF  
REINSTATEMENT REQUIREMENT**

**Intent:** To eliminate the requirement that the eligibility of a student-athlete must be restored by the Committee on Student-Athlete Reinstatement after he or she has fulfilled a drug-testing penalty and has

tested negative in accordance with the testing methods authorized by the NCAA Board of Governors.

**Bylaws:** Amend 18.4.1.5, as follows:

[Roll Call]

18.4.1.5 Ineligibility for Use of Banned Drugs. A student-athlete who, as a result of a drug test administered by the NCAA, is found to have used a substance on the list of banned drug classes, as set forth in Bylaws 31.2.3.2 and 14.1.1.1, shall be declared ineligible for further participation in postseason and regular-season competition in accordance with the ineligibility provisions in Bylaw 18.4.1.5.1.

18.4.1.5.1 Duration of Ineligibility – Banned Drug Classes Other Than “Street Drugs.” A student-athlete who as a result of a drug test administered by the NCAA is found to have used a substance on the list of banned drug classes (in accordance with the testing methods authorized by the Board of Governors) shall be charged with the loss of one season of participation in all sports in addition to the season of participation used, pursuant to Bylaw 14.2.3.1, during the same academic year. The student-athlete shall be ineligible for all regular-season and postseason competition during the time period ending one calendar year (i.e., 365 days) after the collection of the student-athlete’s positive drug-test specimen and until the student-athlete tests negative (in accordance with the testing methods authorized by the Board of Governors). *The student-athlete’s eligibility must be restored by the Committee on Student-Athlete Reinstatement.*

18.4.1.5.1.1 Appeals. An institution may appeal the duration of ineligibility to the Committee on Competitive Safeguards and Medical Aspects of Sports (or a designated subcommittee). In all sports, the committee may reduce the legislated penalty to withholding the student-athlete from competition during the next 50 percent of the season of participation or provide complete relief from the legislated penalty. If the committee requires the student-athlete to fulfill the legislated penalty or be withheld from competition during the next 50 percent of the season of participation in all sports, the student-athlete shall remain ineligible until the prescribed penalty is fulfilled, ~~and~~ the student-athlete tests negative *and the student-athlete’s eligibility is restored by the Committee on Student-Athlete Reinstatement.*

18.4.1.5.2 Duration of Ineligibility – “Street Drugs.” A student-athlete who, as a result of a drug test administered by the NCAA, is found to have used a substance in the banned drug class “street drugs” (in accordance with the testing methods authorized by the Board of Governors) shall be charged with the loss of competition during a minimum of 50 percent of a season of participation in all sports (i.e., 50 percent of all contests or dates of competition in the season following the positive test). The student-athlete shall remain ineligible until the prescribed penalty is fulfilled, ~~and~~ the student-athlete tests negative (in accordance with the testing methods authorized by the Board of Governors) *and his or her eligibility is restored by the Committee on Student-Athlete Reinstatement.*

[18.4.1.5.3, unchanged.]

18.4.1.5.4 Testing Positive on More Than One Occasion. If the student-athlete, who tested positive for any drug other than a “street drug” as defined in Bylaw 31.2.4.4 tests positive a second time for the use of any drug, other than a “street drug,” he or she shall lose all remaining regular-season and postseason eligibility in all sports. If the student-athlete tests positive for the use of a “street drug” after having tested positive for the use of a “street drug,” he or she shall be charged with the loss of competition during a minimum of one additional season of participation in all sports and also shall remain ineligible for regular-season and postseason competition during the time period ending one calendar year (i.e., 365 days) after the period of ineligibility for any prior positive drug tests have expired. If the student-athlete tests positive for the use of a “street drug” for the first time after having tested positive for the use of any banned drug other than a “street drug,” he or she shall be ineligible for competition for 50 percent of a season in all sports (the first 50 percent of regular-season contests or dates of competition in the season following the positive test). The student-athlete shall remain ineligible until the prescribed penalty is fulfilled; **and** the student-athlete tests negative (in accordance with the testing methods authorized by the Board of Governors) ~~and his or her eligibility is restored by the Committee on Student-Athlete Reinstatement.~~

18.4.1.5.5 Transfers. If the student-athlete transfers to another NCAA institution while ineligible, the institution from which the student-athlete transferred must notify the institution that the student-athlete is ineligible. If the student-athlete transfers to a non-NCAA institution while ineligible and competes in intercollegiate competition within the prescribed penalty at a non-NCAA institution, the student-athlete will be ineligible for all NCAA regular-season and postseason competition until the student-athlete does not compete in intercollegiate competition for the entirety of the prescribed penalty. Furthermore, the student-athlete must retest negative (in accordance with the testing methods authorized by the Board of Governors) ~~and the student-athlete's eligibility must be restored by the Committee on Student-Athlete Reinstatement.~~

[Remainder of 18.4.1.5, unchanged.]

**Source:** NCAA Division III Management Council (Committee on Student-Athlete Reinstatement).

**Effective Date:** August 1, 2016, for all drug tests administered on or after August 1, 2016.

**Rationale:** Currently, the Committee on Student-Athlete Reinstatement is required to consider reinstatement of a student-athlete's eligibility after the student-athlete has fulfilled the penalty for a positive test and has subsequently tested negative for any banned substance. The reinstatement of student-athletes in such situations has become perfunctory as the committee does not exercise any degree of discretion in the reinstatement request; rather, the committee simply confirms the negative test. Requiring the committee to confirm a negative test

administered by Drug Free Sport is unnecessary. This proposal will reduce bureaucracies and increase efficiencies to better streamline the drug testing and eligibility restoration processes.

**Budget Impact:** None.

No. 2016-9 (2-10)	<b>EXECUTIVE REGULATIONS – CONFERENCE AUTOMATIC QUALIFICATION REQUIREMENTS PROVISIONAL AND RECLASSIFYING MEMBER INSTITUTIONS</b>
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**Intent:** To specify that institutions in years three and four of the NCAA Division III provisional and reclassifying membership process may count toward the requisite number of conference members necessary to begin the two-year waiting period before a multisport or single-sport conference is eligible for automatic qualification for NCAA championships.

**Administrative:** Amend 31.3.3.1, as follows:  
[Roll Call]

31.3.3.1 Requirements - Division Championship. To be eligible for automatic qualification in a division championship, a member conference shall meet the following general requirements:

[31.3.3.1-(a) through 31.3.3.1-(i) unchanged.]

31.3.3.1.1 Additional Requirements – Multisport Conference. A member conference that conducts competition in more than one sport shall also satisfy the following to be eligible for automatic qualification:

(a) Complete a two-year waiting period, which requires for two consecutive academic years before being eligible for the automatic-qualification privilege, the following:

- (1) Been a member conference of the Association. No waivers of this provision shall be granted;
- (2) Conducted competition in the sport in question; and
- (3) Maintained seven consistent conference members ~~that were active Division III institutions~~ that sponsored the sport on a varsity intercollegiate basis, **provided:**

**(i) Each of the seven conference members were active Division III institutions or institutions in the final two years of the NCAA Division III provisional or reclassifying membership process;**

**(ii) At least four of the seven members were core institutions per Bylaw 31.3.3.1.4; and**

**(iii) All active Division III institutions within the seven members were and that were eligible for the NCAA Division III championship per Bylaw 31.2.1. four of which shall be core institutions per Bylaw 31.3.2.4.4.**

[31.3.3.1.1-(b), unchanged.]

[31.3.3.1.1.1 unchanged.]

31.3.3.1.2 Additional Requirements – Single-Sport Conferences. A single-sport member conference shall also satisfy one of the following to be eligible for automatic qualification:

(a) The conference was in existence before February 1, 1998, and has maintained its membership since August 1, 2003;

(b) Receive a waiver from the Championships Committee awarding automatic qualification to a single-sport conference with at least seven active members that have participated together for at least two consecutive years and, **during that two-year time period, were either active Division III institutions or institutions in the final two years of the NCAA Division III provisional or reclassifying membership process. In addition, the single-sport conference must** ~~that~~ satisfy at least one of the following:

[ 31.3.3.1.2-(b)-(1) through 31.3.3.1.2-(b)-(5) unchanged.]

[31.3.3.1.3 through 31.3.3.1.5, unchanged.]

**Source:** NCAA Division III Management Council (Championships Committee).

**Effective Date:** September 1, 2016

**Rationale:** Currently, a conference must have seven members that are active Division III institutions to begin the two-year waiting period for automatic qualification. This recommendation would allow a conference to consider its year three or four provisional or reclassifying members as part of the seven, thereby allowing the conference to begin the two-year waiting period earlier than is currently permissible. At the conclusion of the two-year waiting period, the conference would be awarded automatic qualification provided the provisional or reclassifying members that were a part of the conference's requisite seven members are established as active member institutions. In recent years, provisional and reclassifying institutions in years three and four of the membership process were given greater consideration in championships selection policies such that they now count in primary selection criteria. The change was made to encourage active Division III institutions to schedule contests with provisional and reclassifying institutions without being negatively impacted at the time of selections. In the same way, allowing these institutions to count toward the requisite number of conference members is a benefit to both the provisional or reclassifying and the established members.

**Budget Impact:** None.

**DIVISION MEMBERSHIP – DIVISION III MEMBERSHIP REQUIREMENTS – SPORTS SPONSORSHIP – MINIMUM PARTICIPANT REQUIREMENTS FOR GOLF**

**Intent:** To reduce the minimum number of participants for sports sponsorship in the sport of golf from five to four.

**Bylaws:** Amend 20.11.3.8, as follows:

[Roll Call]

In each sport, the institution’s team shall engage in at least a minimum number of intercollegiate contests (against the varsity programs of four-year, degree-granting collegiate institutions) each year. In the individual sports, the institution’s team shall include a minimum number of participants in each contest that is counted toward meeting the minimum-contests requirement. The following minimums are applicable:

<b>Individual Sports</b>	<b>Minimum Contests</b>	<b>Minimum Participants</b>
Golf	6	<del>5</del> <u>4</u> [All other sports unchanged.]

(Note: The minimum-contest requirements set forth in Bylaws 20.11.3.8.1 through 20.11.3.8.8 apply only to the provisions of this section and do not apply to minimum-contest requirements in Bylaw 14 and Bylaw 17.)

**Source:** Centennial Conference, Landmark Conference, Middle Atlantic Conference and Presidents’ Athletic Conference.

**Effective Date:** Immediate

**Rationale:** Golf, particularly on the women’s side, has seen growth in Division III due in part to the Championships Committee waiver permitting institutions to be eligible for championships selection based on contests completed with four participants rather than five. The sport of golf requires four players to complete an 18-hole round to compile a team score. The fifth score is discarded. Golf is the only sport under Bylaw 20.11.3.8 that requires more participants than those needed to complete team scoring. Cross Country requires five participants but scores with seven runners; tennis requires six participants but can play six singles and six different doubles players; and wrestling only requires six participants in the 10 weight classes. This proposal will enable current sponsors to keep the sport viable on their campuses while encouraging possible sponsors to add the sport.

**Governance Structure Position** The NCAA Division III Management Council supports this proposal. Golf is the only sport for which the sport sponsorship requirements are inconsistent with the playing rules. Creating consistency between the playing rules and the sport sponsorship requirements may positively impact women’s golf sponsorship without negatively impacting roster sizes.

**Budget Impact:** None.

# Appendix A

## Voting in Division III Business Session

The provisions of NCAA Constitution 5.1.4.3.2 specify that dominant legislation per Constitutions 1 and 2 and elsewhere, and federated legislation determined by the Board of Governors to be contrary to the Association's basic purpose, fundamental policies and general principles shall be acted upon by the divisions meeting in joint session. The provisions of Constitution 5.1.4.3.3 specify that federated legislation pertaining to a single division or more than a single division of the Association may be acted upon by the appropriate divisions during the separate divisional business sessions.

### Division III Business Session

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*\*All proposals are designated by the Division III Presidents Council for roll-call vote.*

## *Appendix B*

### **Interpretations to be Included in the 2016-17 NCAA Division III Manual**

In accordance with its authority to recommend incorporation of interpretations in the next printing of the NCAA Division III Manual, the NCAA Division III Interpretations and Legislation Committee has recommended and the NCAA Division III Management Council has approved inclusion of the following in the 2016-17 Division III Manual. This will be referenced in the report of this Official Convention Notice during the 2016 Division III business session. Approval of this Official Notice will constitute the incorporation of these interpretations. If a delegate objects to incorporation of a particular interpretation, that objection should be raised at the time of the report of the Official Notice. (It is preferred that any delegate intending to raise an objection also inform a member of the academic and membership affairs staff of that intent before the Division III business session.) The Division III membership then will decide by majority vote of the eligible voters whether to incorporate the interpretation.

It should be noted that these interpretations already have been accepted by the membership, and the only issue concerning these interpretations that is before the Division III membership is whether they should be set forth in the 2016-17 Division III Manual and subsequent Division III Manuals. If the membership votes not to incorporate a particular interpretation into the Manual, the interpretation will still be binding on the membership; it simply will not be included in the 2016-17 Division III Manual.

For each of these interpretations approved by the Management Council, the provisions of Constitution 5.4.1.4 also would apply (i.e., any Division III member to which the interpretation applies may request a review of that interpretation at the 2016 Division III business session by making such a request in writing to the academic and membership affairs staff or the Association's Convention office before 1 p.m. on the day preceding the Division III business session of the Convention). If an interpretation is not challenged per Constitution 5.4.1.4 and the incorporation of the interpretation into the 2016-17 Division III Manual also is not challenged, it will appear in the 2016-17 Division III Manual as noted.

#### **No. I-2016-1**

#### **PLAYING AND PRACTICE SEASONS – DEFINITIONS AND APPLICATIONS – POSTPONED/CANCELED CONTEST DUE TO INCLEMENT WEATHER**

**Bylaws:** Amend 17.02, as follows:

17.02 Definitions and Applications.

[17.02.1 through 17.02.7 unchanged.]

**17.02.8 Postponed/Canceled Contest Due to Inclement Weather. A contest that is postponed or canceled due to inclement weather or a comparable factor only counts against an institution's or student-athlete's maximum limitations if the results are considered final under the applicable playing rules of the sport in question.**

[17.02.8 through 17.02.13 renumbered as 17.02.9 through 17.02.14, unchanged.]

**Source:** NCAA Division III Management Council (Interpretations and Legislation Committee).

**Effective Date:** Immediate

**Additional Information:** The incorporation of this official interpretation provides clarification in the legislation regarding how an institution should count a contest when the competition or contest is postponed or canceled due to inclement weather or a comparable factor.

**Budget Impact:** None.

## Appendix C

### Noncontroversial Legislation Adopted by the NCAA Division III Management Council

Pursuant to NCAA Constitution 4.8.3-(d) and 5.3.1.1.1, the NCAA Division III Management Council has adopted the following noncontroversial legislative amendments during the past year. The Management Council is permitted to adopt such legislation if it is necessary to promote the normal and orderly administration of the Association's legislation. These actions will be referenced in the report of this Official Convention Notice during the 2016 Division III business session. Approval of the Official Notice will constitute ratification of these actions and incorporation in the 2016-17 NCAA Division III Manual. If a delegate objects to ratification of a particular amendment, that objection should be raised at the time of the report of the Official Notice. (It is preferred that any delegate intending to raise an objection also inform a member of the academic and membership affairs staff of that intent before the Division III business session.) The Division III membership then will decide by majority vote of the eligible voters whether to ratify that amendment.

No. NC -2016-1

PLAYING AND PRACTICE SEASONS –  
FOOTBALL – PRESEASON PRACTICE –  
FIVE-DAY ACCLIMATIZATION  
PERIOD – WEIGHT TRAINING

**Intent:** To clarify that weight-training activities are not considered on-field practice activities but may not be conducted during the three-hour recovery period during the five-day acclimatization period.

**Bylaws:** Amend 17.9.2.2, as follows:

17.9.2.2 Five-Day Acclimatization Period. Preseason practice shall begin with a five-day acclimatization period for both first-time participants (e.g., freshmen and transfers) and continuing student-athletes. All student-athletes, including those who arrive to preseason practice after the first day of practice, are required to undergo a five-day acclimatization period. The five-day acclimatization period shall be conducted as follows:

(a) Institutions may not conduct conditioning, speed, strength or agility tests before the start of the five-day acclimatization period.

**(b) Institutions are permitted to conduct weight training activities during the five-day acclimatization period without counting those activities toward the maximum hour limitations for on-field practices; however, weight training activities may not be conducted during the required three hours of continuous recovery time between any sessions.**

~~(b)~~ (c) During the first day of the five-day acclimatization period, an institution may conduct either:

(1) One on-field practice, not to exceed three hours in length. The institution may also conduct a ~~one~~ one-hour walk-through session. No protective equipment (e.g., helmet, shoulder pads) may be worn, no equipment related to football (e.g., football, blocking sled) may be used and conditioning activities may not occur during the walk-through session. Student-athletes must be provided with at least three hours of continuous recovery time between any sessions (e.g., on-field practice or walk-through). **During the recovery time, student-athletes may not attend any meetings or engage in other athletically related activities (e.g., weight lifting); however, time spent receiving medical treatment and eating meals may be included as part of the recovery time;** or

(2) One on-field testing session (e.g., speed, conditioning or agility tests), not to exceed one hour in length, and one on-field practice, not to exceed two hours in length. The institution may also conduct a ~~one~~ one-hour walk-through session. No protective equipment (e.g., helmet, shoulder pads) may be worn, no equipment related to football (e.g., football, blocking sled) may be used and conditioning activities may not occur during the walk-through session. Student-athletes must be provided with at least three hours of continuous recovery time between any sessions (e.g., testing, on-field practice or walk-through). **During the recovery time, student-athletes may not attend any meetings or engage in other athletically related activities (e.g., weight lifting); however, time spent receiving medical treatment and eating meals may be included as part of the recovery time.**

~~(c)~~ (d) During the remainder of the five-day period, participants shall not engage in more than one on-field practice, not to exceed three hours in length, and one one-hour walk-through session. No protective equipment (e.g., helmet, shoulder pads) may be worn, no equipment related to football (e.g., football, blocking sled) may be used and conditioning activities may not occur during the walk-through session. Student-athletes must be provided with at least three hours of continuous recovery time between any sessions (e.g., on-field practice session or walk-through). **During the recovery time, student-athletes may not attend any meetings or engage in other athletically related activities (e.g., weight lifting); however, time spent receiving medical treatment and eating meals may be included as part of the recovery time.**

~~(d)~~ (e) During the first two days of the acclimatization period, helmets shall be the only piece of protective equipment student-athletes may wear during the on-field practice session and conditioning session (as opposed to the walk-through session). During the third and fourth days of the acclimatization period, helmets and shoulder pads shall be the only pieces of protective equipment student-athletes may wear during the on-field practice session. During the final on-field practice session

of the five-day period and on any day thereafter, student-athletes may practice in full pads.

**Source:** NCAA Division III Management Council (Interpretations and Legislation Committee).

**Effective Date:** Immediate

**Additional Information:** This amendment will clarify existing confusion regarding which activities are and are not permitted during the three-hour recovery period and what is considered “on field practice.”

**Budget Impact:** None.

No. NC-2016-2

**ELIGIBILITY – TWO-YEAR COLLEGE  
TRANSFERS – EXCEPTIONS –  
TRANSFER FROM A TWO-YEAR  
INSTITUTION – CHANGE FROM  
SEASON OF PARTICIPATION  
TO ANY PARTICIPATION**

**Intent:** To amend the two-year college transfer exception making it consistent with the four-year college transfer exception by changing the analysis from whether the student used a season of participation at the Division III institution to whether the student ever practiced or competed at the Division III institution.

**Bylaws:** Amend 14.5.4, as follows:

14.5.4 Two-Year College Transfers. A student who transfers to a member institution from a two-year college or from a branch school that conducts an intercollegiate athletics program must complete an academic year of residence (see Bylaw 14.02.10) unless the student qualifies for a transfer exception as set forth in Bylaw 14.5.4.1.

14.5.4.1 Exceptions. A student who transfers to the certifying institution shall be immediately eligible if:

(a) The student ~~has not previously used a season of participation at a Division III institution pursuant to Bylaw 14.2.4.1, and~~ has never practiced or competed in intercollegiate athletics ~~at a non-Division III institution. This provision is not applicable to a Division III student who has been granted a hardship waiver per Bylaw 14.2.5 or a season-of-participation waiver per Bylaws 14.2.6 or 14.2.7;~~

(b) The student transfers from a two-year college or from a branch school that conducts an intercollegiate athletics program without having been enrolled full time at a four-year collegiate institution and would have been academically and athletically eligible had he or she remained at that institution. A student-athlete who has exhausted his or her athletics eligibility at the two-year college may use this transfer exception if the student-athlete was otherwise academically or athletically eligible for competition at the two-year college; or

[14.5.4.1-(c) unchanged.]

[Remainder of 14.5.4 unchanged.]

**Source:** NCAA Division III Management Council (Interpretations and Legislation Committee).

**Effective Date:** Immediate

**Additional Information:** NCAA Division III Proposal No. 2013-10 amended the four-year college transfer legislation to require a student-athlete who participated at a Division III institution and rendered him or herself academically ineligible to serve a year in residence upon transfer to another Division III institution, regardless of whether that student-athlete used a season of participation at the first Division III institution. The current two-year college transfer legislation allows a student-athlete to participate at a Division III institution, render himself or herself academically ineligible, transfer to a two-year college and transfer to another Division III institution and be immediately eligible to compete, provided the student-athlete did not use a season of participation at the first Division III institution. Amending the two-year college transfer legislation to apply similarly to the four-year college transfer legislation creates consistency in the affirmation that academic eligibility should be the primary consideration in determining the eligibility status of a transfer student-athlete.

**Budget Impact:** None.

No. NC-2016-3

**AWARDS AND BENEFITS –  
EXPENSES FOR STUDENT-  
ATHLETE’S FRIENDS AND  
RELATIVES – PERMISSIBLE – LIFE-  
THREATENING INJURY OR ILLNESS**

**Intent:** To eliminate the condition that the illness or injury has to be “life threatening” before an institution may provide expenses for individuals to be present to support the student-athlete, or the student-athlete’s relative or individual of comparable relationship, that suffered the injury or illness.

**Bylaws:** Amend 16.6.1.1, as follows:

16.6.1.1 *Life-Threatening* Injury or Illness. The institution may pay transportation, housing and meal expenses for the relatives or individuals of a comparable relationship of a student-athlete and for the student-athlete’s teammates to be present in situations in which a student-athlete suffers ~~a life-threatening~~ **an** injury or illness or, in the event of a student-athlete’s death, to provide these expenses in conjunction with funeral arrangements. [R]

16.6.1.1.1 Relative of Student-Athlete. An institution may pay transportation, housing and meal expenses for a student-athlete and the student-athlete’s teammates to be present in situations in which a relative or individual of a comparable relationship of the student-athlete suffers ~~a life-threatening~~ **an** injury or illness or, in the event of a rela-

tive's or individual of a comparable relationship's death, to provide the student-athlete and the student-athlete's teammates with expenses in conjunction with funeral arrangements (see Bylaw 16.12.1). [R]

**Source:** NCAA Division III Management Council (Interpretations and Legislation Committee).

**Effective Date:** Immediate

**Additional Information:** Current legislation only permits an institution to pay transportation, housing and meals for relatives or individuals of a comparable relationship of a student-athlete when the student-athlete suffers a life-threatening injury or illness. This legislative provision puts institutions in the position of having to determine whether an injury or illness should be classified as "life threatening." An institution should have the discretion to provide a student-athlete or a student-athlete's family certain expenses in the event of an injury or illness, regardless of whether that injury or illness is classified as "life threatening." Requests for such expenses are currently being reviewed through the legislative relief process and the waiver requests are consistently approved across all three divisions.

**Budget Impact:** Potential budget impact for institutions that choose to provide actual and necessary expenses following non-life threatening injuries or illnesses.

No. NC-2016-4

**AWARDS AND BENEFITS – EXPENSES PROVIDED BY THE INSTITUTION FOR PRACTICE AND COMPETITION – COMPETITION WHILE REPRESENTING THE INSTITUTION – DEPARTURE/ RETURN EXPENSE RESTRICTIONS**

**Intent:** To eliminate the requirement that a student-athlete departs for a competition not earlier than 48 hours before the start of the competition and remain not more than 36 hours following the conclusion of the competition.

**Bylaws:** Amend 16.8.1.2, as follows:

16.8.1.2 Competition While Representing Institution. An institution may provide actual and necessary travel expenses (e.g., transportation, lodging and meals) ~~to~~ **for** a student-athlete ~~who~~ **to represent the institution in competition, provided the student-athlete** is eligible for intercollegiate competition; ~~provided the student-athlete departs for the competition not earlier than 48 hours before the start of the actual competition and remains not more than 36 hours following the conclusion of the actual competition even if the student-athlete does not return with the team. Such competition includes:~~ [D]

(a) Regularly scheduled intercollegiate athletics events; and

*(b) NCAA championship events and national governing body championship events in an emerging sport.*

*16.8.1.2.1 Departure/Return Expense Restrictions. An eligible student-athlete may receive actual and necessary travel expenses to represent the institution in athletics competition, provided the student-athlete departs for the competition not earlier than 48 hours before the start of the actual competition and remains not more than 36 hours after the conclusion of the actual competition even if the student-athlete does not return with the team.*

*16.8.1.2.1.1 Exceptions. These travel expense restrictions do not apply in the following circumstances:*

*(a) Travel before and after contests in Hawaii or Alaska;*

*(b) Travel before and after contests in the 48 contiguous states for member institutions located in Hawaii or Alaska;*

*(c) Travel before and after regular-season competition that takes place during the institution's official vacation period during the academic year;*

*(d) Travel before contests in NCAA championship events, national governing body championships in emerging sports or postseason football games;*

*(e) Return transportation after contests in NCAA championship events, national governing body championships in emerging sports or postseason football games that take place during the institution's official vacation period during the academic year or between regular academic terms;*

*(f) Travel before the National Football Foundation Hall of Fame benefit game or the American Football Coaches Retirement Trust benefit game;*

*(g) Travel before and after regular-season competition that takes place during the institution's summer vacation period;*

*(h) Travel before and after regular-season competition that takes place in one or more foreign countries on one trip during the prescribed playing season and limited to not more than once every three years; or*

*(i) Travel before the U.S. Gymnastics Federation (USGF) collegiate championships.*

**Source:** NCAA Division III Management Council (Interpretations and Legislation Committee).

**Effective Date:** Immediate

**Additional Information:** Current legislation allows a student-athlete to receive expenses provided by the institution for competition only if the student-athlete departs for the competition not more than 48 hours prior to the start of the competition and returns to the institution not more than 36 hours following the conclusion of the competition. This proposal will provide institutions the flexibility to determine the travel needs that are in the best interest of the institution and its student-athletes. Institutional missed class time policies and budget restrictions will mitigate any potential abuse from this deregulation.

**Budget Impact:** Potential budget impact dependent upon changes in travel methods and duration.

No. NC-2016-5

**AWARDS AND BENEFITS –  
COMPLIMENTARY ADMISSIONS AND  
TICKET BENEFITS – INSTITUTION’S  
HOME CONTESTS IN OTHER  
SPORTS – EXCEPTION--RECOGNITION  
OF A STUDENT-ATHLETE**

**Intent:** To permit an institution to provide an unlimited number of complimentary admissions to persons designated by a student-athlete when the student-athlete is being recognized during an institution’s regular-season intercollegiate athletics contest in a sport other than that in which the student-athlete participates.

**Bylaws:** Amend 16.2.1.2.1, as follows:

16.2.1.2.1 Exception – Recognition of Student-Athlete. An institution may provide ~~four~~ complimentary admissions (**in a number determined appropriate by the institution**) to a student-athlete who is being recognized during an institution’s regular-season intercollegiate athletics contest in a sport other than that in which the student-athlete participates. *Complimentary tickets shall be distributed only to persons designated by the student-athlete.*

**Source:** NCAA Division III Management Council (Interpretations and Legislation Committee).

**Effective Date:** Immediate

**Additional Information:** Allowing institutions to provide complimentary admissions to a student-athlete when that student-athlete is being recognized during an institution’s regular-season intercollegiate contest in a sport other than that in which the student-athlete participates is in the best interest of the student-athlete and reduces the burden on compliance administrators without significantly increasing cost.

**Budget Impact:** None.

No. NC-2016-6

**AWARDS AND BENEFITS –  
PROVISION OF EXPENSES BY  
INDIVIDUALS OR ORGANIZATIONS  
OTHER THAN THE INSTITUTION –  
PERMISSIBLE – NATIONAL TEAM  
PRACTICE AND COMPETITION**

**Intent:** To specify that a student-athlete may receive actual and necessary expenses and reasonable benefits associated with national team practice and competition.

**Bylaws:** Amend 16.10, as follows:

16.10 Provision of Expenses by Individuals or Organizations Other than the Institution.

16.10.1 Permissible.

16.10.1.1 *Broken-Time Payments.* ~~The student-athlete may receive compensation authorized by the U.S. Olympic Committee to cover financial loss as a result of absence from employment to prepare for or participate in the Olympic Games. Such compensation (i.e., "broken-time" payments) is limited to the period immediately before and including actual Olympic competition. The receipt of payments during any other period, or from other sports governing bodies (e.g., U.S. Ski Association) independent of the USOC, would jeopardize the student-athlete's eligibility.~~ **National Team Practice and Competition. A student-athlete may receive actual and necessary expenses and reasonable benefits associated with national team practice and competition (e.g., health insurance, broken-time payments).**

~~16.10.1.2 Exception for USOC Elite Athlete Health Insurance Program. An individual may receive the comprehensive benefits of the USOC Elite Athlete Health Insurance Program.~~

[16.10.1.2 renumbered as 16.10.1.2, unchanged.]

16.10.1.4~~3~~ Outside Sports Teams. An amateur outside sports team or organization may provide actual and necessary expenses to team members only if the expenses are:

- (a) A reasonable amount for travel and meal expenses, and apparel and equipment (for individual and team use only from teams or organizations not affiliated with member institutions, including local sports clubs as set forth in Bylaw 13.11.3.4);
- (b) For practice and game competition;
- (c) Made on a regular basis; and
- (d) Not an incentive and not based on performance.

16.10.1.4~~3~~.1 Practice in Conjunction with Competition. Practice expenses may be accepted only if such practice is directly related to a competition and is conducted during a continuous time period before the competition.

*16.10.1.4.1.1 National Team Practice Exception. If a student-athlete is involved in practice sessions conducted by a national team, the student-athlete may receive such practice expenses even if the practice is not continuous and occasionally is interrupted for specified periods of time before the competition.*

[16.10.1.5 and 16.10.1.6 renumbered as 16.10.1.4 and 16.10.1.5, unchanged.]

**Source:** NCAA Division III Management Council (Interpretations and Legislation Committee).

**Effective Date:** Immediate

**Additional Information:** The current legislation outlines a number of

specific regulations that create confusion without significantly impacting practical application. Establishing a general rule that allows actual and necessary expenses and reasonable benefits associated with national team practice and competition would simplify the current legislation without significantly changing the impact of the legislation.

**Budget Impact:** None.

**No. NC-2016-7      AWARDS AND BENEFITS – EXPENSES  
FOR STUDENT-ATHLETE’S  
FRIENDS AND RELATIVES –  
PERMISSIBLE – MEALS**

**Intent:** To specify that an institution may provide meals to the relatives or individuals of a comparable relationship of a student-athlete.

**Bylaws:** Amend 16.6.1.6, as follows:

16.6.1.6 ~~Reasonable Refreshments~~ **Meals**. An institution may provide ~~reasonable refreshments (e.g., soft drinks, snacks) on an occasional basis~~ **meals** to the relatives or individuals of a comparable relationship of a student-athlete.

**Source:** NCAA Division III Management Council (Interpretations and Legislation Committee).

**Effective Date:** Immediate

**Additional Information:** Current legislation permits an institution to provide reasonable refreshments on an occasional basis to the relatives or individuals of a comparable relationship of a student-athlete. As such, institutions are expected to determine what constitutes reasonable refreshments and how to define an occasional basis. Allowing institutions to simply provide meals to relatives of student-athletes reduces confusion without creating significant potential for abuse.

**Budget Impact:** Potential budget impact for institutions that choose to provide meals to relatives or individuals of comparable relationship of student-athletes.

**No. NC-2016-8      PLAYING AND PRACTICE  
SEASONS – DEFINITIONS AND  
APPLICATIONS – ATHLETICALLY  
RELATED ACTIVITIES – EXCEPTIONS –  
VOLUNTARY FUNDRAISING AND  
COMMUNITY SERVICE ACTIVITIES**

**Intent:** To specify that the fundraising and community service exception to the prohibition on athletically related activities occurring outside of the declared playing and practice season shall be voluntary for the

exception to apply.

**Bylaws:** Amend 17.02.1.1.1, as follows:

17.02.1.1.1 Exceptions. The following activities shall not be considered athletically related:

[17.02.1.1.1 (a) through (c) unchanged.]

(d) **Voluntary** ~~F~~undraising and community service activities not involving the use of athletics ability by student-athletes to obtain funds provided the activities receive approval from the institution's chancellor or president (or his or her designee) before the activity (see Bylaw 12.5.1.1 for restrictions on promotional activities);

[17.02.1.1.1 (e) through (i) unchanged.]

**Source:** NCAA Division III Management Council (Interpretations and Legislation Committee).

**Effective Date:** Immediate

**Additional Information:** Current legislative provisions allow an institution to require a student-athlete to participate in fundraising and community service activities outside of the institution's declared playing and practice season, provided those activities do not involve the use of athletics ability. Requiring a student-athlete to engage in such activities outside of the playing and practice season is contrary to the Division III philosophy and inconsistent with the intent of the original exception to the athletically related activities legislation, which centered around the notion that student-athletes should have the same access to fundraising and community service activities as other members of the student body.

**Budget Impact:** None.

No. NC-2016-9

**RECRUITING – ATHLETICS  
CELEBRATORY STANDARDIZED  
SIGNING FORM**

**Intent:** To amend the effective date of Proposal No. 2015-8 from August 1, 2015 to April 15, 2015.

**Bylaws:** Amend 13.9.1.1, as follows:

13.9.1.1 Exception – Nonbinding Athletics Celebratory Form. An institution may use a standard, nonbinding athletics celebratory signing form after a prospective student-athlete has been accepted for enrollment to the institution. The standard form shall be made available by the NCAA national office.

**Source:** NCAA Division III Management Council.

**Effective Date:** April 15, 2015

**Additional Information:** The Management Council determined that this proposal should be effective April 15, 2015 to allow prospective

student-athletes to sign the nonbinding athletics celebratory form in conjunction with the Spring National Letter of Intent signing dates in Divisions I and II.

**Budget Impact:** None.

**No. NC-2016-10**      **ELIGIBILITY – FULL-TIME  
ENROLLMENT – EXCEPTION FOR  
A COOPERATIVE EDUCATIONAL  
WORK EXPERIENCE**

**Intent:** To amend the effective date of Proposal No. 2015-15 from August 1, 2015 to Immediate.

**Bylaws:** Amend 14.1.8.1.6.6, as follows:

14.1.8.1.6.6 Required Cooperative Educational Work Experience Program – Practice or Competition. A student may represent the certifying institution in intercollegiate athletics while he or she is enrolled in a cooperative educational program (e.g., co-op, internship, practicum, student-teaching) offered by the institution that is a required part of the student’s academic program, provided the student is considered to be enrolled in a full-time program of studies, regardless of the credit value of the program.

**Source:** NCAA Division III Management Council.

**Effective Date:** Immediate

**Additional Information:** The Management Council determined that this proposal should be effective immediately to permit student-athletes to participate in intercollegiate athletics while participating in a cooperative educational work experience regardless of whether the experience is a required part of the student’s academic program.

**Budget Impact:** None.

**No. NC-2016-11**      **AWARDS AND BENEFITS –  
EXPENSES PROVIDED BY THE  
INSTITUTION FOR PRACTICE AND  
COMPETITION – PERMISSIBLE –  
TRAVEL TO NCAA CHAMPIONSHIPS  
AND NATIONAL GOVERNING BODY  
CHAMPIONSHIPS IN EMERGING  
SPORTS DURING VACATION PERIOD**

**Intent:** To specify that an institution may provide actual transportation costs for a student-athlete to travel from campus or the student-athlete’s home to the site of an NCAA championship, or national governing body championship in an emerging sport, and back to campus or the student-athlete’s home.

**Bylaws:** Amend 16.8.1.5, as follows:

16.8.1.5 Travel to NCAA Championships and National Governing Body Championships in Emerging Sports During Vacation Period. The institution may provide ~~team~~ **actual** transportation **costs** for a student-athlete to travel from campus **or the student-athlete's home** to the site of an NCAA championship or national governing body championship in an emerging sport and back to campus **or the student-athlete's home.** [R]

*16.8.1.5.1 Exceptions.*

*(a) Student-Athlete Does Not Use Team Transportation. If the student-athlete goes home during the vacation period, the institution may provide (in lieu of team transportation) the greater of the transportation costs for the student-athlete to travel from: [R]*

*(1) Campus to the event site and back to campus;*

*(2) Campus to the student-athlete's home and back to campus; or*

*(3) The student-athlete's home to the event site and back home.*

*(b) Student-Athlete Uses "Leg" of Team Transportation. An institution that provides one "leg" of actual team transportation (i.e., campus to the event site or from the event site back to campus) must deduct the value of the actual transportation cost of that "leg" from the allowance provided the student-athlete in (a) above. [R]*

**Source:** NCAA Division III Management Council (Interpretations and Legislation Committee).

**Effective Date:** Immediate

**Additional Information:** Confusion exists regarding the expenses that an institution is permitted to provide for a student-athlete during travel to and from an NCAA championship or a national governing body championship. Current legislation allows an institution to provide either team transportation or the greater of the transportation costs for the student-athlete to travel from: (1) campus to the event site and back to campus; (2) campus to the student-athlete's home and back to campus; or (3) the student-athlete's home to the event site and back to home. While this allows greater flexibility, it also allows an institution to provide funds to a student-athlete in excess of the student's actual expenses. This proposal clarifies that a student-athlete may only receive reimbursement for his or her actual expenses and it clearly identifies the situations in which a student-athlete may receive those expenses.

**Budget Impact:** None.

No. NC-2016-12

MEMBERSHIP – PROVISIONAL  
MEMBERSHIP – STANDARDS  
FOR EXPLORATORY YEAR –  
ELIMINATING THE SPORTS  
SPONSORSHIP REQUIREMENT

**Intent:** To clarify that during the exploratory year of the provisional membership process, an institution is not required to satisfy compliance with sports-sponsorship requirements.

**Bylaws:** Amend 20.3.1.1.1, as follows:

20.3.1.1.1 Standards for Exploratory Year. The institution shall be required to complete an exploratory year for a period of one academic year beginning with the academic year that immediately follows registration (see Bylaw 20.3.1.2). *During the exploratory year, the institution shall satisfy compliance with all sports sponsorship requirements per Bylaw 20.11.3 and its subsections.*

**Source:** NCAA Division III Management Council (Membership Committee).

**Effective Date:** Immediate

**Additional Information:** Currently, Bylaw 20.3.1.1.1 indicates that institutions must meet Division III sports-sponsorship requirements during the exploratory year prior to beginning the Division III membership process. In practice, the NCAA Division III Membership Committee has never required exploratory applicants to meet sports-sponsorship requirements prior to beginning the Division III provisional or reclassifying membership process. Specifically, the committee noted the purpose of the exploratory year is to educate institutions about the NCAA generally and Division III specifically, as well as the division's philosophy, legislation and compliance requirements. The educational purpose enables those institutions to decide whether to apply for the provisional or reclassifying membership process. This proposal amends the legislation to reflect the actual procedures of the provisional and reclassifying membership process.

**Budget Impact:** None.

No. NC-2016-13

**COMMITTEES – ASSOCIATION-WIDE COMMITTEES – COMMITTEE ON COMPETITIVE SAFEGUARDS AND MEDICAL ASPECTS OF SPORTS – COMPOSITION**

**Intent:** To revise the composition of the Committee on Competitive Safeguards and Medical Aspects of Sports, as specified.

**Bylaws:** Amend 21.2.2.1, as follows:

[Common provision, all divisions, divided vote]

21.2.2.1 Composition. The Committee on Competitive Safeguards and Medical Aspects of Sports shall consist of ~~20~~ **22** members, including ~~five~~ **six** positions allocated for men, ~~five~~ **six** allocated for women and 10 unallocated. The membership of the committee shall be constituted as follows:

- (a) Two athletics directors or senior woman athletics administrators, one man and one woman;
- (b) One member who is an active coach;
- (c) One *member active in exercise physiology research* **strength and conditioning specialist certified by an accredited strength and conditioning certification body;**
- (d) Three members from the field of medicine, of whom at least one shall be a woman; *one* **One** shall be a primary-care *team* physician, **who is board certified in family practice, internal medicine or emergency medicine, and shall have a current Certificate of Added Qualifications in Sports Medicine.** *and one* **One** shall be a board certified orthopedic *specialist* **surgeon. The third member shall be a physician who is a member of the general public;**
- (e) One man and one woman, one of whom is responsible for the total athletic training programs at member institutions;
- (f) One member *representing the field of law* **who is a lawyer practicing in sports law or related field, or a faculty member in sports law or related field;**
- (g) One member of the NCAA Football Rules Committee;
- (h) One member representing secondary school interests. This individual shall be the National Federation of State High School Associations' staff liaison to the Sports Medicine Advisory Board and shall be eligible for reappointment without restriction;
- (i) One member active in *sports-medicine* **sport-science** research;
- (j) One member with expertise in drug testing;
- (k) One member with expertise in the area of drug education;
- (l) One student-athlete from each division (who shall have one combined vote) shall serve as a member of the committee. Each student-athlete may serve on the committee up to one year after completion of his or her intercollegiate athletics eligibility; *and*
- (m) *Two members selected at large.* **One licensed clinical sports psychologist;**
- (n) **One registered dietitian who specializes in sports nutrition;**
- (o) **One representative from the Division II Management Council;**
- (p) **One representative from the Division III Management Council.**

[21.2.2.2 unchanged.]

**Source:** NCAA Division III Management Council (Committee on Competitive Safeguards and Medical Aspects of Sports).

**Effective Date:** Immediate

**Additional Information:** The current composition of the Committee on Competitive Safeguards and Medical Aspects of Sports does not include positions for the critical expertise provided by mental health, nutrition and strength and conditioning specialists. The committee

currently relies on invited, nonvoting “ad hoc” members to advise on these issues. In addition, Division II and Division III Management Council policies require a member of those Councils to serve on all Association-wide committees. This proposal will address these gaps and further define existing positions in sports medicine and sports law, which clarify relevant expertise among nominees and ensure that the committee is positioned to provide the Association with evidenced-based recommendations. This proposal is being recommended as noncontroversial legislation, inasmuch as broader consultation and debate are unlikely to improve the proposal in any substantial way, significant disagreement or alternative points of view will not be generated and there does not appear to be a significant impact on existing or proposed legislation.

**Budget Impact:** None.

**No. NC-2016-14      AWARDS AND BENEFITS – PROVISION OF EXPENSES BY INDIVIDUALS OR ORGANIZATIONS OTHER THAN THE INSTITUTION – LODGING PROVIDED BY RELATIVE OF STUDENT-ATHLETE**

**Intent:** To specify that a relative of a student-athlete is permitted to pay for or provide lodging to eligible student-athletes in conjunction with, or en route to or from, an away-from-home contest.

**Bylaws:** Amend 16.10, as follows:

16.10 Provision of Expenses by Individuals or Organizations Other than the Institution.

16.10.1 Permissible.

[16.10.1.1 through 16.10.1.5, unchanged.]

**16.10.1.6 Lodging Provided by Relative of Student-Athlete. A relative of a student-athlete may pay for or provide lodging to eligible student-athletes in conjunction with, or en route to or from, an away-from-home contest.**

**Source:** NCAA Division III Management Council (Interpretations and Legislation Committee).

**Effective Date:** Immediate

**Additional Information:** Current legislation allows an institution to provide lodging to student-athletes in conjunction with away from home competition. Student-athletes are not permitted to receive lodging from a relative of a team member unless the relative donates the use of the lodging to the institution and the institution, in turn, provides the lodging to the student-athletes. Requiring relatives of student-athletes to donate lodging to the institution is unnecessary and overly bureaucratic.

**Budget Impact:** Potential cost savings for institutions for situations in

which a relative pays for or provides lodging for a student-athlete or team.

No. NC-2016-15

**MEMBERSHIP – DIVISION III  
MEMBERSHIP – AUTHORITY  
OF DIVISION III MEMBERSHIP  
COMMITTEE**

**Intent:** To establish the Membership Committee as the primary authority to oversee any membership issues.

**A. Constitution:** Amend 3, as follows:

3 NCAA Membership

[3.01 unchanged.]

3.02 Definitions and Applications.

[3.02.1 through 3.02.2, unchanged.]

3.02.3 Membership Categories.

3.02.3.1 Active Member. An active member is a four-year college or university or a two-year upper-level collegiate institution accredited by the appropriate regional accrediting agency and duly elected to active membership under the provisions of this article (see Constitution 3.2.3). Active members have the right to compete in NCAA championships, to vote on legislation and other issues before the Association, and to enjoy other privileges of membership designated in the constitution and bylaws of the Association.

3.02.3.1.1 Athletics Consortium. An athletics consortium consists of one member institution and neighboring member or nonmember institutions (but not more than one nonmember institution), recognized and approved by ~~a two-thirds vote of the Management Council, on recommendation of the~~ Membership Committee. The student-athletes of the combined institutions are permitted to compete on the NCAA member institution's athletics teams, provided they meet the eligibility requirements of the NCAA and the member institution (see Constitution 3.1.2)

[Remainder of 3.02, unchanged.]

3.1 Eligibility for Membership.

[3.1.1, unchanged.]

3.1.2 Athletics Consortia. The *Management Council, by a two-thirds majority of its members present and voting, **Membership Committee*** may approve an athletics consortium involving a member institution and neighboring member or nonmember institutions, but not more than one nonmember institution, to permit the student-athletes of the combined institutions to compete on the member institution's inter-collegiate athletics teams, provided the student-athletes satisfy the eligibility requirements of the member institution and the NCAA. The *Management Council **Membership Committee*** shall develop and publish appropriate criteria to be applied to such consortia.

[Remainder of 3.1, unchanged.]

### 3.2 Active Membership.

[3.2.1 through 3.2.2 unchanged.]

#### 3.2.3 Election Procedures.

3.2.3.1 Application. An institution desiring to become an active member of this Association shall complete a provisional membership period (see Constitution 3.6 and Bylaw 20.3). After it has been determined that the institution has met the requirements of provisional membership, its request for active membership will be referred to the ~~Management Council~~ **Membership Committee** for election.

3.2.3.2 Accreditation and Division Classification. After it has been determined that the institution meets the Association's requirement of acceptable academic standards (i.e., the institution is accredited by one of the six regional accrediting agencies), the application shall be considered with regard to requested membership division and sport classification in accordance with Bylaw 20. The application then shall be referred to the ~~Management Council~~ **Membership Committee** for consideration.

3.2.3.3 Election. The ~~Management Council~~, *on recommendation of the* **Membership Committee**, shall elect the applicant to membership effective the following September 1, the beginning of practice in any sport for that fall term or the first day of classes for that fall term, whichever occurs first. When the vote of the ~~Management Council~~ **Membership Committee** has been completed, the applicant shall be notified.

[3.2.3.4 unchanged.]

#### 3.2.4 Conditions and Obligations of Membership.

[3.2.4.1 through 3.2.4.9 unchanged.]

3.2.4.10 Discipline of Members. In accordance with directions of the Management Council, **Membership Committee** or the annual Convention, active members shall refrain from athletics competition with designated institutions as required under the provisions of the Association's enforcement procedures (see Bylaw 19).

[3.2.4.11 through 3.2.4.14 unchanged.]

3.2.4.15 Convention and Regional Rules Seminar Attendance. Each year, an active member institution must be represented by an institutional staff member who is certified as a voting delegate (see Constitution 5.1.3.4) and who votes for his or her institution at the NCAA Convention Division III business session. At least once every three years, an active member institution must be represented by at least one institutional staff member at the NCAA Regional Rules Seminar.

[3.2.4.15.1 unchanged.]

3.2.4.15.2 Waiver. The ~~Management Council~~, *on recommendation of the* **Membership Committee**, may grant waivers of Constitution 3.2.4.15 if it deems that unusual circumstances warrant such action.

[3.2.4.16 through 3.2.4.18 unchanged.]

### 3.2.5 Loss of Active Membership.

[3.2.5.1 through 3.2.5.3 unchanged.]

3.2.5.4 Reinstatement of Terminated Member. Any active member whose membership has been terminated (see Constitution 3.2.5.1) may have it reinstated by the ~~Management Council, on recommendation of the~~ Membership Committee.

3.2.5.5 Reinstatement of Suspended Member. Any active member whose membership has been suspended (see Constitution 3.2.5.1) may be reinstated to good standing in accordance with the terms, if any, of the suspension action, or at any time after six months from the date of such suspension, by the ~~Management Council, on recommendation of the~~ Membership Committee.

### 3.2.6 Loss of Active Membership.

3.2.6.1 Restoration of Good Standing. Disciplined members shall resume good standing in accordance with the terms of the disciplinary action taken, or may be restored to good standing at any time by a majority vote of the members of the Committee on Infractions present and voting. If fewer than eight members are present, any committee action requires a favorable vote of at least four committee members. Disciplined members also may be restored to good standing by the ~~Management Council, on recommendation of the~~ Membership Committee.

[Remainder of 3.2.6, unchanged.]

## 3.3 Member Conference.

[3.3.1 through 3.3.2 unchanged.]

### 3.3.3 Election Procedures.

[3.3.3.1, unchanged.]

3.3.3.2 Election. Athletics conferences may be elected as member conferences by the ~~Management Council, on recommendation of the~~ Membership Committee.

[3.3.4, unchanged.]

### 3.3.5 Loss of Member-Conference Status.

[3.3.5.1 through 3.3.5.3, unchanged.]

3.3.5.4 Reinstatement of Terminated Member. Any member conference whose membership has been terminated (see Constitution 3.3.5.1) may have it reinstated by the ~~Management Council, on recommendation of the~~ Membership Committee.

3.3.5.5 Reinstatement of Suspended Member. Any member conference whose membership has been suspended (see Constitution 3.3.5.1) may be reinstated to good standing in accordance with the terms, if any, of the suspension action, or at any time after six months from the date of such suspension, by the ~~Management Council, on the recommendation of the~~ Membership Committee.

[3.3.6, unchanged.]

[3.4, unchanged.]

### 3.6 Provisional Membership.

[3.6.1 through 3.6.2, unchanged.]

#### 3.6.3 Election Procedures.

3.6.3.1 Application. An institution desiring to become a provisional member of this Association must complete a one-year “exploratory period” before application and attend a required information meeting. The applicant institution must register with the national office by January 15 in order to start this period. Following the exploratory period, the applicant shall apply on a form available from the national office. Provisional applications shall be approved based on the standards in Bylaw 20.3.1.2.1.

3.6.3.1.1 Fee -- Provisional Members. Each provisional member shall pay a nonrefundable fee of an amount determined annually by the Membership Committee ~~and approved by the Management Council~~, based on an analysis of the expenses and benefits associated with the membership process. At the time of registration for the exploratory year, a portion of the fee, as determined by the Membership Committee, shall be due, and the remainder of the fee shall be due by September 1 of the first year of provisional membership. Provisional members in years one through four shall also pay NCAA dues.

3.6.3.2 Accreditation and Division Classification. After it has been determined that the institution meets the Association’s requirement of acceptable academic standards (i.e., the institution is accredited by one of the six regional accrediting agencies), the application shall be considered **by the Membership Committee** with regard to requested membership division in accordance with Bylaw 20. ~~The application then shall be referred to the Management Council for consideration.~~

3.6.3.3 Election. ~~The Management Council, on the recommendation of the~~ Membership Committee, shall elect the applicant to provisional membership effective the following September 1. The applicant shall be notified on completion of the election process.

[3.6.4, unchanged.]

#### 3.6.5 Loss of Provisional Membership.

3.6.5.1 Termination. The membership of any provisional member failing to maintain the academic or athletics standards required for such membership or failing to meet the conditions and obligations of membership may be terminated by the ~~Management Council, on the recommendation of the~~ Membership Committee. A notice of intention to terminate membership, stating the grounds on which such a motion will be based, shall be given in writing to the president or chancellor of the member institution.

[3.6.5.2 through 3.6.5.3, unchanged.]

3.6.5.4 Reinstatement of Terminated Member. Any provisional member whose membership is terminated may reapply for membership after a period of one year by the ~~Management Council, on recom-~~

*mentation of the* Membership Committee. The *Management Council, on recommendation of the* Membership Committee; may grant credit to such an institution for any portion of the first two years of the four-year provisional period the institution previously completed as a provisional member, provided the portion was completed within the last 10 years.

[3.7, unchanged.]

**B. Bylaws:** Amend 20.2.5.3, as follows:

20.2.5.3 Waivers of Division Membership Criteria. If an institution applying for multidivision classification or change of division membership, or an institution placed in the “restricted membership” category (per Bylaw 20.2.5.1), does not meet the criteria of its preferred division, or if an active member institution does not meet (or does not expect to meet within the applicable compliance period, if any) new criteria adopted by the membership of its division, it may request a waiver of the criteria of the preferred division according to the procedures specified below. The *Management Council, on recommendation of the* Membership Committee; may approve or reject the waiver request.

20.2.5.3.1 Submission of Request. The institution shall submit (by mail or wired transmission) its request for a waiver (signed by the institution’s president or chancellor) to the *NCAA president* **Membership Committee**, and it shall be received in the national office not later than September 15. Any request received after that date shall be postmarked not later than September 8. The request shall include pertinent information supporting the institution’s request. Additionally, the institution shall distribute this information to the president or chancellor, faculty athletics representative, athletics director and senior woman administrator of athletics programs at each member institution in the preferred division, as well as the executive officer of each member conference of that division, postmarked not later than December 1.

20.2.5.3.1.1 Waiver. The *Management Council* **Membership Committee**, *by a two-thirds majority of its members present and voting*, may waive the September 15 deadline set forth in Bylaw 20.2.5.4.1 due to circumstances beyond an institution’s control.

20.2.5.3.2 Effective Date of Waiver. If the *Management Council* **Membership Committee** votes to admit the institution as a member of that division, such classification shall become effective:

(a) In accordance with the requirements of Constitution 3.2.3.3 if a new member of the Association is involved;

(b) September 1 after the approval of the waiver by the *Management Council* **Membership Committee** if an active member institution is seeking multidivision classification or change of division membership; or

(c) Immediately if the institution receives a waiver of the “restricted membership” classification.

20.2.5.3.2.1 Maximum Three-Year Waiver Period. If after three

years from the effective date of multidivision classification or reclassification (September 1 after the approval of the waiver by the ~~Management Council~~ **Membership Committee**) the institution receiving such a waiver has not conformed to all adopted criteria of the division, the institution's membership (or its sport per Bylaw 20.4): [20.2.5.3.2.1-(a) and 20.2.5.3.2.1-(b) unchanged].

20.2.5.3.3 Rejection of Waiver Request. If the ~~Management Council~~ **Membership Committee** rejects the institution's request, the institution's membership (or its sport per Bylaw 20.4): [20.2.5.3.3-(a) and 20.2.5.3.3-(b) unchanged].

### C. Bylaws: Amend 20.3, as follows:

#### 20.3 Provisional Membership.

##### 20.3.1 Application Process.

20.3.1.1 Exploratory Year. An institution seeking Division III membership shall complete an exploratory year in accordance with Constitution 3.6.3.1. To satisfy the registration requirement, the institution shall submit its registration on a form approved by the Membership Committee available from the national office. The form shall be received in the national office not later than January 15. Any form received after that date shall be postmarked not later than January 8. [20.3.1.1.1 through 20.3.1.1.2, unchanged.]

20.3.1.1.3 Exploratory Year Waiver. Not later than May 15th following the submission of the exploratory registration, an institution may apply for a waiver of the exploratory year. The ~~Management Council, on recommendation from the~~ Division III Membership Committee, may grant waivers of the exploratory year based on a determination that the institution demonstrates a commitment to the Division III philosophy and evidence of the resources necessary to conduct a viable Division III athletics program. The waiver request shall include:

[20.3.1.1.3-(a) through 20.3.1.1.3-(e) unchanged].

20.3.1.2 Application for Membership. After it has been determined that the institution meets the Association's requirement of acceptable academic standards (per Constitution 3.6.3.2) and during the exploratory year (see Bylaw 20.3.1.1), the institution shall submit an application on a form approved by the Membership Committee available from the national office. The form shall be received in the national office not later than January 15. Any form received after that date shall be postmarked not later than January 8. The application may be approved by the ~~Management Council, on recommendation of the~~ Membership Committee.

[20.3.1.2.1 unchanged.]

20.3.2 Class Size and Assignment. There shall be a maximum of four institutions admitted to the provisional or reclassifying membership program in any one year. Institutions shall be assigned a start year based on the following criteria:

- (a) Geographic location in an area that needs or can accept new members;
- (b) Reclassifying versus provisional status;
- (c) Existing or potential membership in an active Division III conference; and
- (d) Broad-based sports sponsorship profile.

20.3.2.1 Waiver. The ~~Management Council, on recommendation of the~~ Membership Committee, may grant waivers of Bylaw 20.3.2 if it deems that circumstances warrant such action. If a waiver is granted, then the Membership Committee shall admit classes of fewer than four in the following years so that the average class size remains at four institutions per year.

20.3.3 Four-Year Provision. Provisional membership shall not be less than a four-year period. At the end of the four-year period, a provisional member shall be eligible to apply for active membership (see Constitution 3.2.3).

20.3.3.1 Waivers.

20.3.3.1.1 General. At the completion of year two of the provisional membership process, an institution may apply for a waiver of the four-year provisional membership process. The ~~Management Council, on recommendation from the~~ Membership Committee, may grant waivers of the four-year provision based on compelling evidence that the institution has:

[20.3.3.1.1-(a) through 20.3.3.1.1-(i) unchanged].

20.3.3.1.2 Credit for Time Completed Previously as Provisional Member. The ~~Management Council, on recommendation of the~~ Membership Committee, may waive any portion of the first two years of the four-year provisional period the institution previously completed as a provisional member, provided the portion was completed within the last 10 years.

20.3.3.1.3 Reclassification of Provisional Membership from Division II to Division III. The ~~Management Council, on recommendation from the~~ Division III Membership Committee, may waive one year of the four-year provisional membership period if an institution reclassifies its provisional membership from Division II to Division III. The waiver may be granted only if the institution meets Division III financial aid requirements and the minimum contest and participant requirements during its previous year of provisional membership. The institution shall serve a minimum of four total years of provisional membership before being considered for active membership. An institution that reclassifies its provisional membership from Division II to Division III shall comply with the provisional membership legislation in effect at the time of its reclassification.

[20.3.4 through 20.3.6 unchanged.]

20.3.7 Conditions and Obligations of Provisional Membership.

[20.3.7.1 through 20.3.7.2, unchanged.]

20.3.7.3 Repeat of Provisional Membership. The *Management Council, on recommendation from the* Membership Committee; may require a provisional member to repeat any one of the four years of the provisional membership period. An institution may repeat only once during the four-year provisional membership period.

20.3.7.4 First Year of Active Division III Membership. The *Management Council, on recommendation from the* Membership Committee; shall have the authority to place an institution that has completed its provisional process in restricted membership status for its first year of active Division III membership. The Membership Committee shall establish the parameters of restricted membership, which may include, but are not limited to, loss of any or all championships access, voting privileges and Division III grant and initiative funding.

[20.3.7.5, unchanged.]

**D. Bylaws:** Amend 20.6, as follows:

20.6 Change of Division Membership.

[20.6.1 unchanged.]

20.6.2 Requesting Reclassification to Division III – Election Procedures.

20.6.2.1 Application Process.

[20.6.2.1.1, unchanged.]

20.6.2.1.2 Application for Reclassification. When petitioning for change of division membership to Division III, a member shall submit a form approved by the Membership Committee available from the national office. The form shall be received in the national office not later than January 15 of the exploratory year. Any form received after that date shall be postmarked not later than January 8. The application may be approved by the *Management Council, on recommendation of the* Membership Committee; provided the applicant institution satisfies all of the standards required for provisional applicants in Bylaw 20.3.1. Further, reclassifying members are subject to the same fees and dues required of provisional members specified in Constitution 3.6.3.1.1.

20.6.3 Election. The *Management Council, on the recommendation of the* Membership Committee; shall elect the applicant to reclassifying membership effective the following September 1. The applicant shall be notified on completion of the election process.

[20.6.4 through 20.6.7, unchanged.]

20.6.8 Conditions and Obligations of Reclassifying Membership.

[20.6.8.1 through 20.6.8.2, unchanged.]

20.6.8.3 Repeat of Reclassifying Membership. The *Management Council, on recommendation from the* Membership Committee; may require a reclassifying member to repeat any one of the four years of the reclassifying membership period. An institution may repeat only once during the four-year reclassifying membership period.

20.6.8.4 The *Management Council, on recommendation from the* Membership Committee; shall have the authority to place an institution that has completed its reclassification process in restricted membership status for its first year of active Division III membership. The Membership Committee shall establish the parameters of restricted membership, which may include, but are not limited to, loss of any or all championships access, voting privileges and Division III grant and initiative funding.

[20.6.8.5, unchanged.]

[20.6.9 through 20.6.10, unchanged.]

**E. Bylaws:** Amend 20.7.1.1.1, as follows:

20.7.1.1.1 Waivers. If a member institution conducts a men's or women's sport that was classified in Division I during the 1982-83 academic year, the *Management Council, on recommendation of the* Membership Committee, *by a two-thirds majority of its members present and voting,* may approve waivers of the application of the Division III regulations to such a sport. This provision also applies to such an institution that later reclassifies a sport for the opposite gender to Division I. This waiver provision is subject to the following additional conditions:

(a) The opportunity is available only to an institution that obtained the waiver before January 1, 2004, and used it during the 2002-03 academic year; and

(b) An institution that obtained a waiver for a sport for one gender before January 1, 2004, and used it during the 2002-03 academic year, may later request that the waiver be applied to a sport for the other gender only on approval of the *Management Council* **Membership Committee**. The institution must demonstrate that it is necessary to do so to attain gender equity within the program.

**F. Bylaws:** Amend 20.11.3, as follows:

20.11.3 Sports Sponsorship. A member institution shall sponsor in Division III a minimum number of sports based on institutional enrollment. At least one sport involving an all-male team or a mixed team and at least one sport involving an all-female team shall be conducted in every sport season. All sports used to meet the minimum sports sponsorship requirements must meet the minimum contest and participant requirements per Bylaw 20.11.3.8.

[20.11.3.1 through 20.11.3.3 unchanged.]

20.11.3.4 Acceptable Sports. The sports designated to meet the sports sponsorship criteria shall:

(a) Be among those in which the Association sponsors a championship except as provided in Bylaw 20.11.3.4.1 (waiver) or an emerging sport for women per Bylaw 20.02.6;

(b) Be recognized by the institution as varsity intercollegiate sports (see Constitution 3.2.4.4); and

(c) Involve all-male teams, mixed teams of males and females or all-female teams.

20.11.3.4.1 Waiver. The *Management Council, on recommendation of the Membership Committee, by a two-thirds majority of its members present and voting,* may approve a request to designate one sport involving all-males or mixed team of males and females and one sport involving all-female teams other than those set forth in Bylaw 20.11.3.4-(a).

[20.11.3.5 through 20.11.3.7 unchanged.]

20.11.3.8 Minimum Contests and Participants Requirements for Sports Sponsorship. In each sport, the institution's team shall engage in at least a minimum number of intercollegiate contests (against the varsity programs of four-year, degree-granting collegiate institutions) each year. In the individual sports, the institution's team shall include a minimum number of participants in each contest that is counted toward meeting the minimum-contests requirement. The following minimums are applicable:

<b>Team Sports</b>	<b>Minimum Contests</b>
Baseball	25
Basketball	18
Field Hockey	12
Football	7
Ice Hockey	18
Lacrosse	10
Women's Rowing	8
Women's Rugby	8
Soccer	13
Softball	24
Volleyball	17
Water Polo	13
Women's Sand Volleyball	8

<b>Individual Sports</b>	<b>Minimum Contests</b>	<b>Minimum Participants</b>
Bowling	8	5
Cross Country	5	5
Fencing	8	5
Golf	6	5
Men's Gymnastics	6	6
Women's Gymnastics	6	5
Rifle	6	4
Skiing	5	5
Swimming and Diving	8	8
Tennis	10	6
Track and Field, Indoor	5	10
Track and Field, Outdoor	6	12
Women's Triathlon	4	3
Wrestling	7	6

(Note: The minimum-contest requirements set forth in Bylaws 20.11.3.8.1 through 20.11.3.8.8 apply only to the provisions of this section and do not apply to minimum-contest requirements in Bylaw 14 and Bylaw 17.)

[20.11.3.8.1 through 20.11.3.8.9, unchanged.]

20.11.3.8.10 Waivers.

20.11.3.8.10.1 Minimum Contests and Participants. The *Management Council, on recommendation of the* Membership Committee, *by a two-thirds majority of its members present and voting,* may approve waivers of the minimum number of intercollegiate contests or the minimum number of participants in a contest in situations beyond the control of the institution (e.g., weather conditions or disaster preventing completion of a scheduled competition, or verified injury or illness at the site of competition preventing the participation of the required minimum number of individuals).

20.11.3.8.10.2 Minimum Contests and Participants. The *Management Council, on recommendation of the* Membership Committee, *by a two-thirds majority of its members present and voting,* may approve a waiver of the minimum number of intercollegiate contests in a situation in which:

[20.11.3.8.10.2-(a) through 20.11.3.8.10.2-(c) unchanged].

[20.11.3.9, unchanged.]

20.11.3.10 Waivers of Sports Sponsorship.

20.11.3.10.1 Male-Female Enrollment Ratio Waiver. The *Management Council, on the recommendation of the* Membership Committee, may grant waivers of the sports sponsorship requirements for men or women if the institution provides data to demonstrate that the male-female enrollment ratio prohibits the offering of the required number

of sports for one or the other. The institution shall submit its request for a waiver to the Membership Committee, and it shall be received in the national office not later than October 1. Any request received after that date shall be postmarked not later than September 23. The request shall include pertinent information supporting the institution's request and shall be signed by the institution's president or chancellor.

20.11.3.10.2 Single-Gender Institution Transitioning to Coeducational Institution. The ~~Management Council, on recommendation of the~~ Membership Committee, may waive for a three-year period the sports sponsorship requirements for an institution that is transitioning from single-gender to coeducational status. The waiver must be requested before an institution begins transitioning and must include a detailed action plan outlining the steps that will be taken to ensure compliance with sport sponsorship requirements at the end of the three-year period. If circumstances warrant, a second consecutive three-year waiver may be granted. No waivers shall be granted beyond this six-year period.

20.11.3.10.3 Three-Season Sport Waiver. The ~~Management Council, on recommendation of the~~ Membership Committee, may waive the requirement that an active member shall conduct at least one sport in every sport season if the institution is precluded from conducting a sport in a particular season by its academic calendar, climatic conditions or other circumstance beyond the control of the institution.

20.11.3.10.4 Additional Waivers. The ~~Management Council, on recommendation of the~~ Membership Committee, may waive all other sports sponsorship requirements based on objective evidence that demonstrates circumstances warranting a waiver of the normal application of those regulations.

[20.11.4, unchanged.]

**Source:** NCAA Division III Management Council (Membership Committee).

**Effective Date:** Immediate

**Additional Information:** Currently, the Membership Committee's recommendations regarding membership issues must be approved by the Management Council. Based on the Membership Committee's expertise and knowledge about membership-related matters, the Management Council considers the committee's recommendations well-vetted and persuasive. Amending this process would allow more timely communication and clearer direction to impacted institutions by permitting the Membership Committee to take action without delay. Appeals to the Management Council will still be available. Last, amending this process would align the Membership Committee's authority with the structure and authority of other Division III-specific stand-alone committees.

**Budget Impact:** None.

**PLAYING AND PRACTICE  
SEASONS – GENERAL PLAYING  
SEASON REGULATIONS –  
WAIVERS AND CONDITIONS OF  
PARTICIPATION – MANDATORY  
MEDICAL EXAMINATION –  
PERMITTING NURSE PRACTITIONERS  
TO CONDUCT MANDATORY  
MEDICAL EXAMINATION**

**Intent:** To permit a nurse practitioner whose state regulation allows for health care practice independent of physician supervision to complete the mandatory medical examination without supervision by a physician.

**Bylaws:** Amend 17.1.6.4, as follows:

17.1.6.4 Mandatory Medical Examination. Before participation in any practice, competition or out-of-season conditioning activities (or, in Division I, permissible voluntary summer conditioning in basketball and football or voluntary individual workouts pursuant to the safety exception), student-athletes who are beginning their initial season of eligibility and students who are trying out for a team shall be required to undergo a medical examination or evaluation administered or supervised by a physician (e.g., family physician, team physician). **A nurse practitioner whose medical licensure allows for health care practice independent of physician supervision may complete the medical examination without supervision by a physician.** The examination or evaluation must be administered within six months before participation in any practice, competition or out-of-season conditioning activities. In following years, an updated history of the student-athlete's medical condition shall be administered by an institutional medical staff member (e.g., sports medicine staff, team physician) to determine if additional examinations (e.g., physical, cardiovascular, neurological) are required. The updated history must be administered within six months before the student-athlete's participation in any practice, competition or out-of-season conditioning activities for the applicable academic year. [Remainder of 17.1.6.4 unchanged.]

**Source:** NCAA Division III Management Council (Committee on Competitive Safeguards and Medical Aspects of Sports).

**Effective Date:** Immediate

**Additional Information:** Approximately 17 states license nurse practitioners to provide medical care as independent primary health care providers, with no requirement for physician supervision. With expanding need for primary health care providers, and in keeping with established scope of practice in these states, it is appropriate

and necessary to amend current NCAA legislation to include nurse practitioners as permissible providers in accordance with the provisions of a state's regulation. This is a common provision requiring approval by all three divisions.

**Budget Impact:** None.

No. NC-2016-17

**COMMITTEES – ASSOCIATION-WIDE COMMITTEES – GENERAL COMMITTEES – MINORITY OPPORTUNITIES AND INTERESTS COMMITTEE – AMENDING DUTIES**

**Intent:** To expand the duties of the Minority Opportunities and Interests Committee to include advocacy and review of issues related to the interests of student-athletes, coaches and administrators who are ethnic minorities, LGBTQ or who have disabilities; and the advocacy and review of NCAA programs and policies that affect and include, but are not limited to, individuals with disabilities and the LGBTQ community.

**Bylaws:** Amend 21.2.4, as follows:

[Common provision, all divisions, divided vote]

21.2.4 Minority Opportunities and Interests Committee.

[21.2.4.1 unchanged.]

21.2.4.2 Duties. The committee shall:

**(a) ~~review~~ Review** issues related to the interests **and advocacy** of ~~ethnic minority~~ student-athletes, **coaches and administrators who are ethnic minorities, LGBTQ or who have disabilities** ~~NCAA minority programs~~; and

**(b) Review and advocate for** NCAA **programs and** policies that affect **and include, but are not limited to,** ethnic minorities, **individuals with disabilities and the LGBTQ community.**

**Source:** NCAA Division III Management Council (Minority Opportunities and Interests Committee).

**Effective Date:** Immediate

**Additional Information:** The Minority Opportunities and Interests Committee has been actively engaged in addressing issues that affect ethnic and minority coaches and administrators. Therefore it is appropriate that its mission and statement of duties should more accurately reflect its current role and work. Moreover, the committee is interested in addressing inequities that impact opportunities for persons with disabilities and members of the LGBTQ community.

**Budget Impact:** None.

## Appendix D

### Division III Modifications of Wording Pursuant to NCAA Constitution 5.4.1.1.1

Pursuant to NCAA Constitution 5.4.1.1.1, the NCAA Division III Management Council, by a two-thirds majority of its members present and voting, has determined that the following proposals are consistent with the intent of the membership in adopting the original legislation and that sufficient documentation and testimony exists to establish clearly that the original wording of the legislation was inconsistent with that intent. These actions will be referenced in the report of this Official Convention Notice during the 2016 Division III business session. Approval of this Official Notice will constitute ratification of these actions and incorporation in the 2016-17 NCAA Division III Manual. If a delegate objects to ratification of a particular amendment, that objection should be raised at the time of the report. (It is preferred that any delegate intending to raise an objection also inform a member of the academic and membership affairs staff of that intent before the Division III business session.) The Division III membership then will decide by majority vote of the eligible voters whether to ratify that amendment.

No. M- 2016-1

#### CHAMPIONSHIPS – ELIGIBILITY FOR CHAMPIONSHIPS – STUDENT- ATHLETE ELIGIBILITY – INELIGIBILITY FOR USE OF BANNED DRUGS

**Intent:** To clarify that a student-athlete who tests positive for the use of a “street drug” for the first time after having tested positive for the use of any banned drug other than a “street drug,” shall be ineligible for competition for 50 percent of a season in all sports.

**Bylaws:** Amend 18.4.1.5.4, as follows:

18.4.1.5.4 Testing Positive on More Than One Occasion. If the student-athlete, who tested positive for any drug other than a “street drug” as defined in Bylaw 31.2.4.4 tests positive a second time for the use of any drug, other than a “street drug,” he or she shall lose all remaining regular-season and postseason eligibility in all sports. If the student-athlete tests positive for the use of a “street drug” after having tested positive for the use of *any banned drug* a “street drug”, he or she shall be charged with the loss of competition during a minimum of one additional season of participation in all sports and also shall remain ineligible for regular-season and postseason competition during the time period ending one calendar year (i.e., 365 days) after the period of ineligibility for any prior positive drug tests have expired. **If the student-athlete tests positive for the use of a “street drug” for the first time after having tested positive for the use of any banned drug other**

than a “street drug,” he or she shall be ineligible for competition for 50 percent of a season in all sports (the first 50 percent of regular-season contests or dates of competition in the season following the positive test). The student-athlete shall remain ineligible until the prescribed penalty is fulfilled, the student-athlete tests negative (in accordance with the testing methods authorized by the Board of Governors) and his or her eligibility is restored by the Committee on Student-Athlete Reinstatement.

Source: NCAA Division III Management Council.

Effective Date: Immediate

**Additional Information:** This proposal clarifies the application of the ineligibility for use of banned drugs legislation for student-athletes who test positive on more than one occasion.

**Budget Impact:** None.

No. M-2016-2	RECRUITING – LETTER OF INTENT PROGRAMS – EXCEPTION – NONBINDING ATHLETICS CELEBRATORY SIGNING FORM – LOCATION OF SIGNING AND PERMISSIBLE ATTENDEES AT SIGNING
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**Intent:** To clarify that celebratory signings may not occur on campus and staff members may not be present. Additionally, to clarify that institutional staff members may be present when a prospective student-athlete signs pre-enrollment forms executed by prospective students in general at that institution, provided no media representatives are present.

**A. Bylaws:** Amend 13.9.1.1., as follows:

13.9.1.1 Exception – Nonbinding Athletics Celebratory Form. An institution may use a standard, nonbinding athletics celebratory signing form after a prospective student-athlete has been accepted for enrollment to the institution. The standard form shall be made available by the NCAA national office.

13.9.1.1.1 Staff Member Presence. An institution may not permit a prospective student-athlete to sign the standard, nonbinding athletics celebratory signing form on the institution’s campus, nor may institutional staff members be present when a prospective student-athlete signs the standard, nonbinding celebratory signing form.

**B. Bylaws:** Amend 13.10.7.1, as follows:

13.10.7.1 Staff Member Presence. *Institutional staff members may not be present at the site of the prospective student-athlete’s signing or at any other prearranged site when a prospective student-athlete accepts an offer made by the institution and media representatives are present.* Institu-

**tional staff members may be present when a prospective student-athlete signs an institution's pre-enrollment forms executed by prospective students in general at that institution, provided no media representatives are present.** This does not preclude the presence of bona fide media representatives who are employed on a part-time basis by the institution. **(See Bylaw 13.9.1.1.1 for staff member presence when a prospective student-athlete signs a nonbinding athletics celebratory signing form)** [D]

**Source:** NCAA Division III Management Council.

**Effective Date:** Immediate

**Additional Information:** The modification of wording is necessary based on confusion surrounding the application of Proposal No. 2015-8. The rationale for the proposal indicates that institutional staff members may not be present during celebratory signings and that the signings may not occur on an institutional campus; however, the legislative text of the proposal does not specifically address those points. Further, Proposal No. 2015-8 was not intended to increase restrictions on prospective student-athletes; therefore, existing legislation governing staff member presence when a prospective student-athlete signs pre-enrollment forms executed by prospective students in general at that institution remains intact. (See, Educational Column 1/20/15 Question Number 8). The modification of wording will provide clarification on the distinctions between the celebratory signing form and general pre-enrollment forms executed by all prospective students at a particular institution.

**Budget Impact:** None.

# Appendix E

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# *Appendix F*

## **Corresponding Legislative Proposal Numbers**

This Appendix lists proposals that appear in the Official Notice and gives its corresponding number in the Second Publication of Proposed Legislation (SPOPL).

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# *Appendix G*

## **Corresponding Legislative Proposal Numbers**

This Appendix lists proposals that were included in the Second Publication of Proposed Legislation (SPOPL) and gives its corresponding number in the Official Notice.

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## Appendix H

### Convention Voting Procedures

The following terms and procedures involved in voting at NCAA Conventions have been reviewed by the Association's parliamentarian.

#### Significant Terms

1. **Vote Announcement**—After a paddle, roll-call or secret ballot vote, the chair announces the vote and states whether the motion passed or failed.
2. **Retake a Vote**—A retake occurs when a paddle vote is taken again or when a paddle vote is counted. A retake may occur before the statement of the next question. After the statement of the next question, a motion to reconsider must be used to retake a vote. During a retake, voters may change their votes and new eligible voters may participate. A retake motion would be considered dilatory and, therefore, denied after a roll-call vote and out of order after a secret-ballot vote unless it is clear that the question was misunderstood or that fraud had occurred.
3. **Change a Vote**—In a paddle vote, a vote may be changed if a retake occurs or by rising for that purpose before the result is announced by the chair. After the announcement of the vote, but before the next question is stated, a change may be made only by permission of the assembly by a majority vote after a nondebatable motion. In a roll-call vote, a change may occur before closing the polls or the polls may be reopened to change a vote before the statement of the next question. In a secret-ballot vote, no change may be made once the ballot is cast. After the statement of the next question following a roll-call vote and after a vote is cast in a secret ballot, a vote change can occur only through a successful motion to reconsider.
4. **Recount a Vote**—This applies only to a secret-ballot vote. The ballots simply are counted again as cast and can be ordered only by a majority vote of the assembly.
5. **Closing the Polls**—For roll-call and secret-ballot votes, the polls are opened when the chair calls for the vote. When the chair has ascertained that all who so desire have voted or have changed their votes, the chair will state that the polls are closed. If there is disagreement on closing the polls, they may be closed by a two-thirds vote on a nondebatable motion to do so. Once the polls are closed, the polls may be reopened before the statement of the next question by majority vote on a nondebatable motion to do so. Once the polls are closed, however, the chair will move to the next item on the agenda.
6. **Statement of Next Question**—When a new motion is made and seconded, the chair will announce that “The motion before you is.... Is there any discussion?” This is the statement of the next question and ends the opportunity to retake a vote or reopen the polls in regard to the preceding question.

7. **Reconsideration**—After the statement of the next question, only one motion to reconsider any foregoing question may be made before adjournment of the Convention by any member that voted on the prevailing side in the original consideration. Reconsideration of a vote taken in a division or subdivision business session must occur in that division's or subdivision's business session, except that such reconsideration also may occur during a designated period at the beginning of the general business session.

## **Voting Procedures**

1. **Paddle Voting**
  - a. The chair calls for a vote by paddles, and determines the result by sound or sight from the dais.
  - b. The chair may retake the vote if there is doubt.
  - c. The chair must have the vote counted if requested by a voting delegate. The chair also may choose to retake a paddle vote and have it counted by hand or by the wireless voting system.
  - d. During a retake, new voters may participate or votes may be changed. Vote changes also may occur before the result is announced by the chair.
  - e. A retake will not be permitted after the next question has been stated. A request to retake a counted vote will be regarded as dilatory by the chair and will not be allowed.
2. **Roll-Call Voting (by Wireless Voting System)**
  - a. A roll-call vote may be designated by the Presidents Council or ordered by a majority of the voters, following a nondebatable motion to vote in that manner. If both a secret-ballot and a roll-call vote are moved, the assembly votes first on whether or not to vote by roll call. A motion to conduct a secret ballot on an issue designated for roll call by the Presidents Councils will be considered out of order.
  - b. Once ordered, the chair shall call for a roll-call vote by use of wireless voting system.
  - c. The chair shall determine if everyone who wishes to has voted, or if anyone wishes to change a vote. When it appears that all ballots have been cast, the chair shall state that polls are closed.
  - d. The chair will move to the next available item on the agenda while votes are being tallied. No new voters, changes or corrections to the prior question are permitted unless the polls are reopened, and such a motion will be out of order after the next question is stated by the chair. Once the new question is stated by the chair, the only way to return to any foregoing question is by reconsideration, and only one motion for reconsideration of a given item is permitted.
  - e. Abstentions will not be counted in the determination of a majority.

**3. Ordinary Voting (by Wireless Voting System)**

- a. An electronic vote may be designated by the Presidents Council or ordered by a majority of the voters, after a nondebatable motion to vote in that manner.
- b. Once ordered, the chair shall call for an electronic vote by use of the wireless voting system.
- c. The chair shall determine if everyone who wishes to has voted, or if anyone wishes to change a vote. When it appears that all ballots have been cast, the chair shall state that the polls are closed.
- d. The chair will move to the next available item on the agenda while votes are being tallied. No new voters, changes or corrections to the prior question are permitted unless the polls are reopened, and such a motion will be out of order after the next question is stated by the chair. Once the new question is stated by the chair, the only way to return to any foregoing question is by reconsideration, and only one motion for reconsideration of a given item is permitted.
- e. Abstentions will not be counted in the determination of a majority.

**4. Ballot Voting (Secret Ballot)**

- a. A secret ballot may be ordered by the assembly before, during or after any ordinary vote (but before the next question is stated) by a majority vote on a nondebatable motion to do so.
- b. Once ordered, the chair shall ask for the vote by wireless voting system. Votes will be tallied electronically, but only a summary printout of results will be reported.
- c. After the chair determines that all who wish to vote have voted, the polls shall be closed. A vote change shall not be permitted once the vote is cast.
- d. The chair will move to the next available item on the agenda while votes are being tallied. Once the next question is stated by the chair, the polls may not be reopened for a new vote on the prior issue.
- e. Abstentions will not be counted in the total for determination of a majority.

# Appendix I



## 2016 NCAA CONVENTION DIVISION III DELEGATES SCHEDULE

SAN ANTONIO, TEXAS  
January 12–16, 2016

TIME	DIVISION III	Association Wide
<b>Tuesday, January 12</b>		
8 a.m. to 7 p.m.	SAAC Meeting [Must be a member of this committee to attend]	
5 to 7 p.m.	Playing and Practice Seasons Subcommittee [Must be a member of this committee to attend]	
7:30 to 10 p.m.	SAAC Dinner [Must be a member of this committee to attend]	
<b>Wednesday, January 13</b>		
8 a.m. to 3:30 p.m.	Management Council [Must be a member of this committee to attend]	
8 a.m. to 5 p.m.		Workshop Sessions
8:30 a.m. to 3:30 p.m.	SAAC Meeting [Must be a member of this committee to attend]	
8:30 a.m. to noon		Workshop Sessions
3:30 to 5:30 p.m.	Special Olympics Unified Sports Experience, sponsored by Division III	
6:30 to 8 p.m.	ADR Institute Dinner [Must be a member of this group to attend]	

<b>TIME</b>	<b>DIVISION III</b>	<b>Association Wide</b>
<b>Thursday, January 14</b>		
7 a.m. to noon	Commissioners Association Meeting	
7:30 to 9:30 a.m.	PC/MC/SAAC Breakfast [Must be a member of these committees to attend]	
8 a.m. to 5 p.m.	ADR Institute [Invitation only]	
8:30 to 9:30 a.m.	Division III Education Session: Student-Athlete Well-Being and Mental Health	
8:30 a.m. to 7 p.m.	SAAC Meeting [Must be a member of this committee to attend]	
9:45 to 11:15 a.m.	Division III Education Session: Integrating Athletics and Strengthening the FAR's Role	
11 a.m. to 2 p.m.	Division III Presidents Council Meeting [Must be a member of this committee to attend]	
11:30 a.m. to 1 p.m.		Keynote Luncheon
1 to 2:30 p.m.	Division III First-Time Chancellor/ President Programming [By invitation only]	
1:15 to 4 p.m.	Division III Education Session: Addressing Sexual Misconduct (NADIII AA)	
2:30 to 4 p.m.	Division III and II Presidential Programming	
2:30 to 4 p.m.	Division III New AD Session [Invitation Only]	
4:30 to 6 p.m. [Doors open at 4:15 p.m.]		Opening Business Session
6 to 7 p.m.	ADR Reception	
6 to 7:30 p.m.		Delegates Reception
7:15 to 9:15 p.m.	Division III Student-Athlete Forum hosted by Division III SAAC	

<b>TIME</b>	<b>DIVISION III</b>	<b>Association Wide</b>
<b>Friday, January 15</b>		
7 to 8 a.m.	Delegates Breakfast	
8 to 11:15 a.m.	Division III Issues Forum	
11:30 a.m. to 1 p.m.	Division III Student-Athlete Forum hosted by Division III SAAC	
11:30 a.m. to 2 p.m.	Presidents/Chancellors Summit and Luncheon	
11:30 a.m. to 1 p.m.	Athletics Direct Report Forum and Luncheon	
1 to 5:30 p.m.	Conference Meetings	
4 to 5:30 p.m.	Provisional/Reclassifying Educational Session [Must be a member of this group to attend]	
4:30 to 5:30 p.m.		NCAA Presidents and Chancellors Reception
4:30 to 5:30 p.m.		FARA Reception
4:30 to 5:30 p.m.	Division III Senior Woman Administrator Reception	
6 to 9 p.m.		Honors Celebration
<b>Saturday, January 16</b>		
7 to 8 a.m.	Delegates Breakfast	
8 to 11 a.m.	Division III Business Session	
11 a.m. to 12:30 p.m.	NADIIAA Reception	
Noon to 2 p.m.	Post-Convention Management Council Meeting [Must be a member of this committee to attend]	

## *Appendix J*

### **Convention Lanyards, Badges and Voting Paddles**

The Convention lanyards are of various colors to designate the individual's delegate status. The designations are as follows:

Voting delegate.....	Red lanyard
Alternate delegate.....	Blue lanyard
Other delegate with speaking rights .....	Green lanyard
Delegate without speaking rights and other observers ...	White lanyard

Only those persons with red, blue or green lanyards are permitted to speak in a business session.

In addition, the Convention badges are of different colors to designate the individual's status. The designations are as follows:

Delegate .....	Brick designation on name badge
Speaker/Presenter.....	Brown designation on name badge
Media .....	Orange designation on name badge
President/Chancellor .....	Purple designation on name badge
NCAA Staff .....	Blue designation on name badge
Vendor .....	Green designation on name badge
Division I Business .....	Yellow designation on name badge
Visitor.....	Gray designation on name badge

The following is a listing of the different voting paddle colors in use at the 2016 NCAA Convention:

Teal .....	Division I Autonomy
Orange.....	Division II
Yellow .....	Division III

# Appendix K

## NCAA Governance Structure

### Board of Governors

Chair - Kirk Schulz

<b>Div.</b>	<b>Name, Institution</b>	<b>Conference</b>	<b>Term Exp.</b>
FBS	Stan Albrecht, Utah State University	Mountain West	August 2017
FBS	Gene D. Block, University of California, Los Angeles	Pac-12	August 2016
FBS	John C. Hitt, University of Central Florida	American Athletic	August 2017
FBS	David Leebron, Rice University	Conference USA	August 2016
FBS	Roderick McDavis, Ohio University	Mid-American	August 2017
FBS	Harris Pastides, University of South Carolina, Columbia	Southeastern	August 2016
FBS	James Phillips, Northwestern University	Big Ten	June 2019
FBS	E. Joseph Savoie, University of Louisiana, Lafayette	Sun Belt	August 2017
FBS	Kirk Schulz, Kansas State University	Big 12	August 2016
FCS	Robert Caslen, U.S. Military Academy	Patriot	August 2019
FCS	Baker Pattillo, Stephen F. Austin University	Southland	August 2019
DI	Dianne F. Harrison, California State University, Northridge	Big West	August 2018
DI	Daniel Papp, Kennesaw State University	Atlantic Sun	August 2017
II	Judith A. Bense, University of West Florida	Gulf South	January 2016
II	Timothy Ladd, Palm Beach Atlantic University	Independent	January 2016
II	Steve Scott, Pittsburg State University	Mid-America Intercollegiate	January 2017
III	Alan S. Cureton, University of Northwestern-St. Paul	Upper Midwest	January 2016
III	L. Jay Lemons, Susquehanna University	Landmark	January 2019
III	Lori Runksmeier, Eastern Connecticut State University	Little East	January 2016

#### *NCAA Staff Liaisons:*

Donald Remy, Executive Vice President of Law, Policy and Governance/Chief Legal Officer

Terri Carmichael Jackson, Director of Law, Policy and Governance

## Division III Presidents Council

### Chair – Alan Cureton

<b>Name, Institution</b>	<b>Term Exp.</b>
<b>Erik Bitterbaum</b> , State University of New York at Cortland	January 2016
<b>Alan Cureton</b> , University of Northwestern-St. Paul	January 2018
<b>Jeffrey Docking</b> , Adrian College	January 2018
<b>Thomas Foley</b> , Mount Aloysius College	January 2018
<b>William Fritz</b> , College of Staten Island	January 2016
<b>Tori Haring-Smith</b> , Washington and Jefferson College	January 2019
<b>Sharon Hirsh</b> , Rosemont College	January 2019
<b>Christopher Howard</b> , Hampden-Sydney College	January 2018
<b>Robert Huntington</b> , Heidelberg University	January 2019
<b>L. Jay Lemons</b> , Susquehanna University	January 2019
<b>Lex McMillan III</b> , Albright College	January 2018
<b>Mary Meehan</b> , Alverno College	January 2016
<b>Tori Murden-McClure</b> , Spalding University	January 2017
<b>Zorica Pantic</b> , Wentworth Institute of Technology	January 2018
<b>Lynn Pasquerella</b> , Mount Holyoke College	January 2019
<b>Matthew Shank</b> , Marymount University (Virginia)	January 2019
<b>Dennis J. Shields</b> , University of Wisconsin, Platteville	January 2017
<b>Dave Wolk</b> , Castleton State College	January 2019

*Staff Liaisons:*

- Daniel T. Dutcher**, Vice President of Division III
- Louise McCleary**, Director of Division III
- Jay Jones**, Associate Director of Division III
- Jeff Myers**, Director of Academic and Membership Affairs for Division III
- Sarah Otey**, Associate Director of Academic and Membership Affairs for Division III
- Brian Burnsed**, Assistant Director of Communications
- Eric Hartung**, Associate Director of Research for Division III
- Debbie Kresge**, Executive Assistant of Division III
- Debbie Brown**, Administrative Assistant of Division III

# Division III Management Council

## Chair – Lori Runksmeier

<b>Name, Institution</b>	<b>Term Exp.</b>
<b>Nnenna Akotaobi</b> , Swarthmore College	January 2018
<b>Stevie Baker-Watson</b> , DePauw University	January 2020
<b>Gail Cummings-Danson</b> , Skidmore College	January 2019
<b>Robert Davis</b> , University of Scranton	January 2019
<b>Shantey Hill</b> , St. Joseph's College (Long Island)	January 2019
<b>R. Brit Katz</b> , Millsaps College	January 2018
<b>Chris Kimball</b> , California Lutheran University	January 2019
<b>Dennis Leighton</b> , University of New England	January 2018
<b>Frank Millerick</b> , Becker College	January 2017
<b>Chris Ragsdale</b> , Heartland Collegiate Athletic Conference	January 2017
<b>Tracey Ranieri</b> , State University of New York at Oneonta	January 2017
<b>Lori Runksmeier</b> , Eastern Connecticut State University	January 2016
<b>Terry Rupert</b> , Wilmington College (Ohio)	January 2016
<b>#Jaime Salcedo</b> , Medaille College	January 2016
<b>Terry Small</b> , New Jersey Athletic Conference	January 2017
<b>Julie Soriero</b> , Massachusetts Institute of Technology	January 2017
<b>#Taryn Stromback</b> , Ohio Northern University	January 2017
<b>Karen Tompson-Wolfe</b> , Westminster College (Missouri)	January 2019
<b>Troy VanAken</b> , Thiel College	January 2018
<b>Terry Wansart</b> , Hunter College	January 2017
<b>Gerald Young</b> , Carleton College	January 2018

*Staff Liaisons:*

<b>Daniel T. Dutcher</b> , Vice President of Division III
<b>Louise McCleary</b> , Director of Division III
<b>Jay Jones</b> , Associate Director of Division III
<b>Jeff Myers</b> , Director of Academic and Membership Affairs for Division III
<b>Sarah Otey</b> , Associate Director of Academic and Membership Affairs for Division III
<b>Brian Burnsed</b> , Assistant Director of Communications
<b>Eric Hartung</b> , Associate Director of Research for Division III
<b>Debbie Kresge</b> , Executive Assistant of Division III
<b>Debbie Brown</b> , Administrative Assistant of Division III

*# Student-Athlete Advisory Committee Representative*

## *Appendix L*

### **Request for Interpretations**

Member institutions and conferences are encouraged to request interpretations of the proposed legislation in this Official Notice not later than December 3, 2015. Interpretations related to the proposed legislation in this Official Notice may be requested via electronic mail to [jmyers@ncaa.org](mailto:jmyers@ncaa.org) and [sotey@ncaa.org](mailto:sotey@ncaa.org). When submitting such a request, please include the proposal number in question, your institution's name and your title. All resulting interpretations will be distributed to the delegates in time for the conference meetings held in conjunction with the Convention.

The NCAA salutes the more than  
**460,000** student-athletes  
participating in **24** sports at  
more than **1,100** member institutions

