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I  Pregame Timing Sheets
J  Area Directions
K  ESPN Access Information/Form
SECTION 1 – INTRODUCTION

Congratulations! Your team has qualified for the 2015 NCAA Men’s College Cup. This 58th annual championship event occurs December 11 and 13 at Sporting Park in Kansas City, Kansas, hosted by the University of Missouri – Kansas City and the Greater Kansas City Sports Commission.

As your team prepares for the Men’s College Cup in Kansas City, this manual will be a helpful guide to the policies and procedures governing the administration and conduct of this championship event. Further, this manual will provide specific information on hotel arrangements, travel, tickets as well as a schedule of events at the championship site.

The top quality of this tournament is only superseded by the excellent play on the field. Similar to your team, we understand that thorough preparation is the key to success – that is why we are excited about the upcoming championship. Good luck and we will see you soon in Kansas City!

SECTION 2 – NCAA STAFF/COMMITTEE

NCAA Division I Men’s Soccer Committee

<table>
<thead>
<tr>
<th>Drew Galbraith, chair</th>
<th>Scott McDonald</th>
</tr>
</thead>
<tbody>
<tr>
<td>Senior Associate Athletics Director</td>
<td>Associate Athletic Director for Compliance</td>
</tr>
<tr>
<td>Dartmouth College</td>
<td>Winthrop University</td>
</tr>
<tr>
<td>Email: <a href="mailto:drew.galbraith@dartmouth.edu">drew.galbraith@dartmouth.edu</a></td>
<td>Email: <a href="mailto:mcdonalds@winthrop.edu">mcdonalds@winthrop.edu</a></td>
</tr>
<tr>
<td>Jeff Bacon</td>
<td>Tom McIntosh</td>
</tr>
<tr>
<td>Senior Associate Commissioner</td>
<td>Head Men’s Soccer Coach</td>
</tr>
<tr>
<td>Mid-American Conference</td>
<td>University of Tulsa</td>
</tr>
<tr>
<td>Email: <a href="mailto:jbacon@mac-sports.com">jbacon@mac-sports.com</a></td>
<td>Email: <a href="mailto:Thomas-mcintosh@utulsa.edu">Thomas-mcintosh@utulsa.edu</a></td>
</tr>
<tr>
<td>Richie Grant</td>
<td>Eric Nichols</td>
</tr>
<tr>
<td>Head Men’s Soccer Coach</td>
<td>Associate Athletics Director/CMO</td>
</tr>
<tr>
<td>California State University, Bakersfield</td>
<td>University of South Carolina, Columbia</td>
</tr>
<tr>
<td>Email: <a href="mailto:rgrant5@csub.edu">rgrant5@csub.edu</a></td>
<td>Email: <a href="mailto:enichols@sc.edu">enichols@sc.edu</a></td>
</tr>
<tr>
<td>Kevin Kennedy</td>
<td>Damon Rensing</td>
</tr>
<tr>
<td>Head Men’s Soccer Coach</td>
<td>Head Men’s Soccer Coach</td>
</tr>
<tr>
<td>Georgia Southern University</td>
<td>Michigan State University</td>
</tr>
<tr>
<td>Email: <a href="mailto:kkennedy@georgiasouthern.edu">kkennedy@georgiasouthern.edu</a></td>
<td>Email: <a href="mailto:rensingd@ath.msu.edu">rensingd@ath.msu.edu</a></td>
</tr>
<tr>
<td>Earl Koberlein</td>
<td>William (Bill) Wnek</td>
</tr>
<tr>
<td>Senior Associate Athletics Director</td>
<td>Associate Director of Athletics for Compliance</td>
</tr>
<tr>
<td>Stanford University</td>
<td>Loyola University Maryland</td>
</tr>
<tr>
<td>Email: <a href="mailto:ekoberlein@stanford.edu">ekoberlein@stanford.edu</a></td>
<td>E-mail: <a href="mailto:bwnek@loyola.edu">bwnek@loyola.edu</a></td>
</tr>
</tbody>
</table>
### NCAA Staff

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Phone Office</th>
<th>Phone Cell</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ryan Tressel</td>
<td>Championships and Alliances, Operations</td>
<td>317-917-6316</td>
<td>317-966-6443</td>
<td><a href="mailto:rtressel@ncaa.org">rtressel@ncaa.org</a></td>
</tr>
<tr>
<td>Matt Holmes</td>
<td>Championships and Alliances, Media Services</td>
<td>317-917-6385</td>
<td>317-372-0668</td>
<td><a href="mailto:mhholmes@ncaa.org">mhholmes@ncaa.org</a></td>
</tr>
<tr>
<td>Amanda Benzine</td>
<td>Championships and Alliances, Marketing and Broadcast</td>
<td>317-917-6694</td>
<td>317-403-4879</td>
<td><a href="mailto:abenzine@ncaa.org">abenzine@ncaa.org</a></td>
</tr>
<tr>
<td>Haley Jurich</td>
<td>Championships and Alliances, Marketing</td>
<td>317-917-6192</td>
<td>NA</td>
<td><a href="mailto:hjurich@ncaa.org">hjurich@ncaa.org</a></td>
</tr>
<tr>
<td>Jared Hunt</td>
<td>Event 1 (merchandise)</td>
<td>913/269-8251</td>
<td></td>
<td><a href="mailto:jhunt@gearforsports.com">jhunt@gearforsports.com</a></td>
</tr>
<tr>
<td>Chad Laytham</td>
<td>IMG (souvenir programs)</td>
<td>859/226-4511</td>
<td></td>
<td><a href="mailto:chad.laytham@imgworld.com">chad.laytham@imgworld.com</a></td>
</tr>
</tbody>
</table>

### SECTION 3 – CHAMPIONSHIP CONTACTS

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Phone Office</th>
<th>Phone Cell</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tournament Director</td>
<td>David Ficklin</td>
<td>913-648-9211</td>
<td>816-665-3307</td>
<td><a href="mailto:dficklin@sportingkc.com">dficklin@sportingkc.com</a></td>
</tr>
<tr>
<td>Media Services</td>
<td>Rob McCutcheon</td>
<td>816-235-1034</td>
<td>816-284-9251</td>
<td><a href="mailto:mccutcheonrb@umkc.edu">mccutcheonrb@umkc.edu</a></td>
</tr>
<tr>
<td>Tournament Athletic Trainer</td>
<td>Ian Baldwin</td>
<td>816-235-1362</td>
<td>573-356-5339</td>
<td><a href="mailto:baldwini@umkc.edu">baldwini@umkc.edu</a></td>
</tr>
<tr>
<td>Director of Ticket Operations</td>
<td>Jordan Fitzpatrick</td>
<td>813-424-9200</td>
<td></td>
<td><a href="mailto:jfitzpatrick@sportingkc.com">jfitzpatrick@sportingkc.com</a></td>
</tr>
<tr>
<td>Deadline</td>
<td>Item</td>
<td>Completed</td>
<td></td>
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<tr>
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<td>----------------------------------------------------------------------</td>
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</tr>
<tr>
<td><strong>SUNDAY</strong></td>
<td><strong>DECEMBER 6</strong></td>
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<tr>
<td></td>
<td>Submit names for custom memento. Teams will received a link in the</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>initial memo (<a href="http://goo.gl/forms/kk2uP3VXHS">http://goo.gl/forms/kk2uP3VXHS</a>)</td>
<td></td>
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<tr>
<td></td>
<td>to provide a list of 29 names (Student-Athletes/Coaches/Etc.) that</td>
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<td></td>
<td>will be utilized for a personalized memento. Deadline is Monday,</td>
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<tr>
<td></td>
<td>December 7 at noon but Sunday is preferred. Make sure team logo is</td>
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<tr>
<td></td>
<td>uploaded in the ftp site for use on signage and other uses. (in</td>
<td></td>
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<tr>
<td></td>
<td>both jpeg and eps file formats) <a href="http://www.ncaachampionship.info">www.ncaachampionship.info</a>;</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>username: ncaaschools and password: ncaaftp.</td>
<td></td>
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</tr>
<tr>
<td><strong>MONDAY</strong></td>
<td><strong>DECEMBER 7</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 p.m. <strong>ET</strong></td>
<td>Arrange for administrators, coaches, sports information director and</td>
<td></td>
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<td></td>
<td>ticket manager to participate in the teleconference at 1 p.m.</td>
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<tr>
<td></td>
<td>Eastern time. The following items will be confirmed:</td>
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<tr>
<td></td>
<td>▪ Number of all-session tickets.</td>
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<tr>
<td></td>
<td>▪ Uniform colors.</td>
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<td></td>
<td>▪ Videotaping and radio broadcast needs.</td>
<td></td>
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<tr>
<td></td>
<td>Once confirmed, email institution information (Appendix G) to Ryan</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Tressel, <a href="mailto:rtressel@ncaa.org">rtressel@ncaa.org</a>.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5 p.m. <strong>ET</strong></td>
<td>Submission deadline for Elite 90 nomination form for the 2015 NCAA</td>
<td></td>
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<tr>
<td></td>
<td>Men’s College Cup is 5 p.m. Eastern time, Monday, December 7.</td>
<td></td>
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</tr>
<tr>
<td>End of day</td>
<td>Upload six team action shots (in both jpeg and eps file formats)</td>
<td></td>
<td></td>
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</tr>
<tr>
<td></td>
<td><a href="http://www.ncaachampionship.info">www.ncaachampionship.info</a>;</td>
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<td></td>
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</tr>
<tr>
<td></td>
<td>username: ncaaschools and password: ncaaftp.</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>End of day</td>
<td>Please send 75 media guides and copies of your updated notes to the</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>following address, indicate Media Room on the boxes:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Sporting Park</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>Attn: Chris Wyche/College Cup</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>1 Sporting Way</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Kansas City, KS 66111</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>913-706-6611</td>
<td></td>
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</tr>
<tr>
<td><strong>TUESDAY</strong></td>
<td><strong>DECEMBER 8</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 p.m. <strong>ET</strong></td>
<td>Send rooming list to assigned hotel and confirm transportation needs.</td>
<td></td>
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</tr>
<tr>
<td>3 p.m. <strong>ET</strong></td>
<td>Email Official Travel Party Roster (attached as appendix A) to Ryan</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Tressel at <a href="mailto:rtressel@ncaa.org">rtressel@ncaa.org</a>.</td>
<td></td>
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<td></td>
</tr>
<tr>
<td></td>
<td>Make sure to circle the student-athlete designated to be in the</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>Q&amp;A session at the banquet.</td>
<td></td>
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</tr>
<tr>
<td><strong>THURSDAY</strong></td>
<td><strong>DECEMBER 10</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>▪ Bring Official Travel Party Roster (attached as Appendix A) to</td>
<td></td>
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<td></td>
</tr>
<tr>
<td></td>
<td>administrative meeting <strong>IF ANY CHANGES FROM EARLIER SUBMISSION</strong>;</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>along with forms for band, Spirit Squads and/or mascot, if necessary.</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>▪ Bring a complete kit (uniform) to be displayed during the week and</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>utilized in promotional items to the administrative meeting.</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>▪ Return any unsold all-session ticket packages.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>▪ Pay via check for any additional banquet tickets.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>SATURDAY</strong></td>
<td><strong>DECEMBER 12</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>▪ The official awards roster form (Appendix F) must be submitted by</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>both finalists at Saturday’s administrative meeting.</td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>
A mandatory teleconference will be held at **1 p.m., Eastern time, Monday, December 7**, for the administrators and coaches of the four institutions participating in the 2015 NCAA Men's College Cup. The head coach, institution's designated administrative representative, sports information representative should participate on the teleconference. The dial in number is **866/590-5055** and the passcode is **3376614**.

The purpose of the teleconference will be to discuss pertinent information about the championship. Please be prepared to have the following information available (where applicable):

- Congratulations and introductions
- Name and contact information for administrator traveling with team
- Squad size (21) and travel party (27)
- Review schedule of events
- Airline and flight times (submit Appendix G when confirmed)
- Hotel assignments, rooming lists
- Designation of home and visiting teams
- Uniforms (teams must bring both home and away uniforms)
- Spirit squads, bands and mascots
- Ticket orders
- Parking passes - mode of team transportation
- Athletic trainer/additional medical staff
- Mandatory videotape exchange
- On-site videotaping and radio broadcast needs
- Request for institutional items (e.g., logo, PSA, copy of school fight song, photos, etc.)
- Reminder of forms to bring to administrative meeting
- Headshots for game production (if needed)
- Elite 90 program

*Please refer to the pre-championship manual for additional information.*
Thursday, December 10

8:30 – 9:15 a.m.  Mandatory Pre-Championship Administrative Meeting.
Three Points – Rooftop – 1511 Baltimore Avenue, Kansas City, Missouri.

<table>
<thead>
<tr>
<th>Semi#1 Home Clemson</th>
<th>First Obligation</th>
<th>Second Obligation</th>
<th>Third Obligation</th>
<th>Fourth Obligation</th>
</tr>
</thead>
<tbody>
<tr>
<td>10-10:15 a.m.</td>
<td>Media Interviews</td>
<td>10:15-11:45 a.m.</td>
<td>1-2 p.m.</td>
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<td>Semi#2 Home Akron</td>
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<td>Semi#1 Visiting Syracuse</td>
<td>10-11 a.m.</td>
<td>11-11:30 a.m.</td>
<td>1-1:15 p.m.</td>
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<td>Village On-field</td>
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<tr>
<td>Semi#2 Visiting Stanford</td>
<td>10:30-11 a.m.</td>
<td>11-noon</td>
<td>1:15-1:30 p.m.</td>
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<td>Walk-through</td>
<td>ESPN Interviews</td>
<td>Media Interviews</td>
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<td>Village On-field</td>
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6:30 – 8 p.m.  Team Tribute (Banquet)
Sporting Park

Friday, December 11

4 p.m.  Gates Open
Fan Fest Activities open.
Sporting Park – Sprint Plaza

5 p.m.  SEMIFINAL GAME #1 – Syracuse (V) vs. Clemson (H)
Sporting Park – Live ESPNU/WatchESPN
(45 minutes allocated between games)

Postgame  Press conferences – Sporting Park – Interview Room.
After 10 minute cooling off period, non-advancing team first, followed by advancing team

7:30 p.m.  SEMIFINAL GAME #2 – Stanford (V) vs. Akron (H)
Sporting Park – Live ESPNU/WatchESPN
Postgame Press conferences – Sporting Park – Interview Room. 
After 10 minute cooling-off period, non-advancing team first, followed by advancing team.

Saturday, December 12

11 a.m. – 11:45 a.m. Mandatory Administrative Meeting (two advancing teams) 
Three Points – Rooftop – 1511 Baltimore Avenue, Kansas City, Missouri.

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<tr>
<th>Time</th>
<th>Practice</th>
<th>Press Conference</th>
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<tr>
<td>12:05 – 2 p.m.</td>
<td>Winner Game #1</td>
<td>12:05 – 12:25 p.m.</td>
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<tr>
<td>12:45 – 2:40 p.m.</td>
<td>Winner Game #2</td>
<td>12:45 – 1:05 p.m.</td>
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Sunday, December 13

Noon Gates Open
Fan Fest Activities
Sporting Park – Sprint Plaza.

1 p.m. CHAMPIONSHIP GAME (Live ESPNU/WatchESPN)
Sporting Park.

Postgame Awards ceremony
Sporting Park – On Field

Postgame Press conferences – Sporting Park – Interview Room.

After 10 minute cooling-off period, national runner-up team first, followed by national championship team.
ADMINISTRATIVE MEETINGS

Thursday, December 10
A mandatory meeting of the competing institutions’ athletics administrator, sports information director and head coach will be held 8:30 a.m. Thursday, December 10, at Three Points Rooftop (1511 Baltimore Avenue, Kansas City, Missouri). Please refer to Appendix H for a copy of the meeting agenda.

Saturday, December 12
A mandatory meeting of the two finalists’ athletics administrators, sports information directors and head coaches will be held at 11 a.m. at Three Points Rooftop (1511 Baltimore Avenue, Kansas City, Missouri (same location as initial administrative meeting).

TEAM TRIBUTE (BANQUET)

A pre-championship dinner (Team Tribute) will be held Thursday, December 10, to salute the four teams participating in the 2015 NCAA Men’s College Cup. The event begins at 6:30 p.m. in the Ameritas Shield Club at Sporting Park. The program will feature a video of the participating teams along with the presentation of the Elite 90 Award. Teams are asked to submit the name of one student-athlete to be a part of a question and answer session during the banquet (email rstressel@ncaa.org or circle on travel party roster). Please send at least six each of team action shots (jpeg) and video clips (in QuickTime or .mov or .mp4 file formats) to Kurt Austin at Sporting Kansas City at kaustin@sportingkc.com no later than 4 p.m. Eastern time Monday, December 7th.

The menu shall consist of:
Drinks: Iced tea, water, & coffee
Salad: Mixed Baby Green Salad with Ranch & Italian Dressings + Dinner Rolls & Butter
Entrees: Herb Roasted Stuffed Chicken and Peppercorn Flank Steak
Sides: Southern Green Beans with Bacon and Roasted Red Potatoes
Dessert: Assorted mini lemon squares, cheesecake bites and mini cupcakes

The recommended attire is business dress. Each team will be limited to its official travel party of 27 plus two (2) additional institutional representatives (e.g., athletic director and chancellor). Up to an additional six (6) banquet tickets may be purchased (check or credit card payment only) per institution. This will be communicated on the administrative conference call. For more details or if you would like to purchase the allotted extra banquet tickets, please contact Katelyn Schmidtberg at 816-389-4193 or kschmidtberger@sportkc.org.

Sporting Park
One Sporting Way
Kansas City, KS 66111

FAN FESTIVAL

The Fan Festival will be located in Sprint Plaza at Sporting Park. The Fan Fest will open 60 minutes before the start of the game on Friday and Sunday. Fan Fest will close at the beginning of matches.

PRACTICE

On Thursday and Saturday, all team practices will take place at the following facility:
Thursday, December 10 – Swope Soccer Village

Semi #1 (home)  Clemson  10:15-11:45 a.m.
Semi #2 (home)  Akron  10:30-noon
Semi #1 (visiting)  Syracuse  1:15-2:45 p.m.
Semi #2 (visiting)  Stanford  1:30-3 p.m.

Saturday, December 12 – Swope Soccer Village

Winner Semifinal #1  1-2 p.m.
Winner Semifinal #2  1:40 – 2:40 p.m.

BENCH LIMITATIONS/ASSIGNMENTS

The official bench party for the Men’s College Cup is 27. The 27 individuals may not be interchanged once designated at the respective pregame meetings. Of the 27, 21 student-athletes are to be designated eligible for play and the official game roster is to be submitted and exchanged 15 minutes before game time. In addition, one medical credential will be provided for the team physician and one for the administrator required to be present on the bench during the match.

The committee will determine bench assignments based on home/visiting teams. The NCAA committee representative assigned to your team will attend all team activities while at Sporting Park.

FIELD DIMENSIONS

The playing field and practice field dimensions are 75 yards x 120 yards.

MATCH BALL

Only the Wilson FORTE Fybrid II ball may be used during all practices, pregame warm-ups and competition. At least 18 balls will be available for each team to practice and warm up.

GAME OFFICIALS

Officials for all championship matches will be selected and assigned by the NCAA Division I Men’s Soccer Committee in coordination with the national coordinator for NCAA soccer.

LOCKER ROOM and BENCH ASSIGNMENTS

Locker rooms will be assigned by the team’s placement in the championship bracket and team names will be posted on the locker room door. The following locker rooms will be used:

Sporting Park Auxiliary Locker Room 1 (Semi #1- Clemson) Bench on the right when facing bench area.
Sporting Park Auxiliary Locker Room 3 (Semi #1 – Syracuse) Bench on the left when facing bench area.

Sporting Park Auxiliary Locker Room 2 (Semi #2 – Akron) Bench on the right when facing bench area.
Sporting Park Auxiliary Locker Room 4 (Semi #2 – Stanford) Bench on the left when facing bench area.

Each locker room will be equipped with dry erase boards, taping table, towels and soap. Locker rooms will be available prior to and after team practices as well as throughout each match.
Each team will be provided with refreshments (fruit, granola bars, POWERADE, DASANI water) in its assigned locker room on match days.

**NATIONAL ANTHEM**

The national anthem will be performed live before semifinal one on Friday and before the championship match on Sunday.

**STUDENT-ATHLETE PREGAME INTRODUCTIONS**

For each match of the Men’s College Cup, only the starters will take the field and will be introduced. They will be escorted by youth buddies with each student-athlete ideally having a youth buddy. Teams will line up in numerical order. Teams and officials line up on the touch line and walk out together to midfield (all in a single row) and face the press box of the stadium (team bench side). The announcer will introduce the officials, visiting team’s student-athletes, assistant coaches and head coach, followed by the home team’s student-athletes, assistant coaches and head coach. As each player’s name is announced, he should take one step forward and acknowledge the crowd. The national anthem will be sung before team introductions prior to each session (prior to semifinal one on Friday and prior to the championship match on Sunday). Players shall turn and face the American flag as the national anthem is sung. After introductions and the national anthem, the visiting team will walk across and shake hands with the home team, followed by shaking hands with the match officials. Head coaches must also shake hands at the scorer’s table while players return to the bench area. Each starting 11 will also line up for a brief photo opportunity after shaking hands.

**OVERTIME**

The following procedures shall be used when a match is tied after the regulation 90 minutes:

Two sudden-victory overtime periods of 10 minutes each shall be played. If the score is still tied, the match shall be recorded as a draw and the tiebreaker procedure of taking kicks from the penalty-kick line or spot, as set forth on pages 34-36 of the 2014 and 2015 NCAA Men’s and Women’s Soccer Rules book, shall be used to determine a winner. In the event the match is tied, there is a five minute intermission following regulation time; a two minute intermission following the first overtime period and; a five minute intermission following the second overtime period.

*Exception: The winner of the penalty kicks during the national championship match only will be declared the winner for all purposes, including the record.*

**SCOUTING and TEAM IN-GAME ELECTRONIC COMMUNICATION**

Designated scouting seats shall be available for official members of the participating team's coaching staffs. Scouts seats will be located on the Sporting Park Press Level (Level 5). Designated spots in this same area will also serve as the official location for teams that want to do in game communication with an assistant coach not located on the bench.

The videotaping or filming of an opponent’s match is not permitted. The videotapes may not be used for any commercial purposes. Teams will be able to videotape from the Sporting Park Press Level (Level 5).

**TV TIMEOUT and DURATION OF HALFTIME**

TV timeouts have been eliminated and replaced with at 17-minute halftime for each match.
UNIFORMS

Competing teams shall have both light- and dark-colored jerseys, and light- and dark-colored stockings available. The home team shall have its choice of uniform color (either light or dark) and the visiting team shall wear a uniform in contrast with that of the home team. For the semifinals and final, the games committee will determine the home teams.

Student-athletes competing in the soccer championship shall wear the official uniform of their institution in competition and related ceremonies. This applies to warm-ups, press conferences, awards ceremonies, practices and postgame celebrations. All uniforms must conform to the NCAA legislation on logo restrictions.

Each team will be provided with 25 scrimmage vests that display the 2015 Men’s College Cup logo. These should be worn for all the official practices at Swope Soccer Village as well as on match day for those players who are warming up on the sidelines. The vests are yours to keep after the competition. In addition, each team will receive self-adhesive Men’s College Cup patches to be placed on the jerseys in a uniform location (e.g., upper left chest or left sleeve). The two teams that advance to the national championship match will be provided a second set of patches.

Laundry services will be provided by Sporting Kansas City. Laundry can be picked-up/dropped off at Sporting Park or your team hotel. Teams must contact Dan Drelich at ddrelich@sportingKC.com or by cell at 607-316-1441.

LOGO POLICY

[Reference: Bylaw 12.5.4 in the NCAA Division I Manual.]

The provisions of Bylaw 12.5.4 indicate that an institution’s official uniform and all other items of apparel (e.g., socks, headbands, T-shirts, wristbands, visors or hats, and towels) that are worn by student-athletes in competition may bear a single manufacturer’s or distributor’s normal trademark, not to exceed 2 1/4-square inches, including any additional material (e.g., patch) surrounding the normal trademark or logo. The logo or trademark must be contained within a four-sided geometrical figure (i.e., rectangle, square, parallelogram). In addition, an institution’s official uniform cannot bear a design element similar to the manufacturer’s that is in addition to another logo or that is contrary to the size restrictions.

A student-athlete representing an institution in intercollegiate competition is limited to wearing apparel items that include only the logo (not to exceed 2 1/4-square inches) of an apparel manufacturer or distributor. The student-athlete may not wear any apparel that identifies any other entity, other than the student-athlete’s institution.

These restrictions apply to all apparel worn by student-athletes, and any and all credentialed personnel in the bench area during the conduct of competition, which includes any practices and pregame or postgame activities.

This bylaw will be strictly enforced at all NCAA championships and the names of individuals and institutions that are not in compliance with this bylaw shall be forwarded to the NCAA enforcement staff. Non-compliance with this legislation could result in loss of eligibility, forfeiture of points earned by those ineligible student-athletes and adjustment of team standings.

VIDEOTAPING/FILMING OF MATCHES

The University of Missouri-Kansas City will record the semifinal/final matches and provide a flash drive for each of the participating teams respective matches. Institutions wishing to videotape their own match must indicate their intentions on the December 7 administrative teleconference. A bridge to copy each match of the Men’s College Cup will be provided by ESPN to the participating teams of that match from the television
truck (institutions will need to provide their own DVR recording equipment to tap into the mult box). Videographers will not have access to the sideline during competition. Match filming will take place on Press Level (Level 5). All teams should follow the NCAA’s videographer policies located at http://www.ncaa.com/content/team-videographer-policy.

**EMERGENCY/EVACUATION PLAN/WEATHER POLICY**

**On Field at Sporting Park (Lightning)**
Take shelter in the team locker room assigned to you.

**If You are Watching a Match at Sporting Park**
If a lightning warning is given, take your team to your assigned team locker room.

**If you are Practicing at Sporting Park**
If a lightning warning is given, take your team to your assigned team locker room. If a lightning storm approaches suddenly without prior warning, and your team is on the field, exit the field immediately and take your team to your assigned team locker room.

**If you are Practicing at Swope Soccer Village**
If a lightning warning is given, take your team to the Classroom inside the Sporting Kansas City Training Building. If a lightning storm approaches suddenly without prior warning, and your team is on the field, exit the field immediately and take your team to your team bus.

**Tournament Personnel, School Representatives, Media**
If there is a lightning warning, stay in the press box or media work room.

**Officials**
If there is a lightning warning, stay in the officials’ locker room.

**Fans and Spectators**
Depending on advance warning time, audio and visual messages will be announced and placed on the video board. Once announced, patrons should move underneath the stadium roof or inside the club or suite spaces.

*All of the shelter areas are extremely safe. Please adhere to instructions of tournament personnel and go to your assigned area as soon as you are told. You will be informed as to when it is safe to return to the field of play.*
The NCAA is dedicated to fair and equitable competition throughout each round of championships and strongly supports an environment to safeguard the health and safety of the participating student-athletes, coaches, officials and spectators.

**BAND/SPIRIT SQUADS/SPIRIT TEAMS/MASCOT**

Spirit squads and or spirit team members, not to exceed 12 in number, plus the mascot shall be admitted, if in uniform, through the NCAA Pass Gate to the right of the Sporting Park’s West Box Office via the list furnished to Chris Wyche, Sporting Park General Manager, at Thursday’s administrative meeting by each institution’s administrative representative. All other institutional representatives will be admitted only on presentation of a credential or ticket. The spirit squads will be permitted to cheer for their respective team in a designated area at the stadium. Spirit squads are permitted entrance into Sporting Park for their institution’s match only. If they would like to watch additional matches, they must purchase a ticket.

Band members, not to exceed 25 in number, who are performing at the championship, shall be admitted, if in uniform, through the NCAA Pass Gate to the right of Sporting Park’s West Box Office; however, the band’s seat location will be in a different section from the institution’s designated seating area. Bands, or any component thereof, are allowed to play only during timeouts, halftime, between matches and after the competition, not while match is in progress and only as directed by the NCAA video producer.

**BANNERS AND ARTIFICIAL NOISEMAKERS**

Any banners other than the approved NCAA and television/radio banners may not be posted on competition site surfaces/railings without the permission of the NCAA Division I Men’s Soccer Committee or its designated representative. Hand-held team banners are permissible as long as they do not interfere with the competition or spectators’ views and they do not contain any commercial identification. Banners advertising equipment or manufacturers are prohibited.

Artificial noisemakers, vuvuzelas, air horns and electronic amplifiers are not permitted and shall be removed on discovery.

**COMPETITION SITE MAP**

See Appendix C

**PARKING/TEAM BUS DROP-OFF**

**Team buses will drop off the teams at the following location:**
* Swope Soccer Village Training Sessions – Buses will drop teams off directly adjacent to their respective training fields.
* Sporting Park: All team buses will enter the Stadium through the South East Vehicle Entrance.

All team buses will be staged immediately outside the South East Vehicle Entrance along France Family Drive.

**PARTICIPANT ENTRANCE**

**Team Entrance:**
All team personnel will be dropped inside Sporting Park at the South East Vehicle Entrance where they will proceed to their respective team locker rooms. (See Appendix C). Proper team credentials will be necessary for entry into the stadium.
Administrators' Entrance:
Each team will have access to a maximum of four parking passes to be used by team administrators not traveling with the teams. The parking passes will allow the administrators to park in the Kansas Speedway Credential Lot adjacent to Sporting Park. See Appendix C. These passes will be distributed at the administrative meeting.

SECTION 9 – DRUG TESTING

NCAA championships committees, following a recommendation from the NCAA drug-testing subcommittee, have discontinued the practice of announcing whether drug testing will be conducted at NCAA championship events.

Although knowing prior to competition whether NCAA drug testing was to occur had value for reasons of convenience, it left open the possibility that student-athletes might be tempted to use banned substances if they knew that NCAA testing was not being conducted at the site of competition.

Therefore, all coaches and student-athletes should presume that NCAA drug testing will occur at this championship event. Please inform your student-athletes that in the event they are notified of their selection for drug testing, the student-athlete must inform an official representative of your institution (e.g., coach, athletic trainer) before proceeding to the drug-testing site. Student-athletes will be reminded by the courier to contact their team representative.

STUDENT-ATHLETE NOTIFICATION

Immediately after any established NCAA cool-down period, a member of the drug-testing crew will notify student-athletes selected for drug testing. Each student-athlete will be instructed to read and sign the Team Championship Student-Athlete Notification Form. The notification form will instruct the student-athlete to report to the testing room within 60 minutes, unless otherwise directed by the crew member. An institutional representative must be present in the drug-testing venue. The approximate number tested is usually five (5) per team.

MEDIA OBLIGATIONS

Each team is provided a postgame 10-minute cool-down period. At the conclusion of the cool-down period, a member of the drug-testing crew will notify the student-athletes who have been selected for testing. Notification may take place in the locker room (if applicable) or on the field of play. If a selected student-athlete is scheduled to participate in any postgame news conference, he is required to attend the news conference first. The student-athlete will be escorted to the drug-testing area after all of his media obligations have been fulfilled.

NEXT DAY TESTING

If competition begins at 10 p.m. or later (local time), both teams will be given the option to defer testing until the next morning. If a team decides to test the next morning, that determination must be confirmed by the institution immediately after the contest. Once testing has begun, testing must be completed and cannot be deferred until the next morning. If deferred until the next day, the testing must begin no later than 10 a.m. (local time) at the original test site.

If the student-athlete's team must depart the championship prior to a student-athlete completing drug testing, an institutional representative must remain with the student-athlete. If the student-athlete and/or
institution incur additional expenses because of the delay (e.g., hotel, transportation back to campus, etc.),
the institution may request reimbursement from the NCAA.

**TESTING PROCESS**

Student-athletes are drug tested through urinalysis and must provide a specimen in view of a drug-testing
collector of the same gender. The length of the collection process depends on the student-athlete's ability
to provide an adequate specimen. If a student-athlete provides an adequate specimen immediately upon
arriving in the drug-testing area, the entire process can be completed within 20 minutes. If the student-
athlete is unable to provide an adequate specimen, he must remain in the drug-testing area until one is
provided. There is no maximum allotted time for a student-athlete to provide an adequate specimen.

**SECTION 10 – LODGING**

The NCAA has reserved 25 rooms (**23 doubles, 2 suites**) for the official travel party of each institution at the
assigned hotel. These rooms are guaranteed and **must be paid by the participating teams**. Each institution is
responsible for confirming its own reservations, for providing a rooming list to its respective hotel prior to
**Tuesday, December 8**, and providing payment on checkout. **The team hotel will provide an upgrade to 2
suites at the group rate for the head coach/administrator (included in the 25 rooms), as well as separate
meeting space for each team. The championship team hotel assignments are as follows:**

**Team – Clemson**  
**Kansas City Marriott Downtown**  
200 West 12th Street  
Kansas City, MO 64105  
Phone: 816-421-6800  
Contact: Jan Stephenson, Sales Manager  
jstephenson@kcmarriott.com

Fan block has been established – contact Jan Stephenson for information to send to fans.

**Team - Akron**  
**Westin Kansas City at Crowne Center**  
1 East Pershing Road  
Kansas City, MO 64105  
Phone: 816-474-4400  
Fax: 816-391-4438  
Contact: Sharon Richards, Meeting & Event Manager (same contact as Sheraton)  
sharon.richards@starwoodhotels.com

Fan block has been established at Sheraton which is connected to the Westin. Contact Sharon Richards for
more details.

**Team – Syracuse**  
**Sheraton Kansas City at Crowne Plaza**  
2345 McGee Street  
Kansas City MO 64105  
Phone: 816-841-1000  
Fax: 816-398-4610  
Contact: Sharon Richards, Meeting & Event Manager (same contact as Westin)  
sharon.richards@starwoodhotels.com
Fan block has been established. Contact above for more information.

**Team – Stanford**  
**Hotel Phillips**  
106 West 12th Street  
Kansas City, MO 64105  
Phone: 816-221-7000  
Fax: 816-221-3477  
Contact: Jacque Rose, Front Office Manager (On-site Saturday)  
*jrose@nvnhotels.com*  
Copy any email correspondence to: Mary Pulkrabek, Reservations Coordinator  
*MPulkrabek@nvnhotels.com*  
Contact: Cindy Harris, Event Manager  
*charris@nvnhotels.com*

Fan Block for Hotel Phillips should be directed to the Kansas City Marriott Downtown (Jan Stephenson, Sales Manager, *jstephenson@kcmarriott.com*).

An institution is not obligated to stay at the designated property; however, it is responsible for canceling its reservations and then securing its own accommodations. If an institution prefers to stay in another hotel, it must: (1) Obtain a release for the rooms from the hotel manager; or (2) use the rooms for persons accompanying the official traveling party. The competing institution is responsible for the first and second night’s room charges even if it fails to use those rooms.

If an institution fails to make satisfactory arrangements for use of rooms with the hotel, full charges for the rooms will be billed to the institution. The tournament manager of the host institution is to be advised of the plans of each institution sufficiently before the competition. The team hotel has agreed that the non-advancing teams from semifinal competition may adjust its check out to Saturday without penalty.

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**SECTION 11 – MEDIA SERVICES**

**CREDENTIALS**

All media credential requests must be made online at [http://www.ncaa.com/media](http://www.ncaa.com/media) by noon Eastern time Tuesday, December 8. Please contact Matt Holmes (*mholmes@ncaa.org*) with any questions.

**CREDENTIAL PICK-UP TIMES:**

- **Thursday, December 10**  
  9:30 a.m. to 1:30 p.m.  
  Swope Soccer Village
- **Friday, December 11**  
  3 p.m. to 8 p.m.  
  Sporting Park Media Will Call
- **Sunday, December 13**  
  11 a.m. to 1 p.m.  
  Sporting Park Media Will Call

*Credential pick up and media will call at Sporting Park is located on the Sprint Plaza in a blue trailer across the street from the Applebee’s parking lot.*

**MEDIA WORKROOM HOURS:**

- **Friday, December 11**  
  3 p.m. to 2 hours after Semifinal #2
- **Sunday, December 13**  
  11 a.m. to 2 hours after Championship Match
MEALS

A media meal will be provided prior to the first semifinal match Friday and before the championship match Sunday at Sporting Park. In addition, snacks and beverages will be provided.

PRESS CONFERENCES: NON-GAME DAYS

Thursday, December 10
Credentialed members of the media will have the opportunity to interview student-athletes and head coaches at Swope Soccer Village prior to their practice on Thursday, December 10. The 15-minute availabilities will take place as follows:

Semifinal 1 (Home Team) – Clemson 10 to 10:15 a.m.
Semifinal 2 (Home Team) – Akron 10:15 to 10:30 a.m.
Semifinal 1 (Visiting Team) – Syracuse 1 to 1:15 p.m.
Semifinal 2 (Visiting Team) – Stanford 1:15 to 1:30 p.m.

Availability is limited to the 15 minutes prior to the start of practice.

Saturday, December 12
Press conferences for the semifinal winners will be held Saturday at Three Points (1511 Baltimore Avenue Kansas City, MO 64108) on the rooftop. The schedule is as follows:

Winner Semifinal 1 12:05 to 12:25 p.m.
Winner Semifinal 2 12:45 to 1:05 p.m.

POSTGAME INTERVIEWS

The sports information director representing each institution shall escort the coach and requested players to the interview area after a 10-minute cooling-off period. For the semifinals, immediately after each team’s 10-minute cooling-off period, the coaches and requested players from the non-advancing team will be available first to the entire media staffing the championship for a postgame interview session in the interview room at Sporting Park – Field Level. The advancing team will go second. After the championship match, the second place team will go first. Coaches and players are not allowed to give one-on-one interviews with any media before participating in the postgame interview session with the only exception being a short interview by ESPN.

PHOTO POLICIES

Photographers must wear designated photo vests and are restricted to behind marked areas on the goal lines. Tripods will not be allowed. No photographers will be allowed on the team bench side of the field, except for a brief period during the introduction of starting lineups. No media personnel or equipment shall be in the team bench area, and no media personnel may communicate in any way with persons in the team bench areas. Video camerapersons, reporters and producers will not be allowed on the field during the course of play. All television stations are prohibited from airing footage of any part of the matches in progress. During postgame awards ceremonies, photographers will be allowed into a designated shooting area on the playing field. All members of the media are subject to the policies found at www.NCAA.com/media.

RADIO COVERAGE

Space automatically will be reserved for each participating institution’s radio station as designated by that institution. Teams requesting Radio Space must inform Chris Wyche, Sporting Kansas City, at
chris.wyche@sportingkc.com, Phone: 913-912-7503, Cell: 913-706-6611. All other stations in the institution’s area will be served on a space-available basis. Broadcasts of any championship match must conform to the general broadcasting policies established by the NCAA. All stations broadcasting a match will be required to sign a radio agreement available at www.ncaa.com/media.

SPORTS INFORMATION

Rob McCutcheon, UMKC, at mccutcheonrb@umkc.edu, Phone: 816-235-1034, Cell: 816-284-9251 will send proofs of the flip cards for review. Please reply with 24 hours of receiving that proof to verify rosters, stats and results.

TELEVISION NEWS CREWS

ESPN has purchased exclusive live television rights to this championship, with that no other television station or broadcast and/or cable network may provide game coverage until the game being documented has been completed. Unless otherwise approved by the NCAA, such highlight coverage shall not exceed three minutes of action footage of the championship unless broadcast rights have been secured from the NCAA by payment of a rights fee. Such a "news program" shall be a regularly scheduled program devoted exclusively to general news and/or sports news. Sports entertainment programs do not qualify under this provision.

Because ESPN has purchased exclusive rights to televise this championship, all other television entities shall have access to the facility up to 30 minutes before the start of the event to establish presence at the site. Immediately thereafter, the facility shall remain off limits to all television entities until ESPN has signed off the air after the completion of the event. ESPN will provide the appropriate feed if any other entities desire game action and crowd/team footage via the press bridge.

FOOTAGE ON THE INTERNET

Under no circumstances may any highlights be broadcast or otherwise distributed on the Internet or via any other online service, mobile application, digital medium or computer network, without the prior written permission from the NCAA or its designee.

SECTION 12 – MEDICAL

AMBULANCE

An ambulance will be on site for all championship matches.

ATHLETIC TRAINING

Certified athletic trainer(s) shall be available at both the Sporting Kansas City Athletic Training Room at Sporting Park and the Sporting Kansas City Training Facility at Swope Soccer Village and can assist the participating institutions’ sports medicine staff. Certified athletic trainer(s) shall be on site for each scheduled practice or competition. Physician(s) shall be on call for all practices and on site for all match days. The host institution shall provide emergency medical technicians (EMTs).

Location: The Sporting Kansas City Athletic Training Room will be open during the Friday’s semifinal matches and Sunday’s championship match. The Sporting Kansas City Training Facility at Swope Soccer Village will be open during all practice times at Swope Soccer Village on Thursday and Saturday

Hours: The University of Missouri – Kansas City’s sports medicine staff would like to accommodate the needs for all of the teams participating in the 2015 NCAA Men’s College Cup. In this event, the athletic training
room will be open to each team approximately one hour prior to and after all scheduled practices, as well as two hours prior to match times. If there are any special arrangements necessary, please notify Ian Baldwin, the host athletic trainer in advance.

**CHAMPIONSHIP MEDICAL CONTACTS**

Tournament Athletic Trainer: Ian Baldwin  
Head Athletic Trainer  
University of Missouri – Kansas City  
Email: baldwini@umkc.edu  
Phone: 816-235-1362  
Cell: 573-356-5339

**CONCUSSION MANAGEMENT**

The NCAA has adopted legislation that requires all active member institutions to have a concussion management plan for their student-athletes. Participating institutions shall follow their concussion management plan while participating in NCAA championships. If a participating team lacks appropriate medical staff to activate its concussion management plan, the host championship concussion management plan will be activated.

The legislation notes, in part, that a student-athlete who exhibits signs, symptoms or behaviors consistent with a concussion shall be removed from athletics activities (e.g., competition, practice, conditioning sessions) and evaluated by a medical staff member (e.g., sports medicine staff, team physician) with experience in the evaluation and management of concussions; a student-athlete diagnosed with a concussion is precluded from returning to athletics activity for at least the remainder of that calendar day; and medical clearance for return to athletics activity shall be determined by the team physician or the physician’s designee from the student-athlete’s institution. In the absence of a team physician or their designee, the NCAA tournament physician will examine the student-athlete and will determine medical clearance.

A concussion is a brain injury that may be caused by a blow to the head, face, neck or elsewhere on the body with an "impulsive" force transmitted to the head. Concussions can occur without loss of consciousness or other obvious signs. A repeat concussion that occurs before the brain recovers from the previous one (hours, days or weeks) can slow recovery or increase the likelihood of having long-term problems. In rare cases, repeat concussions can result in brain swelling, permanent brain damage and even death.

For further details please refer to the “NCAA Sports Medicine Handbook Guideline on Concussions” online at www.NCAA.org/health-safety.

**EQUIPMENT AND SUPPLIES**

All modalities in the athletic training room will be available for use by each team’s athletic trainer pre-/post-practices and matches. Notification prior to arrival will best accommodate each team.

Each locker room will be equipped with water, POWERADE, ice and bags, and taping/treatment table. Each team will be provided with a Campbell University sports medicine host athletic trainer to assist with all practices and matches. The host athletic trainer, Jackie Knight, will also be present at all practices and games. The NCAA will provide cups, water bottles and coolers for all scheduled practices and matches. No other cups, coolers, or water bottles with commercial corporate identification are allowed for use during the tournament; DASANI and POWERADE is the only commercial corporate identification permitted. Emergency equipment will be provided during matches accessible on the sidelines.
HOSPITALS AND EMERGENCY SERVICES

ADJACENT TO SPORTING PARK:
Providence Medical Center (2.5 miles – 6 minutes from Sporting Park)
8929 Parallel Parkway
Kansas City, KS 66112
913-596-4000

DRIVING DIRECTIONS
1. Begin on France Family Drive
2. Turn LEFT onto Village West Parkway
3. Turn RIGHT onto Prairie Crossing
4. Turn RIGHT onto Parallel Parkway
5. 8929 Parallel Parkway will be on the RIGHT

ADJACENT TO SWOPE SOCCER VILLAGE:
Research Medical Center (2.7 miles – 7 minutes from Swope Soccer Village)
2316 E Meyer Blvd,
Kansas City, MO 64132
816-276-4000

DRIVING DIRECTIONS
1. Proceed north on Lewis Road
2. Turn LEFT onto 63rd Street
3. Turn LEFT onto Prospect Avenue
4. Turn RIGHT onto E Meyer Blvd
5. 2316 E Meyer Blvd will be on the RIGHT

ADJACENT TO DOWNTOWN HOTELS (MARRIOTT DOWNTOWN, HOLIDAY INN ALADDIN, AND HOTEL PHILLIPS):
Truman Medical Center (1.6 miles – 9 minutes from Marriott Downtown)
2301 Holmes St,
Kansas City, MO 64108
816-404-1000

DRIVING DIRECTIONS
1. Head east on W 12th Street
2. Turn RIGHT onto Oak Street
3. Continue onto Gillham Road
4. Turn LEFT onto Locust Street
5. Slight LEFT onto E 23rd Street
6. Turn LEFT onto Holmes Street
7. 2301 Holmes St will be on the RIGHT

ADJACENT TO CROWN CENTER HOTELS (SHERATON CROWN CENTER AND WESTIN CROWN CENTER):
Truman Medical Center (0.6 miles – 4 minutes from The Westin Crown Center)
2301 Holmes St,
Kansas City, MO 64108
816-404-1000
DRIVING DIRECTIONS
1. Head east on E Pershing Road toward Grand Blvd
2. Turn LEFT onto Oak Street
3. Turn RIGHT onto Gillham Road
4. Turn LEFT onto Locust Street
5. Slight LEFT onto E 23rd Street
6. Turn LEFT onto Holmes Street
7. 2301 Holmes St will be on the RIGHT

SECTION 13 – PARTICIPANT EXPECTATIONS AND GUIDELINES

ETHICAL BEHAVIOR BY COACHES

Members of the coaching profession have certain inherent obligations and responsibilities to the profession, to the student-athletes and to all those with whom they come into contact. Coaches are expected to be role models who conduct themselves with integrity and high ethical standards at all times.

The words and actions of a coach carry tremendous influence, particularly on the young people under his or her direction. It is, thus, imperative that he or she demonstrate and demand high principles of sportsmanship and ethical behavior.

MISCONDUCT

[Reference: Meetings (see pages in sports-specific handbooks) and Bylaws 31.1.1.2 and 31.1.10 in the NCAA Manual.]

31.02.3 Misconduct. Misconduct in an NCAA championship is any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach of law, occurring from the time the championship field is announced through the end of the championship that discredits the event or intercollegiate athletics. (Revised: 8/15/89, 8/13/92, 1/14/08 effective 8/1/08)

Criticism of Officials. Members of the coaching staff or other representatives of participating institutions or conferences shall not make public statements critical of officiating in any NCAA championship event. Failure to comply with this policy may subject the individual, institution or conference to the misconduct provisions of Bylaw 31.1.10.

Hearing Opportunity. An act of misconduct may be found upon an administrative hearing granted to the student-athlete or the institutional representative involved by the governing sports committee or the games committee authorized to act for it.

Misconduct Incident to Competition. If the act of misconduct occurs during the competition, under normal circumstances the individual shall be allowed to complete the competition in which he or she is participating at the time of the incident. An administrative hearing shall be held at the conclusion of the day's competition, during a break in the continuity of the championship (e.g., between rounds of a basketball tournament) when no competition is being conducted or at the conclusion of the championship. However, if the act of misconduct is so flagrant that it obviously violates the principles of fair play and sportsmanship, the games committee may immediately withdraw the student-athlete or institutional representative from the competition and conduct the hearing after this action. Other acts of misconduct may be dealt with at the governing sports committee's convenience.
Penalty for Misconduct. In accordance with Bylaw 31.1.10.3, the governing sports committee (or the games committee authorized to act for it) may impose any one or a combination of the following penalties on an institution or any student-athlete or representative of an institution guilty of misconduct that occurs incident to, en route to, from or at the locale of the competition or practice:

1. Public or private reprimand of the individual;
2. Disqualification of the individual from further participation in the NCAA championship involved;
3. Banishment of the individual from participating in one or more subsequent championships of the sport involved;
4. Cancellation of all or a portion of payment to the institution of the Association's transportation and/or per diem allowance for the individuals involved;
5. Withholding of all or a portion of the institution's share of revenue distribution;
6. Banishment of the institution from participation in one or more subsequent championships in which its team in that sport otherwise would be eligible to participate;
7. Disqualification of an institution for a period of time from serving as host institution for one or more NCAA championships;
8. Cancellation of all or a portion of the honorarium for hosting an NCAA championship; and
9. Financial or other penalties different from Nos. 1 through 8, but only if they have prior approval of the Division I Championships/Sports Management Cabinet.

Ban From Subsequent Championship. When a student-athlete or institutional representative is banned from participation in a subsequent championship, such penalty shall be applied to the next tournament(s) in which the individual's team is involved and the individual otherwise is eligible to participate. In the case of an individual event, the penalty shall be applied to the next meet(s) or tournament(s) for which the individual qualifies and otherwise is eligible to participate.

Review of Action. Any action related to misconduct may be reviewed by the governing sports committee on request of any institution participating in the championship.

SPORTSMANSHIP

The primary goal of the rules is to maximize the safety and enjoyment of the student-athlete. Sportsmanship is a key part of that goal. Sportsmanship should be a core value in behavior of players and bench personnel, in crowd control by game management and in the officials' proper enforcement of the rules governing related actions.

SPORTS WAGERING

The NCAA defines sports wagering as putting something at risk – such as an entry fee or a wager – with the opportunity to win something in return. The NCAA opposes all forms of legal and illegal sports wagering on college sports. Student-athletes and athletics administrators cannot place a sports wager for any NCAA-sanctioned sport. This includes wagering on the intercollegiate, amateur or professional level.

A student-athlete involved in sports wagering on the student-athlete's institution permanently loses all remaining regular-season and postseason eligibility in all sports. A student-athlete who is involved in any sports wagering activity that involves college sports or professional athletics, through Internet gambling, a bookmaker, a parlay card or any other method employed by organized gambling, will be ineligible for all regular-season and postseason competition for at least one year.
In championships in which a bracket format is used, student-athletes, coaches and administrators may not participate in bracket competitions where there is both a required entry fee and an opportunity to win a prize. Student-athletes and administrators may participate under current NCAA rules, in bracket contests where there is no entry fee but a possibility of winning a prize. Some NCAA member schools, however, have chosen to ban student-athletes from participating in these types of bracket contests.

**TOBACCO POLICY**

The use of tobacco products is prohibited by all game personnel (e.g., coaches, trainers, managers and match officials) in all sports during practice and competition. Uniform penalties (as determined by the applicable rules-making committees and sports committees with rules-making responsibilities) shall be established for such use.

The use of tobacco products by a student-athlete is prohibited during practice and competition. A student-athlete who uses tobacco products during a practice or competition shall be disqualified for the remainder of that practice or competition.

**SECTION 14 – SECURITY**

**MEDIA/INTERVIEW AREA**

There will be one security officer outside the media interview room assisting in verifying proper credentials are displayed for access to the media area.

**TEAM LOCKER ROOM**

There will be one security officer outside the team locker room areas, throughout the tournament. Each team will have a team host (a member of the men’s soccer committee) that will monitor the locker rooms.

**SECTION 15 – TEAM TRAVEL AND TRANSPORTATION**

**SHORT’S TRAVEL MANAGEMENT**

The participating institution shall be completely responsible for making its own travel reservations in accordance with the following:

The NCAA’s official travel agency for the tournament is Short’s Travel Management, which can be reached at 866/655-9215. Institutions can also enter travel manifest and other travel party information through the travel portal at www.shortstravel.com/ncaachamps.

The NCAA has adopted the following policies with respect to the travel and expenses incurred by the competing institution:

1. **Air Transportation.** Participating institutions shall be required to make all air travel arrangements with the official travel agency for the approved travel party. The NCAA will pay the agency directly for such costs. Institutions who fail to use the official agency will not receive reimbursement for their travel. When reasonable commercial space for air travel is not available, chartered flights may be offered to the traveling institution. In this case, the cost of the chartered flight will be fully paid for by the NCAA, for the official traveling party. If reasonable commercial space is available but the institution chooses to travel by charter, the NCAA will only cover the cost of the commercial flight. The institution will be responsible for any additional cost for their chartered flight and will be billed by the official travel agency.
agency. In addition, the institution may choose to take additional travelers over the allowable travel party size. The cost for additional travelers must be paid by the institution. All charter arrangements must be made through the official travel agency. The NCAA travel department is responsible for making the determination of what should be considered reasonable options for the official traveling party.

The NCAA will reimburse fees for checked baggage charged by commercial airlines. While we encourage you to take as few bags as necessary, a maximum of two bags per person will be reimbursed. Fees for oversized or overweight bags will not be reimbursed.

The NCAA will not reimburse fees charged by the airlines to pre-assign seats, choose premium seats, or receive priority check-in.

2. **Hub Rule.** If an institution is eligible to use air transportation to the site of the tournament game and there is a major airport located within 150 miles of the tournament site, then the participating institution is required to fly into/out of that airport and utilize ground transport to and from the site of competition. This also applies if the originating airport is located within 150 miles of the participating institution’s campus. This policy only applies when airfare is less expensive from the more distant airport. The NCAA travel staff may increase this mileage limit if circumstances warrant.

3. **Ground Transportation.** Teams located within the designated mileage limit of the competition site are required to travel via ground transportation. Mileage reimbursement is calculated using the mileage calculator available through the online reimbursement system.

Local transportation is not reimbursable by the NCAA and must be paid by the institution. Transportation between the team’s hotel and the competition or practice site is considered local transportation. Please see the NCAA travel policies for the applicable mileage limits.

For individual-team sports, when teams are required to travel by ground transportation to the site of competition or are eligible for reimbursement at the site, reimbursement will be provided at a rate of 53 cents per mile, per participant, not the actual cost of ground transportation.

For team sports, when teams are required to travel by ground transportation to the site of competition or are eligible for reimbursement at the site, bus transportation will be provided through the NCAA charter bus transportation program.

**Charter Bus Transportation Program**

Participating institutions shall be required to make all ground transportation arrangements with the official NCAA provider, GO Ground Options. The NCAA will pay for the services directly. Institutions will not have to seek reimbursement for the ground transportation costs that are reimbursable under the NCAA travel policy. For the charter bus costs that are not covered by the NCAA travel policy, an institution will have the option, at its own expense, to use the charter bus services contracted by GO Ground. Institutions will be required to pay for those services at the time the reservations are made with GO Ground.

The NCAA will pay the actual costs for charter buses. The number of buses paid for is determined by the travel party size for each sport. Per the transportation policies, the NCAA will reimburse the following:

**Teams that are required to drive to the site of competition:** The NCAA will pay the actual costs of the
bus for the round trip from campus to the site of competition, including all days at the site.

**Teams that fly to the site of competition:** If campus is 25 miles or more from the departure airport, the NCAA will pay the cost of the airport transfers, both on departure and on return.

If the arrival airport is 25 miles or more from the site of competition, the NCAA will pay the cost of the bus for the day the team arrives and the day the team departs. Any days in between are considered local transportation and are at the expense of the institution.

If either of the legs described above are less than 25 miles, no costs will be paid by the NCAA since local transportation is at the cost of the institution.

Institutions can contact GO Ground at 866/386-4951. Their online ground transportation portal can be accessed at www.gochampionships.com. The username and password is the same as that used for the Short's Travel portal.

4. **Per Diem.** Per diem will be paid for the allowable travel party. The per diem rate and allowable days can be found in the NCAA travel policies.

5. **Expense Reimbursement.** Team expense reports should be filed online through the Travel Expense System (TES). The login information for the system is the same as that used for the Short's travel portal. The system can be accessed at: [https://web1.ncaa.org/TES/exec/login?js=true](https://web1.ncaa.org/TES/exec/login?js=true).

All institutions, including hosts, must complete the online reimbursement process in order to receive the appropriate reimbursement.

6. **Travel Exceptions.** Be advised that if extraordinary circumstances may warrant an exception to the travel policies, you must contact the NCAA travel department for approval PRIOR TO making any travel arrangements. The travel group can be reached at 317/917-6757, or by email at travel@ncaa.org.

**LOCAL/GROUND TRANSPORTATION**

Obtaining a rental car is easy at Kansas City International Airport. Each of the rental car companies operating here offer courtesy shuttles to their offices, which are located on airport property.

Catch the shuttle bus for your rental car company at the green Rental Car shuttle stops outside bag claim at Terminal 1 and Terminal 2.

<table>
<thead>
<tr>
<th>Company</th>
<th>Phone Numbers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alamo</td>
<td>888-826-6893</td>
</tr>
<tr>
<td>Avis (816)-464-6200</td>
<td>800-331-1212</td>
</tr>
<tr>
<td>Budget (816) 243-5757</td>
<td>800-527-0700</td>
</tr>
<tr>
<td>Dollar</td>
<td>866-434-2226</td>
</tr>
<tr>
<td>Enterprise (816) 464-2500</td>
<td>800-736-8222</td>
</tr>
<tr>
<td>Hertz (816) 243-6100</td>
<td>800-654-3131</td>
</tr>
<tr>
<td>National</td>
<td>(877) 222-9058</td>
</tr>
</tbody>
</table>
Each participating team is guaranteed the option to purchase 250 general admission all-session ticket packages. Additional tickets may be purchased but team reserved sections are limited to 250. An institution may return any of the unsold all-session tickets to the ticket manager at the Thursday administrative meeting. Each institution will be obligated to purchase any of the tickets not returned to the ticket manager at the administrative meeting. If a participating institution purchases fewer than its allocation of 250 seats, the remainder of that allocation will be placed on public sale Thursday, December 10.

All-session tickets for participating institutions are $41 each. Up to 250 tickets in each team’s respective allotment will be held in either section 105 or 109. Fans sitting in sections 105 or 109 must present their ticket to the ushers for access to the seating in these sections. Team ticket orders must be finalized with Jordan Fitzpatrick by 3 p.m. Eastern time, Wednesday, December 9. Please contact Jordan Fitzpatrick, Sporting Kansas City, at jfitzpatrick@sportingkc.com, Phone: 816-949-1257, Cell: 913-424-9200.

There are no complimentary tickets for NCAA championship events. However, an institution may purchase tickets that can be used as complimentary tickets for student-athletes’ guests. Space will be provided at Sporting Park as well as staff to administer player guest lists. It is preferred, however, that each institution provides a representative to administer its own player guest list. If an institution does not send a representative, a Will Call and Player Guest list must be submitted to Kurt Austin, Sporting Kansas City, at kauustin@sportingkc.com, by noon, Friday, December 11. Teams have the option of preparing a Will Call list or bringing marked envelopes with the tickets enclosed.

**BANDS/SPRIT SQUADS/MASCOT ENTRANCE**

Enter through the NCAA Pass Gate located to the right of Sporting Park’s West Box Office.
PLAYER GUEST ENTRANCE

Enter through the NCAA Pass Gate located to the right of Sporting Park’s West Box Office.

NON-PLAYING PARTICIPANT SEATING

Section 101 is being reserved for participant seating for a match in which the team is not playing.

TEAM TICKETS

Team tickets are located in Sections 105 and 109.

TICKET PRICES

- **All Session: Adult/Youth**
  - UMB Field Club (Row 1): $158/$158
  - UMB Field Club (Rows 2-4): $153/$153
  - Ameritas Shield Club: $50/$42
  - West & East Stands: $41/$34
  - South Stand & Boulevard Members Stand: $35/$27

- **Friday Semifinal Session: Adult/Youth**
  - Ameritas Shield Club: $35/$31
  - West & East Stands: $29/$24
  - South Stand & Boulevard Members Stand: $24/$19

- **Sunday Championship: Adult/Youth**
  - Ameritas Shield Club: $25/$21
  - West & East Stands: $19/$14
  - South Stand & Boulevard Members Stand: $15/$12

Every individual, two years of age and older, must have a ticket to enter the facility. Entry will be at the venue's discretion, unless proof of age is provided. Those under two must be accompanied by a person with a valid admission ticket.

WILL CALL WINDOWS

If requested, tickets ordered by phone or online can be picked up at the Will Call window at Sporting Park’s West Box Office on match days.

SECTION 17 – TRAVEL PARTY

The official bench party for the Men’s College Cup is 27. The 27 individuals may not be interchanged once designated at the respective administrative meetings. Of the 27, 21 student-athletes are to be designated eligible for play. In addition, one medical credential will be provided for the team physician and one for the administrator required to be present on the bench during the match.

One copy of the Official Travel Party Roster (Appendix A) must be turned in at the administrative coaches meeting **Thursday, December 10**. Credentials for your official travel party will be distributed at Thursday’s meeting. These credentials must be displayed at all times while at Sporting Park.
A maximum of 15 additional credentials may be issued (not good for admittance) to administrative staff, additional student-athletes, etc. As part of these 15 credentials, non student-athletes will be issued a VIP credential (access to locker room, media dining, press conferences and field - postgame only). Student-athletes will be issued temporary field credentials (access to locker room and field - postgame only). Schools are required to complete the form in the participant’s manual that lists the individuals who are to receive a credential. Tickets must be purchased for these individuals.

SECTION 18 – TROPHIES AND AWARDS

AWARDS

Official NCAA awards (one team trophy and 27 mini-trophies to the second-place team and the two semifinalist teams; and a team trophy and 27 mini-trophies and watches to the championship team) will be presented to the official travel parties.

Semifinalist awards will be presented to the two non-advancing teams, in their respective locker room, immediately after each semifinal by a representative of the NCAA Division I Men’s Soccer Committee. After the championship match, the second-place team administrator will be provided its team trophy and individual awards for distribution at his or her discretion (e.g., in the locker room, on campus, etc.). The national champions will be presented the national champion team trophy immediately following the match. The ceremony shall conclude with the announcement of the all-tournament team. The individual awards for the national champion will be provided to the administrator for distribution at his or her discretion (e.g., in the locker room, on campus, etc.). The official awards roster form is attached as Appendix F and must be submitted by both finalists at Saturday’s administrative meeting.

ELITE 90

The Elite 90 award is presented to the student-athlete with the highest cumulative grade-point average competing at the final site for each of the 90 NCAA championships. Each institution that has at least one student-athlete qualify for the final round/site is eligible to nominate a student-athlete for the award. All ties are broken by number of credits completed.

For more information regarding this program, please contact Mark Bedics or Quintin Wright (317/917-6222; elite89@ncaa.org). All documents, including deadlines and nomination forms, can be obtained At Elite 89 forms.

The deadline for submitting nominations for the 2015 NCAA Men’s College Cup is 5 p.m. Eastern time, Monday, December 7.

PARTICIPATION AWARDS

An apparel item will be among the participation awards being provided to the student-athletes and travel party who advance to the championship finals site. The NCAA, in conjunction with MainGate, Inc., will communicate directly with participating institutions’ head coaches regarding the ordering and delivery process of these participation awards.

Within 10 business days of completion of the tournament, you will receive an email from the company MainGate which will provide details about the ordering process, along with a unique Certificate Code which can be redeemed only at NCAA-Awards.com; valid for one participation award per member of your travel party. In order to ensure that each participant receives his or her award, a member of your administration
must place your team’s order, including size information, at NCAA-Awards.com using your Certificate Code. If you would like to purchase additional awards you will have the opportunity to do so online via personal credit card.

Participation award items will be sent to your institution for distribution to your student-athletes within three to four weeks after your order is placed. If you do not receive information for ordering awards within two weeks of the conclusion of the championship, please contact Erin Brown (317.260.2538 or ebrown@maingateinc.com) or your NCAA championship manager.

SECTION 19 – HOST CITY INFORMATION

Visit the link below where you can find hundreds of hotels, restaurants and other local attractions for your stay in Kansas City.

www.visitkc.com/ncaa-d1-soccer/mens-championship
Appendix A

NCAA MEN’S COLLEGE CUP
Official Travel Party Roster

Semifinal (12/11)  Final (12/13)

Institution:

Please list each individual from your institution’s travel party (limit of 27). Please denote eligible student-athletes who will be participating in this tournament contest with an asterisk. Student-athletes should be listed in alphabetical order using lines 1-21.

1. _______________________________  15. _______________________________
2. _______________________________  16. _______________________________
3. _______________________________  17. _______________________________
4. _______________________________  18. _______________________________
5. _______________________________  19. _______________________________
6. _______________________________  20. _______________________________
7. _______________________________  21. _______________________________
8. _______________________________  22. _______________________________
9. _______________________________  23. _______________________________
10. _______________________________  24. _______________________________
11. _______________________________  25. _______________________________
12. _______________________________  26. _______________________________
13. _______________________________  27. _______________________________
14. _______________________________

Please list any additional individuals who should have access to the team (limit of 15). These individuals must have a ticket for admission to the facility, but will be provided with a credential to provide them with the necessary access. Please denote student-athletes eligible for this tournament with an asterisk.

1. _______________________________  9. _______________________________
2. _______________________________  10. _______________________________
3. _______________________________  11. _______________________________
4. _______________________________  12. _______________________________
5. _______________________________  13. _______________________________
6. _______________________________  14. _______________________________
7. _______________________________  15. _______________________________
8. _______________________________  16. _______________________________

Please email this form to rtressel@ncaa.org by 3 p.m. eastern, Tuesday, December 8. Individuals with tickets must use one of the public access gates.
## PLAYER GUEST PASS LIST
*(duplicate as necessary)*

<table>
<thead>
<tr>
<th>STUDENT-ATHLETE'S NAME</th>
<th>NAME OF GUEST</th>
<th>SIGNATURE</th>
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BAND LIST
ENTRANCE TO SPORTING PARK

TEAM: ___________________________________

1. _______________________________ 14. _______________________________
2. _______________________________ 15. _______________________________
3. _______________________________ 16. _______________________________
4. _______________________________ 17. _______________________________
5. _______________________________ 18. _______________________________
6. _______________________________ 19. _______________________________
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8. _______________________________ 21. _______________________________
9. _______________________________ 22. _______________________________
10. _______________________________ 23. _______________________________
11. _______________________________ 24. _______________________________
12. _______________________________ 25. _______________________________
13. _______________________________

Individuals on this list will enter through the NCAA Pass Gate to the right of Sporting Park's West Box Office (Appendix C). Please turn in at administrative meeting Thursday, December 10. Tickets for these individuals are not needed.
SPIRIT SQUADS AND MASCOT
LIST FOR ENTRANCE TO SPORTING PARK

TEAM: ________________________________

1. ________________________________

2. ________________________________

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9. ________________________________

10. ________________________________

11. ________________________________

12. ________________________________

Mascot: ________________________________

Individuals on this list will enter through the NCAA Pass Gate to the right of Sporting Park’s West Box Office (Appendix C). Please turn in at administrative meeting Thursday, December 10. Tickets for these individuals are not needed.
AWARDS CEREMONY ROSTER

Please list in order of announcement. Include appropriate titles (for example, head coach, assistant coach, student-athlete, manager, athletic trainer, etc.)

NAME OF SCHOOL: ________________________________

<p>| | |</p>
<table>
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<td>27.</td>
<td>_______________________________</td>
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</tbody>
</table>
PARTICIPATING INSTITUTION INFORMATION

Institution: _____________________________________________________

Team Arrival Time: ________________________________________________

Airline and Flight Number: __________________________________________

Director of Athletics: ______________________________________________

Will your Director of Athletics be attending? ____________________________
   Cell No. ______________________
   Email __________________________

Men’s Soccer Sport Supervisor traveling with team: _____________________________
(credentialed Administrator)
   Cell No. ______________________
   Email __________________________

Sports Information Director (Men’s Soccer Contact): _________________________
   Cell No. ______________________
   Email __________________________

Team Will-Call Coordinator: ____________________________________________
   Cell No. ______________________
   Email __________________________

Player Guest Will-Call Coordinator: ______________________________________
   Cell No. ______________________
   Email __________________________

Team Physician (credentialed):__________________________________________

Will your president/chancellor be attending? __________

Email completed form to: Ryan Tressel, NCAA at rtressel@ncaa.org and David Ficklin, Tournament Director at dficklin@sportingkc.com by 5 p.m. eastern, Monday, December 7.
ADMINISTRATIVE MEETING AGENDA

The mandatory administrative meeting shall be conducted by the chair of the NCAA Division I Men’s Soccer Committee and tournament director. Meeting attendees include the respective head coaches (mandatory), athletics directors or designee (mandatory), sports information directors and ticket managers (recommended) as well as members of the NCAA staff, men’s soccer committee and host representatives.

1. Introductions.

2. Identification of games committee.

3. Drug testing.

4. NCAA misconduct policy.

5. Confirm home and visiting team uniform colors including goalkeepers.
   - Semifinal #1 – Home Team - Clemson:
   - Semifinal #1 – Visiting Team - Syracuse:
   - Semifinal #2 – Home Team - Akron:
   - Semifinal #2 – Visiting Team - Stanford:

6. Adherence to the NCAA logo policy and uniform patches.

7. Review bench assignments and warm-up areas.

8. Rosters.
   a. Review team bench limits and procedures for submitting rosters.
   b. Copies should be given to the following:
      (1) Opposing team (15 minutes before game time) – Official Game Roster
      (2) NCAA championship administrator – Official Travel Party Form confirmed
   c. Rosters with the 21 eligible participating student-athletes (with starters) are to be given to press box personnel and the announcer as early as possible but no later than 15 minutes before the match.
9. Announce how teams will enter the field, line up and be presented during pregame ceremonies; postgame timing; awards. **Under no circumstances** should fans be permitted to access the field postgame.

10. Distribute pregame timing schedule. (ESPN representative)

11. Host institution: Tournament Director
   a. Credentials and team bus drop-off/parking.
   b. Facilities layout including locker room and interview room locations.
   c. Halftime – to/from locker rooms to field. *(17-minutes in length)*
   d. **Postgame interviews.** NCAA interview policies require that teams must make themselves available to the media 10 minutes after the match. **For all matches, the order of teams being interviewed at the postgame news conference shall be the non-advancing team first, followed by the advancing/national championship team.**
   e. Ball persons.
   f. **Security personnel.** The host shall provide security for the bench areas before, during and after the match.
   g. Medical and athletic training procedures.
   h. Team Tribute (banquet) – tickets, details.
   i. Saturday’s administrative meeting.
   j. Other.

12. **Officials.**
   a. Injuries.
   b. Substitutions.
   c. Halftime notification (three-minute notification).
   d. Overtime procedures.
   e. Alternate official’s duties.
   f. **Rules.**
      (1) 12.5.5 Engaging in other acts of unsporting behavior, including taunting, excessive celebration, simulating a foul, exaggerating an injury, baiting, substituting illegally or ridiculing another player, bench personnel, official or spectators – may receive a caution.

      (2) 12.14.3 No coach player or team representative other than the team captain shall approach or speak to the center referee during an interval between periods, unless summoned by the center referee. **This does not prohibit the coach from approaching an assistant referee or**
the fourth official on the sideline in a sporting and timely manner.

(3) **Different than what is in the Rules Book** - A coach, student-athlete or other bench personnel who must sit out the next tournament match due to a red card or serving a match suspension cannot be on the team bench or the field at any time; however, he or she may join the team in the locker room postgame. Further, a coach, student-athlete, or other bench personnel removed from a match shall be **escorted from the playing field to a predetermined location away from the spectator area and field of play that is not in view of the match (i.e., locker room or team bus).** In both instances, the coach, student-athlete or other bench personnel is prohibited from any communication or contact, direct or indirect, with the team, coaches, and/or bench personnel from the start of the of pregame warm-up to its completion, including all overtime periods and penalty kicks.

g. Announce on-site crew.

13. Other.
# 2015 NCAA Men’s College Cup
## Timing Sheet
### Syracuse (visitor) vs Clemson (home)
#### Semifinal # 1: Friday, December 11 – 5 p.m. CT (Live on ESPNU/WatchESPN)

<table>
<thead>
<tr>
<th>TIME OF DAY</th>
<th>GAME CLOCK</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>4:06 PM</td>
<td>60:00</td>
<td>Teams may begin warm-up. Captains and Officials meet.</td>
</tr>
<tr>
<td>4:47 PM</td>
<td>19:00</td>
<td>Warm-ups End. Teams to locker rooms.</td>
</tr>
<tr>
<td>4:51 PM</td>
<td>15:00</td>
<td>Game rosters exchanged.</td>
</tr>
<tr>
<td>4:53:30 PM</td>
<td>12:30</td>
<td>Starters lined up in Field Club</td>
</tr>
<tr>
<td>4:55:30 PM</td>
<td>10:30</td>
<td>Starters enter field</td>
</tr>
<tr>
<td>4:57 PM</td>
<td>9:00</td>
<td>National Anthem.</td>
</tr>
<tr>
<td>4:59 PM</td>
<td>7:00</td>
<td>Team Introductions (starters only). (visiting then home team).</td>
</tr>
<tr>
<td>5:03 PM</td>
<td>3:00</td>
<td>Team handshakes/Photos/Final Preparation</td>
</tr>
<tr>
<td><strong>5:06 PM</strong></td>
<td><strong>0:00</strong></td>
<td><strong>Kick-off when TV gives OK.</strong></td>
</tr>
<tr>
<td><strong>Halftime</strong></td>
<td><strong>17:00</strong></td>
<td><strong>Clock starts immediately as teams exit the field.</strong></td>
</tr>
<tr>
<td><strong>0:00 / 45:00</strong></td>
<td><strong>Second Half Kickoff.</strong></td>
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</tbody>
</table>

### OVERTIME:
The following procedures shall be used when a game is tied after the regulation 90 minutes:
Two sudden-victory overtime periods of 10 minutes each shall be played. If the score is still tied, the game shall be recorded as a draw and the tiebreaker procedure of taking kicks from the penalty-kick line or spot, as set forth in the NCAA Men's and Women's Soccer Rules Book, shall be used to determine a winner.

- **5:00** Intermission following regulation time.
- **10:00** First overtime period (sudden victory).
- **2:00** Intermission.
- **10:00** Second overtime period (sudden victory).
- **5:00** Intermission.

Penalty kick procedures. ESPN will choose the end of the field where penalty kicks will take place.
2015 NCAA Men’s College Cup
Timing Sheet

Stanford (visitor) vs Akron (home)
Semifinal # 2: Friday, December 13 – 7:30 p.m. CT (Live on ESPNU/WatchESPN)

Mandatory 45 minutes between matches
(Broadcast will not begin before 7:30 p.m. CT / match will not begin before 7:35 p.m. CT)

<table>
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<tr>
<th>TIME OF DAY</th>
<th>GAME CLOCK</th>
<th>DESCRIPTION</th>
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<tr>
<td>____________</td>
<td>45:00</td>
<td>Teams may begin warm-up. Captains and Officials meet.</td>
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<tr>
<td>____________</td>
<td>16:00</td>
<td>Warm-ups End. Teams to locker rooms.</td>
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<tr>
<td>____________</td>
<td>15:00</td>
<td>Game rosters exchanged.</td>
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<tr>
<td>____________</td>
<td>10:00</td>
<td>Starters lined up in Field Club</td>
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<tr>
<td>____________</td>
<td>8:00</td>
<td>Starters enter field.</td>
</tr>
<tr>
<td>____________</td>
<td>7:00</td>
<td>Team Introductions (starters only). (visiting then home team).</td>
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<tr>
<td>____________</td>
<td>3:00</td>
<td>Team handshakes/Photos/Final Preparation</td>
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<td>0:00</td>
<td>Kick-off when TV gives OK.</td>
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<tr>
<td>Halftime</td>
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<td>Clock starts immediately as teams exit the field.</td>
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<td>0:00 / 45:00</td>
<td></td>
<td>Second Half Kickoff.</td>
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**OVERTIME:**
The following procedures shall be used when a game is tied after the regulation 90 minutes:
Two sudden-victory overtime periods of 10 minutes each shall be played. If the score is still tied, the game shall be recorded as a draw and the tiebreaker procedure of taking kicks from the penalty-kick line or spot, as set forth in the NCAA Men's and Women's Soccer Rules Book, shall be used to determine a winner.

5:00           Intermission following regulation time.
10:00          First overtime period (sudden victory).
2:00           Intermission.
10:00          Second overtime period (sudden victory).
5:00           Intermission.

Penalty kick procedures. ESPN will choose the end of the field where penalty kicks will take place.
2015 NCAA Men’s College Cup
Timing Sheet

VISITING TEAM vs HOME TEAM

National Championship: Sunday, December 13 – 1:00 CT (Live on ESPNU/WatchESPN)

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<tr>
<th>TIME OF DAY</th>
<th>GAME CLOCK</th>
<th>DESCRIPTION</th>
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<tr>
<td>12:06 PM</td>
<td>60:00</td>
<td>Teams may begin warm-up. Captains and Officials meet.</td>
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<td>12:47 PM</td>
<td>19:00</td>
<td>Warm-ups End. Teams to locker rooms.</td>
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<tr>
<td>12:55:30 PM</td>
<td>10:30</td>
<td>Starters enter field</td>
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<tr>
<td>12:57 PM</td>
<td>9:00</td>
<td>National Anthem.</td>
</tr>
<tr>
<td>12:59 PM</td>
<td>7:00</td>
<td>Team Introductions (starters only). (visiting then home team).</td>
</tr>
<tr>
<td>1:03 PM</td>
<td>3:00</td>
<td>Team handshakes/Photos/Final Preparation</td>
</tr>
<tr>
<td>1:06 PM</td>
<td>0:00</td>
<td>Kick-off when TV gives OK.</td>
</tr>
<tr>
<td>Halftime</td>
<td>17:00</td>
<td>Clock starts immediately as teams exit the field.</td>
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<td>0:00 / 45:00</td>
<td></td>
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OVERTIME:
The following procedures shall be used when a game is tied after the regulation 90 minutes:
Two sudden-victory overtime periods of 10 minutes each shall be played. If the score is still tied, the game shall be recorded as a draw and the tiebreaker procedure of taking kicks from the penalty-kick line or spot, as set forth in the NCAA Men's and Women's Soccer Rules Book, shall be used to determine a winner.

5:00 Intermission following regulation time.
10:00 First overtime period (sudden victory).
2:00 Intermission.
10:00 Second overtime period (sudden victory).
5:00 Intermission.

Penalty kick procedures. ESPN will choose the end of the field where penalty kicks will take place.
### DRIVING DIRECTIONS

**FROM:**
KC Marriott Downtown  
200 W 12th Street  
Kansas City, MO 64105  
(816) 421-6800

**TO:**  
Sporting Park  
1 Sporting Way  
Kansas City, KS 66111

1. Head east on W 12 St. (One Way) toward Wyandotte St.  
2. Turn right onto Wyandotte St.  
3. Turn right onto W 13th St  
4. Turn right onto Broadway Blvd  
5. Turn left onto W 12 St - Continue to follow W 12th St (0.9 mi)  
6. Turn left onto Genessee St. (184 ft)  
7. Turn right to merge onto I-670 W toward Topeka  
8. I-670 W turns slightly right and becomes I-70 W  
9. Use the right lane to take exit 411B for I-435 N  
10. Use the middle lane to follow signs for State Avenue W/Interstate 435 N and merge onto I-435 N  
12. Merge onto State Ave  
13. Turn right onto Sporting Way

**TO:**  
Swope Soccer Village  
6310 Lewis Road  
Kansas City, MO 64132

1. Head east on W 12 St toward Main St.  
2. Turn right at the 2nd cross street onto Main St.  
3. Turn left onto Truman Rd  
4. Slight left to merge onto I-670 E  
5. Take exit 2M to merge onto US-71 S  
6. Use the left lane to take the ramp onto US-71 S  
7. Use the middle lane to take exit 188 for 63rd St toward Meyer Blvd  
8. Use the left 2 lanes to turn left onto E 63rd St  
9. Turn right onto Lewis Rd - Destination will be on the right.
# DRIVING DIRECTIONS

**FROM:**
Hotel Phillips  
106 W 12th Street  
Kansas City, MO 64105  
(816) 221-7000

**TO:**
Sporting Park  
1 Sporting Way  
Kansas City, KS 66111

1. Head east on W 12 St toward Baltimore Ave  
2. Turn right at the 1st cross street onto Baltimore Ave  
3. Turn right at the 1st cross street onto W 13th St  
4. Turn right onto W 13th St  
5. Turn right onto Broadway Blvd  
6. Turn left onto W 12 St - Continue to follow W 12th St (0.9 mi)  
7. Turn left onto Genessee St. (184 ft)  
8. Turn right to merge onto I-670 W toward Topeka  
9. I-670 W turns slightly right and becomes I-70 W  
10. Use the right lane to take exit 411B for I-435 N  
11. Use the middle lane to follow signs for State Avenue W/Interstate 435 N and merge onto I-435 N  
13. Merge onto State Ave  
14. Turn right onto Sporting Way

**TO:**
Swope Soccer Village  
6310 Lewis Road  
Kansas City, MO 64132

1. Head east on W 12 St toward Main St.  
2. Turn right at the 2nd cross street onto Main St.  
3. Turn left onto Truman Rd  
4. Slight left to merge onto I-670 E  
5. Take exit 2M to merge onto US-71 S  
6. Use the left lane to take the ramp onto US-71 S  
7. Use the middle lane to take exit 188 for 63rd St toward Meyer Blvd  
8. Use the left 2 lanes to turn left onto E 63rd St  
9. Turn right onto Lewis Rd - Destination will be on the right.
DRIVING DIRECTIONS

FROM:
The Aladdin Holiday Inn
1215 Wyandotte Street
Kansas City, MO 64105
(816) 421-8888

TO:
Sporting Park
1 Sporting Way
Kansas City, KS 66111

1. Head south on Wyandotte St toward W 13th St
2. Turn right onto W 13th St
3. Turn right onto Broadway Blvd
4. Turn left onto W 12 St - Continue to follow W 12th St (0.9 mi)
5. Turn left onto Genessee St. (184 ft)
6. Turn right to merge onto I-670 W toward Topeka
7. I-670 W turns slightly right and becomes I-70 W
8. Use the right lane to take exit 411B for I-435 N
9. Use the middle lane to follow signs for State Avenue W/Interstate 435 N and merge onto I-435 N
11. Merge onto State Ave
12. Turn right onto Sporting Way

TO:
Swope Soccer Village
6310 Lewis Road
Kansas City, MO 64132

1. Head south on Wyandotte St toward W 13th St
2. Turn left at the 3rd cross street onto Truman Rd.
3. Use the left lane to take the ramp to Interstate 70 E/U.S. 40/Interstate 35 N
4. Merge onto I-670 E
5. Take exit 2M to merge onto US-71 S
6. Use the left lane to take the ramp onto US-71 S
7. Use the middle lane to take exit 188 for 63rd St toward Meyer Blvd
8. Use the left 2 lanes to turn left onto E 63rd St
9. Turn right onto Lewis Rd - Destination will be on the right.
DRIVING DIRECTIONS

FROM:
Sheraton Kansas City at Crown Center
2345 McGee Street
Kansas City, MO 64108
(816) 841-1000

TO:
Sporting Park
1 Sporting Way
Kansas City, KS 66111

1. Head north on McGee St toward E 23rd St
2. Slight right onto E 22nd St
3. Turn left to merge onto US-71 N
4. Merge onto US-71 N
5. Use the left lane to take exit 197 to merge onto I-670 W toward Kansas
6. I-670 W turns slightly right and becomes I-70 W
7. Use the right lane to take exit 411B for I-435 N
8. Use the middle lane to follow signs for State Avenue W/Interstate 435 N and merge onto I-435 N
10. Merge onto State Ave
11. Turn right onto Sporting Way

TO:
Swope Soccer Village
6310 Lewis Road
Kansas City, MO 64132

1. Head north on McGee St toward E 23rd St.
2. Slight right onto E 22nd St
3. Turn right onto Harrison St (signs for US-71 S)
4. Use the left lane to take the ramp onto US-71 S
5. Use the middle lane to take exit 188 for 63rd St toward Meyer Blvd
6. Use the left 2 lanes to turn left onto E 63rd St
7. Turn right onto Lewis Rd - Destination will be on the right.
DRIVING DIRECTIONS

FROM:
Westin Kansas City at Crown Center
One E Pershing Road
Kansas City, MO 64108
(816) 474-4400

TO:
Sporting Park
1 Sporting Way
Kansas City, KS 66111

1. Turn right onto E Pershing Rd
2. Turn left onto Grand Blvd
3. Turn right onto E 22nd St
4. Turn left to merge onto US-71 N
5. Merge onto US-71 N
6. Use the left lane to take exit 197 to merge onto I-670 W toward Kansas
7. I-670 W turns slightly right and becomes I-70 W
8. Use the right lane to take exit 411B for I-435 N
9. Use the middle lane to follow signs for State Avenue W/Interstate 435 N and merge onto I-435 N
11. Merge onto State Ave
12. Turn right onto Sporting Way

TO:
Swope Soccer Village
6310 Lewis Road
Kansas City, MO 64132

1. Turn right onto E Pershing Rd
2. Turn left onto Grand Blvd
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7. Use the left 2 lanes to turn left onto E 63rd St
8. Turn right onto Lewis Rd - Destination will be on the right.
In order to enhance ESPN’s telecast, the NCAA Division I Men’s Soccer Championship Committee has agreed to allow ESPN special production access from a participating institution. Some of this access will be **MANDATORY** and some will be subject to the head coach’s approval.

**MANDATORY ACCESS FOR ESPN IS AS FOLLOWS:**

a. **MANDATORY** closed practice access for ESPN producer, director and talent team.

b. Camera/microphone access to locker room during pre-game (**MANDATORY**).

c. **MANDATORY** head coach halftime interviews. ESPN will interview the head coach of the designated visiting team going into the locker room and will interview the head coach of the designated home team coming out of the locker room.

   The first interview must be conducted immediately following the end of the first half. The interview must not exceed 90 seconds. The halftime clock will not start until the interview has been completed and the field is clear. The second interview will be conducted upon the head coach returning to the field following halftime.

For those requests that are subject to head coach approval, each participating institution’s sports information contact will be required to complete an ESPN Production Access Form and return it to the NCAA at the administrative meeting.

**ESPN ACCESS REQUESTS REQUIRING HEAD COACH’S APPROVAL:**

a. Non-participating head coach interview at halftime or between games. **NOTE:** This would be a visit to the booth or an interview on headset with ESPN talent.

b. In game interview with designated away team head coach at 23:00 on the clock in the first half and interview with designated home team head coach at 23:00 on the clock in the second half. **NOTE:** ESPN will be sensitive to game action and as a result, time of interview may differ slightly in accordance with the action on the field (e.g. goal just scored, injured player, etc.).

c. Hand-held camera and microphone in the team locker room during halftime.

d. Hand-held camera and microphone in the team locker room during postgame for winning team.

**NOTE:** ESPN may have multiple platforms on-site covering the championship. The ESPN broadcast production team is the primary ESPN entity that may request access. Other ESPN platforms (i.e., SportsCenter, ESPNews, ESPN.com, ESPN3, ESPNW, ESPN DePortes, Longhorn Network, SEC Network) shall be treated as other media agencies and shall not be granted access, unless provided with general media access or approved by the team.

At the administrative meeting, each team’s sports information contact shall submit the ESPN access form indicating the team’s access that is being granted to the NCAA broadcast representative, Natalie Steger. Team representatives are requested to immediately report to Natalie with any issues regarding ESPN access.
Institution:  
Head Coach: [SPORTS INFORMATION CONTACT]

## ACCESS TO:

<table>
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<tr>
<th>YES</th>
<th>NO</th>
<th>IF YES, CONDITIONS?</th>
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| Closed practice access (e.g., producer, director, talent team). | REQUIRED |
| Non-participating head coach interview at halftime or between games. **NOTE:** This would be a visit to the booth or an interview on headset with ESPN talent. |     |
| In-game interview with designated away team head coach at 23:00 on clock in the first half and interview with designated home team head coach at 23:00 on clock in the second half. **NOTE:** ESPN will be sensitive to game action and as a result, time of interview may differ slightly in accordance with the action on the field (e.g. goal just scored, injured player, etc.). |     |
| Halftime interview with designated away team head coach going into locker room, interview with designated home team head coach coming out of locker room. | REQUIRED Unless opted for in-game interview. |
| Camera/microphone access to locker rooms – Pregame. **NOTE:** This will not be live, tape-delayed only. | REQUIRED |
| Camera/microphone access to locker rooms – Halftime. **NOTE:** This will not be live, tape-delayed only. |     |
| Camera/microphone access to locker rooms – Postgame. **(WINNING TEAM)** |     |

**NOTE:** ESPN may have may have multiple platforms onsite covering the championship. The ESPN broadcast production team is the primary ESPN entity that may request access. Other ESPN platforms (i.e. SportsCenter, ESPNews, ESPN.com, ESPN3, ESPNW, ESPN DePortes, Longhorn Network, SEC Network) shall be treated as other media agencies and shall not be granted access, unless provided with general media access or approved by the team.

PLEASE SUBMIT THIS FORM TO NATALIE STEGER AT THE ADMINISTIVE MEETING.

12/1/15 NJS