ACTION ITEMS.

1. Legislative Items.
   - None.

2. Nonlegislative Item.
   - None.

INFORMATIONAL ITEMS.

1. Review of Committee’s 2014 Meeting Report. The committee reviewed and approved its report from the 2014 annual meeting.

2. Review Joint Agenda. The committee reviewed the joint agenda and made notes to address during the joint portion. The joint meeting report is attached. [Attachment]

3. 2015 Championships Review. The committee reviewed the championships site, including the banquets, evaluations, hotels, head official’s report, webcast data and other pertinent policies and procedures related to the championships. The committee discussed best practices learned through the championship to implement for future sites. In particular, the committee:
   
   a. Noted that the participant award for teams has been apparel for several years and suggested other items be made available as a choice (e.g., a backpack or bag, a blanket, etc.);

   b. Agreed to revisit the use of the hotels located in Roseville and are farther away from the venue.

   c. Agreed to continue including community service as part of the championships experience, though committee members noted that the initiative needs to be more organized and a more efficient use of time;

   d. Agreed to explore using assigned practice times in 15-minute waves to reduce the jam of boats trying to launch at the beginning of practice;
e. Directed staff to adjust the progressions in the pre-championship manual to correct inaccuracies that had been in place for many years;

f. Directed staff to add language for preferred lanes when seeding lanes on the slant;

g. Suggested an 11 a.m. start time for the championship banquet brunch;

h. Directed staff to work with www.NCAA.com to provide more/better coverage for the championships; and

i. Directed staff to include substitution language in the rules modification section for consistency with Divisions I and III.

4. Ranking/Selection Procedures. The committee reviewed the ranking and selection procedures, and while no changes were made, the committee did note the following:

- The committee decided to change the ranking release format to list all schools in each ranking category. If any boat and/or institution did not meet ranking criteria (has not raced a boat or has not raced as a team), an “NR” (for “no rank”) will be placed by the institution’s name.

- The committee wants to increase the field size of the championships to six full teams and discontinue selecting at-large boats (each team would send only its I Eight boat). Division III is discussing eliminating its at-large boat selections as well. Division I discontinued at-large boat selection many years ago. The committee will submit a proposal regarding this topic during the next budget cycle.

5. Review of Sport Sponsorship List. The committee reviewed the current list of institutions sponsoring the sport.

6. Championships Administration. The committee reviewed the various committee rosters, manuals, timelines and agendas and made the appropriate updates.

7. 2015 Annual Meeting Dates. The dates of the annual meeting will be June 21-22.
Committee Chair:  Robin Meiggs, Humboldt State University, Independent
Staff Liaisons:  Kelly S. Whitaker, Championships and Alliances

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<thead>
<tr>
<th>Attendees</th>
<th>Absentees</th>
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<tbody>
<tr>
<td>Robin Meiggs, Humboldt State University</td>
<td>None</td>
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<td>Brian Lang, Assumption College</td>
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<td>Adam Thorstad, Florida Institute of</td>
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<td>Technology</td>
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<td>Other Attendees:</td>
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<td>Ethan Walker, NCAA</td>
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